

PROJECT TIMELINE

We will follow Tyler's established timeline and milestones for this implementation, ensuring a structured and well-organized approach. Our team will work closely with both Tyler Technologies and the City to ensure that these milestones are not only met on time but also within the allocated budget. This collaborative effort is crucial in maintaining the project's momentum and addressing any potential issues proactively.

The following project timeline established by Tyler at the time of the contract award will serve as the framework we follow to ensure accountability and meet milestone objectives. It is projected that the project will start in January 2025.

ID	Phase	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
1	Tyler Enterprise Asset Management System Implementation												
2	Phase 1: Initiate and Plan												
3	Phase 2: Assess and Define												
4	Phase 3: Prepare Solution												
5	Phase 4: Production Readiness												
6	Phase 5: Production and Go-Live												

Outlined below are the key responsibilities Sciens will undertake throughout the project. Additionally, Sciens will actively participate in all significant project meetings, offering ongoing project management and SME expertise to ensure the system's success and functionality.

Phase	Summary Tasks
1. Initiate and Plan	<ul style="list-style-type: none"> - Implementation Governance - Establish Project Teams - Staff Coordination and Scheduling - Stakeholders Goals/Expected Outcomes - Organizational Change Management - Project Plan Review
2. Assess and Define	<ul style="list-style-type: none"> - Business Process Analysis with City Departments - Onsite Vendor Solution Sessions - Data Conversion Planning and Advisement - Integrations Planning - GIS Strategy - Risk Mitigation Planning
3. Prepare Solution	<ul style="list-style-type: none"> - Continuous Configuration Advisement - Interdepartmental Interfaces Coordination and Development Support - Subject Matter Expertise Setting Up New Workflows - Data Conversion Coordination and Guidance
4. Production Readiness	<ul style="list-style-type: none"> - System Testing Guidance and Support - Configuration Changes Tracking - Training Coordination and Management - Final Go-Live Preparation
5. Production and Go-Live	<ul style="list-style-type: none"> - Onsite Dedicated Go-Live Support - Issue Resolution - City Staff Transition Support

COST SCHEDULE

PROJECT COST DETAIL

The total project professional fees for services on the City of Keller Asset Management System Implementation project are represented in the Project Cost Detail. This is based on the scope of work description, deliverables, and our proposed method for conducting the services outlined below. All travel and other expenses are included in the monthly fee. Furthermore, we will provide support to the City for the entire duration of the project at the monthly fee below, ensuring that the total cost does not exceed \$120,000, regardless of the timeline. **If the project is completed earlier than anticipated, the total professional fees will be reduced proportionally to reflect the actual number of months required to complete the project, resulting in cost savings for the City.**

ASSET MANAGEMENT SYSTEM IMPLEMENTATION PROJECT SUPPORT

Scope of Value	Essentials
Project Implementation Assessment & Planning (Ongoing)	✓
• Review Vendor's Project Plan	✓
• Establish Implementation Governance	✓
• Establish Project Teams and Key Decision Makers	✓
• GIS and Technical Planning	✓
• Change Management Strategy	✓
• Data Conversion and Interface Guidance	✓
• End User Training Advisement	✓
• Risk Mitigation and Project Implementation Planning	✓
Project Implementation Management Support (40 hours per month)	✓
• Onsite Project Review Meetings	✓
• Ongoing Remote Project Management Advisement	✓
• Guidance on Business Processes and Workflow Decisions (e.g., Work Orders, Inventory, Asset Management, GIS)	✓
• Active Vendor Management and Client Updates	✓
• Issue Triage and Resolution Support	✓
MONTHLY TOTAL	\$10,000
NOT-TO-EXCEED TOTAL	\$120,000

TIPS PURCHASING COOPERATIVE

Sciens Consulting's services can be purchased through the following Purchasing Cooperative: TIPS-USA. Our contract number is 230105 for Technology Solutions Products and Services. More information can be found at:

<https://www.tips-usa.com/vendorProfile.cfm?RecordID=70CB96CA6605A6BB13B0FFD8BF237334>