



**City of Keller**  
**Parks & Recreation Board**  
**Meeting Minutes**

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
www.cityofkeller.com

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Thursday, January 13, 2022

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**WORK SESSION 6:00 P.M.**

**A. CALL TO ORDER - Chairperson Erin Pfarner**

Chairperson Erin Pfarner called the Work Session to order at 6:00 p.m.

Board Members Present:

Chairperson Erin Pfarner  
Vice-Chairperson Felix Mira  
Nicholas Anderson  
Jay Blakey  
Adam Dougherty  
Jenilee Harwell  
Thomas Hixson  
Judy Sether  
Bryan Weaver

Staff Members Present: Director of Community Services Cody Maberry, Recreation Manager Kyle Cooper, Senior Activities Center Supervisor Crystal Lopez, Keller Pointe Manager Jennifer Oakes and Administrative Secretary Debbie Park.

**B. WORK SESSION**

1. [Review Updates to the Bates Street Park Plan](#)

Sam Fries, Laura Presley and Katherine Utecht (by phone) presented updates to the Bates Street Park design. The updated design includes an increased decomposed granite seating area, adding more flexible space for games and activities, changing the direction of the pavilion, open lawn area for more seating and adding a decomposed granite trail to the Wild Rose Heritage Center. Discussion was held on adding a defined entry to the park to welcome visitors and adding a sidewalk connection to the Wild Rose Heritage Center. Board discussed visiting with the Wild Rose Heritage Center to get their feedback on the granite trail in the back of the center and the sidewalk connection to the front of the center to see what is best to fit their needs. Kimley Horn will make changes to the park design based on comments from staff and board for final design plans and construction documents. This project is set to go to bid in June 2022.

**Motion by Blakey, seconded by Hixson to accept the new design incorporating comments from today's Park Board meeting including visiting with the Wild Rose**

**Heritage Center to address their need for a trail or sidewalk connection to the center as discussed.**

**Motion passed, all present voting aye.**

2. [Receive Update from Senior Citizens Advisory Council](#)

Members of the newly formed Senior Citizens Advisory Council were introduced to board and staff. Members include Anant Gairola, Sandi Janacek, Doug Malone, Susan Padgett, Carol Rubino, Richard Sanchez, Michelle Wylie, Joni Youngberg, and Peggy Wadsworth. This new Senior Citizens Advisory Council will advocate for the seniors of Keller and provide for their needs outside of the services provided through the Keller Senior Activities Center. The first order of business is to set a meeting date for an organizational meeting, Recreation Manager Kyle Cooper will contact each member for their availability to meet. Carol Rubino asked if a survey of Keller citizens over 55 years of age can be provided to the advisory board before the initial meeting, staff currently has a survey of seniors 65 and over that will be provided to the Advisory Council. The Senior Citizens Advisory Council will have a standing agenda item each month on the Parks and Recreation Board agenda. The Advisory Council will communicate through Recreation Manager Kyle Cooper to provide staff their agenda items. Park Board Members and Staff are eager to work with and support the Senior Citizens Advisory Council in helping the senior citizens of the community.

3. [Receive Update on Park Construction Projects](#)

Director of Community Services Cody Maberry gave an update on the following construction projects:

Keller Senior Activities Center: Punch list is being completed, waiting on furniture delivery and the Certificate of Occupancy has been received. A ribbon cutting has been scheduled for Saturday, January 29 at 10:00 a.m. and staff will start operating out of the new center on Monday, January 31. Staff and Board will present a plaque at the ribbon cutting ceremony to recognize and show appreciation to Gary Davis, retired Park Maintenance and Development Manager for his years of service and dedication to the preservation, beautification and expansion of the parks and facilities in the City of Keller.

Overton Ridge Park Project: Brush and tree removal is 75% complete. Demolition of the driveway, entry, tennis courts, slab and foundation of the horse barn is complete, removal of the pump house is still ongoing. Silt barriers have been installed on the hilltop and tree protection wraps have been installed on the full site. Board Member Felix Mira asks if a construction sign could be placed on site to give the community information on the project. Staff and Board will plan a ribbon cutting ceremony to re-open the park.

Chase Oaks Park Renovations: No update has been given from the supplier on the delivery date of the new equipment.

Parking Lot Project: The baseball field parking lot improvements at the sports park and the two parking lots at Bear Creek Park have been completed.

Pond Dredging Project: The pond dredging project at Bear Creek Park pond is complete and the silt removed from the pond has been relocated to the Northeast Park.

Keller Pointe Indoor Pool Deck: The indoor pool deck is being removed and replaced. The pool will be closed until May 1st. Keller Pointe Members can use the pool facilities at the Keller Natatorium and the North Richland Hills Center during this time.

Old Town Keller: A TXDOT Green Ribbon Grant in the amount of \$255,000 has been awarded to the Parks Department for enhancement of the landscaping on Hwy. 377 from Taylor Street to south of the bridge on Pecan Street. Work on this project should be completed this year.

Keller Sports Park Parking Lot Project: The softball parking lot improvements project will go to Council next week for design approval.

Keller Sports Park Task Force: The task force will meet on January 26 to review design concepts and updated cost numbers.

Barbara Lane Trail Project: The survey and environmental study, which includes a review from the Texas Historical Commission is complete, design work for the trail will begin soon.

New Trail Projects: Design and construction costs for a trail at Bear Creek Parkway and Whitley Road are being prepared to expedite construction of this trail. The information will be presented to City Council for their direction. A trail connection in north Keller behind the Stonebridge Addition is also in discussion. Public Works will be working on drainage issues in that area and this would be an opportunity to install the trail that has been on the plans for many years. Funding sources for the construction of both of these trail projects will be reviewed and discussed.

4. [Receive Update from Park Board Members](#)

Board Member Jay Blakey said the parkrun sign is up at the trail and it provides information regarding parkrun to the community. Jay has been communicating with Keller Pointe Marketing Specialist Jessica Spawn and talking about ways for The Keller Pointe and parkrun to cooperate together to get parkrun information to members.

## C. ADJOURN

**Motion by Harwell, seconded by Blakey to adjourn the Work Session.  
Motion passed, all present voting aye.**

**Chairperson Erin Pfarner adjourned the Work Session at 7:03 p.m.**

**REGULAR MEETING 7:00 P.M.**

## A. CALL TO ORDER – Chairperson Erin Pfarner

Chairperson Erin Pfarner called the Regular Meeting to order at 7:09 p.m.

## B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were made.

## C. MINUTES

1. [Approval of Regular Meeting Minutes of December 9, 2021](#)

**Motion by Mira, seconded by Hixson to approve the minutes as presented.**

**Motion did not pass.**

**Board Member Jay Blakey asked to amend the minutes to state: "The Keller parkrun was the 35th parkrun event established in the United States."**

**Motion by Blakey, seconded by Mira to approve the minutes as amended.**

**Motion passed, all present voting aye.**

## D. ADMINISTRATIVE COMMENTS

1. [Staff Announcements](#)

Recreation Manager Kyle Cooper updated staff and board of upcoming events. The Fishing for Fun event is on Saturday, January 29th at 9:00 a.m. and will be held at the Bear Creek Park pond. A ribbon cutting ceremony for the new Keller Senior Activities Center is planned for Saturday, January 29th at 10:00 a.m. at the new location 640 Johnson Road Building C. The annual Daddy Daughter Dance is on Friday, February 4th and Saturday, February 5th at the Keller Senior Activities Center for girls ages 4-12, pre-registration is required. Board and Staff wished Director of Community Services Cody Maberry a very Happy Birthday.

## E. ADJOURN

**Motion by Mira, seconded by Sether to adjourn the Regular Meeting.**

**Motion passed, all present voting aye.**

**Chairperson Erin Pfarner adjourned the Regular Meeting at 7:47 p.m.**

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Chairperson

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Staff Liaison

DRAFT