



**City of Keller**  
**Parks & Recreation Board**  
**Meeting Minutes**

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
www.cityofkeller.com

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**Thursday, April 11, 2024**

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**PRE-MEETING BRIEFING 6:00 P.M.**

**A. CALL TO ORDER - Chairperson Felix Mira**

Chairperson Felix Mira called the Work Session to order at 6:00 P.M.

Board Members Present:

Felix Mira, Chairperson

Jay Blakey, Vice-Chairperson

Judy Sether

Jenilee Harwell

Nicholas Anderson

Thomas Hixson

Katelyn McCormack

Raylene Moore

Staff Members Present: Recreation Supervisor Jordan Dawson, Keller Pointe Manager Michael Beaver, Keller Pointe Recreation Supervisor Michael Queen, Keller Pointe Customer Service & Fitness Supervisor Randy White, Senior Activities Center Manager Crystal Lopez, and Administrative Assistant II Aleena Davis.

**B. WORK SESSION**

1. [Receive update on Park Construction Projects](#)

Recreation Supervisor Jordan Dawson gave an update on current construction projects including the K-9 Pointe Dog Park, Barbara Lane Trail Project, Sports Park Renovations, Splash Pad Project, Bates Street Park, the second party indoor sports facility lease, and the Senior Activities Center parking lot.

2. [Discuss The Hike and Bike Trail Master Plan Review](#)

Recreation Supervisor Jordan Dawson discussed the updated Hike and Bike Trail Master Plan map. The Hike and Bike Trail Master Plan Subcommittee discussed future discussion plans.

3. [Discuss Keller Sports Park Operating Policies](#)

Recreation Supervisor Jordan Dawson discussed the reports provided detailing other cities' operating policies. The Keller Sports Park Operating Policies Subcommittee discussed future discussion plans.

Chance Heady of KYA discussed updating the Keller Sports Park Operating Policy.

4. [Discuss Rental Policy for Parks and Recreation](#)

Recreation Supervisor Jordan Dawson broke down the report provided detailing other cities' pavilion rental policies.  
The Rental Policy for Parks and Recreation Subcommittee discussed future discussion plans.

5. [Receive update from Park Board Members](#)

Nicholas Anderson shared that his students visited Keller parks and wrote essays regarding possible ways to improve parks. Thomas Hixson discussed adding markers to the city trails. Vice-Chairperson Jay Blakey gave an update on parkrun. Chairperson Felix Mira gave an update on the recent KDC meeting.

## C. ADJOURN

**Motion by Sether seconded by Hixon to adjourn the Pre-Meeting Briefing.**

**Motion passed, all present voting aye.**

**Chairperson Felix Mira adjourned the Pre-Meeting Briefing at 6:59 P.M.**

### **REGULAR MEETING 7:00 P.M.**

## A. CALL TO ORDER – Chairperson Felix Mira

Chairperson Felix Mira called the Regular Meeting to order at 7:01 P.M.

## B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

Mr. Bob Johnson, 1828 Forest Bend Ln, discussed a request to extend the Senior Activities Center hours of operations.

Mr. Frank Rozzell, 2230 Union Church Rd, discussed a request to make the Senior Activities Center unavailable to facility usage for city events and programs outside of senior activities.

Ms. Coral Gates, 4641 Golden Yarrow Dr, requested aid for watering trees.

## C. DISCUSSION

- 1. [Discuss Pickleball Association of Keller \(PAK\) Donation for Court Improvements](#)

Michael Blankenship of Pickleball Association of Keller (PAK) gave a presentation in regards to donating funds to improve the Bear Creek Park pickleball courts.

**D. MINUTES**

- 1. [Approval of Regular Meeting Minutes of March 14, 2024](#)

**Attachments:** [Meeting Minutes of March 14, 2024](#)

**Motion by Blakey, seconded by Sether to approve the minutes as presented.**

**Motion passed, all present voting aye.**

**E. ADMINISTRATIVE COMMENTS**

- 1. [Staff Announcements](#)

Keller Pointe Manager Michael Beaver gave an update on upcoming programs and events for The Keller Pointe and the Fit City Challenge.

Senior Activities Center Manager Crystal Lopez gave an update on upcoming Senior Center events.

Recreation Supervisor Jordan Dawson gave an update on upcoming Parks and Recreation events.

**F. ADJOURN**

**Motion by Moore, seconded by Harwell to adjourn the Regular Meeting. Motion passed, all present voting aye.**

**Chairperson Felix Mira adjourned the Regular Meeting at 8:18 P.M.**

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Chairperson

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Staff Liaison