



City of Keller
Capital Improvements Advisory Cmte.
Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Tuesday, June 23, 2020

REGULAR MEETING 5:30 P.M.

To advance the public health goal of limiting face-to-face meetings (also called "social distancing"). The Capital Improvements Advisory Committee will conduct the meeting scheduled at 5:30 P.M. on Tuesday, June 23, 2020, by telephone and video conference. A recording of the audio and presentations will be made and will be available to the public.

The live-streaming video of the meeting will be available by the City Website and cable channels.

The public toll-free, dial-in number to participate in the telephonic meeting is: (800) 309-2350; Conference ID: 8175629354

Callers may also dial the local number (817) 562-9354 to participate.

A. CALL TO ORDER

Chairperson Gary Ponder called the Capital Improvements Advisory Committee Meeting to order at 5:35 P.M.

The following Commissioners were present:

Chairperson Gary Ponder
Commissioner Bob Apke
Commissioner Tom Thompson
Commissioner Paul Alvarado
Commissioner Leslie Sagar
Commissioner Ralph Osgood
Commissioner Bob Stevens

Alternate James Dawson and Alternate Phillip Maxwell were absent.

The following City staff members were present:

Director of Public Works Alonzo Liñán, Director of Community Development Julie Smith, Planner I Jerald Ducay, Planner I Matthew Cyr, Planner I Katasha Smithers, and Administrative Coordinator Argieree Potter.

B. PRESENTATION

1. [Receive the Capital Improvement Advisory Committee Report overview through September 30, 2019.](#)

Director of Public Works Alonzo Liñán gave a presentation regarding the Capital Improvements Advisory Committee report through September 30, 2019. Topics covered included:

Update Land Use Assumptions
System Improvement Needs
System Improvement Costs
System Improvement Maps
Impact Fee Calculations
Program Requirements
Perceived Inequities
Capital Improvement Budget Process
Report Overview
Adopted Assessment Rates
Water Impact Fee Collection Activity
Water Impact Fee Updates
Wastewater Impact Fee Update
Roadway Impact Fee Update
Roadway Impact Fee Collection Activity
Roadway Impact Fee Expense Activity
Roadway Fee update
Maps

Discussion was held by the Capital Improvements Advisory Committee relating to the development process, fee schedule cost, and zoning districts. Public Works Director Alonzo Liñán and Community Development Director Julie Smith addressed the Capital Improvement Advisory committee regarding their questions and concerns.

Public Works Director stated that the Capital Improvements Advisory Committee will begin meeting with Kimley Horn to begin the process of updating the Impact Fee Study and Major Thoroughfare Plan within the next month.

C. MINUTES

1. [Consider approval of the minutes for Capital Improvement Advisory Committee meeting on January 14, 2020.](#)

The motion was made by Commissioner Robert Apke, seconded by Commissioner Bob Stevens to approve the minutes for the Capital Improvements Advisory Committee meeting on January 14, 2020. The motion carried unanimously.

D. ADJOURN

Chairperson Gary Ponder adjourned the Capital Improvements Advisory Committee meeting at 6:32 P.M.

Chairperson

Staff Liaison

DRAFT