



City of Keller

City Council

**Meeting Minutes
Tuesday, June 20, 2017**

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

PRE-COUNCIL MEETING 5:00 P.M.

A. CALL TO ORDER - Mayor Mark Mathews called the Pre-Council Meeting to order at 5:00 P.M.

The following City Council Members were present:

**Mayor Mark Mathews
Council Member Debbie Bryan
Council Member Armin Mizani
Council Member Ed Speakmon
Council Member Eric Schmidt
Mayor Pro Tem Rick Barnes**

Council Member Chris Whatley was absent.

Administrative personnel present were: City Manager Mark Hafner, City Secretary Kelly Ballard, Assistant City Attorney Cathy Cunningham, Director of Public Services/Economic Development Trina Zais, Director of Administrative Services/Human Resources Carolyn Nivens, Director of Community Services Cody Maberry, Director of Finance Aaron Rector, Director of Information Technology Sean Vreeland, Director of Public Works Alonzo Liñán, Police Chief Michael Wilson, and Fire Chief David Jones.

B. DISCUSS AND REVIEW AGENDA ITEMS

The City Council discussed and reviewed the agenda items.

C. EXECUTIVE SESSION

Mayor Mark Mathews adjourned the meeting to Executive Session during the Pre-Council Meeting for the following purposes allowed in Chapter 551 of the Texas Government Code:

1. Section 551.087, Texas Government Code - Deliberation Regarding Economic Development Negotiations.

(1) To discuss or deliberate regarding commercial or financial information that the

governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or

(2) To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision.

2. Adjourn into Open Meeting.

The Pre-Council Meeting was called back to order by Mayor Mark Mathews.

3. Action on Executive Session Item 1 if necessary.

1. No action was taken.

D. WORK SESSION

1. Strategic Planning Budget Work Session - CIP and Outstanding Debt.

Mr. Aaron Rector, Director of Finance, gave a presentation relating to Capital Improvement Projects and Outstanding Debt.

2. Discuss the Shady Lane South Drainage Issue.

Council Member Debbie Bryan discussed the Shady Lane South Drainage Issue. Discussion was held by the City Council.

3. Discuss Boards and Commissions appointments.

The City Council discussed the Boards and Commissions appointments.

4. Discuss appointing City Council Member(s) to serve on various Boards and Committees.

This item will be discussed at a later meeting.

E. ADJOURN - Mayor Mark Mathews adjourned the Pre Council Meeting.

REGULAR MEETING 7:00 P.M.

A. CALL TO ORDER – Mayor Mark Mathews called the Meeting to order at 7:01 P.M.

B. INVOCATION

Mr. John Salvesen, Bear Creek Bible Church, and Mr. Dennis Serratt, First Baptist Church Watagua, gave the invocations, and also presented Mayor Mark Mathews with a plaque recognized his contributions to the City.

C. PLEDGE OF ALLEGIANCE

1. Pledge to the United States Flag

Mayor Mark Mathews led the pledge to the United States Flag.

2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

Mayor Mark Mathews led the pledge to the Texas Flag.

D. PROCLAMATIONS & PRESENTATIONS - None

E. PERSONS TO BE HEARD

This is a time for the public to address the City Council on any subject. However, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

F. ELECTIONS

Mayor Mark Mathews addressed the City regarding his time serving on City Council.

1. Consider a resolution canvassing the Runoff Election duly held in the City of Keller, Texas, on the 10th day of June 2017, for Mayor.
A motion was made by Mayor Mark Mathews, seconded by Council Member Ed Speakmon, to approve Consider a resolution canvassing the Runoff Election duly held in the City of Keller, Texas, on the 10th day of June 2017, for Mayor. The motion carried unanimously.
2. Administer the Oath of Office to Mayor.
City Secretary Kelly Ballard, administered the Oath of Office to Mayor Pat McGrail.

Mayor Pro Tem Rick Barnes addressed the City regarding his time serving on City Council.

3. Consider a resolution canvassing the Runoff Election duly held in the City of Keller, Texas, on the 10th day of June 2017, for City Council Place 6.
A motion was made by Council Member Eric Schmidt, seconded by Council Member Ed Speakmon, to approve Consider a resolution canvassing the Runoff Election duly held in the City of Keller, Texas, on the 10th day of June 2017, for City Council Place 6. The motion carried unanimously.
4. Administer the Oath of Office to City Council Place 6.
City Secretary Kelly Ballard, administered the Oath of Office to Council Member Tag Green.

G. CONSENT

1. Consider approval of the Minutes of the Regular City Council Meeting on Tuesday, May 16, 2017.
A motion was made by Council Member Eric Schmidt, seconded by Council Member Armin Mizani, to approve Minutes of the Regular City Council Meeting on Tuesday, May 16, 2017. The motion carried unanimously.

2. Consider approval of the Minutes of the Regular City Council Meeting on Tuesday, June 6, 2017.

A motion was made by Council Member Eric Schmidt, seconded by Council Member Armin Mizani, to approve Minutes of the Regular City Council Meeting on Tuesday, June 6, 2017. The motion carried unanimously.

3. Consider a resolution appointing members to the Board of Directors of the Keller Tax Increment Financing Reinvestment Zone No. 1.

A motion was made by Council Member Eric Schmidt, seconded by Council Member Armin Mizani, to approve Resolution No 3891 appointing the following individuals to the Board of Directors of the Keller Tax Increment Financing Reinvestment Zone No. 1, replacing the individuals previously serving on City Council:

**Mayor Pat McGrail
Council Member Chris Whatley
Council Member Tag Green**

The motion carried unanimously.

H. OLD BUSINESS - None

I. NEW BUSINESS

1. Consider a resolution appointing members, a chairperson, and a vice-chairperson to the Library Board, and administer the oath of office.

A motion was made by Council Member Armin Mizani, seconded by Council Member Debbie Bryan, to approve Resolution No. 3892 appointing the following members to the Library Board for a two-year term ending June 30, 2019:

**Place 4 Mary Vermette
Place 5 Judy Hall
Place 7 Jan Boettcher
Alt. 2 Rick Peters**

The following member is appointed to the Library Board for a one-year term ending June 30, 2018:

Alt. 1 Amy Morgan

The following member is appointed Chairperson for the Library Board for an one-year term:

Chairperson Mona Ford

The motion carried unanimously.

City Secretary Kelly Ballard administered the Oath of Office.

2. Consider a resolution appointing members, a chairperson, and a vice-chairperson to the Public Arts Board, and administer the oath of office.

A motion was made by Council Member Armin Mizani, seconded by Council Member Debbie Bryan, to approve Resolution No. 3893 appointing the following

members to the Public Arts Board for a two-year term ending June 30, 2019:

**Place 4 Stacey Gilbert
Place 5 Michael King
Place 6 Grant Benatar
Place 7 Matti Lascoe
Alt. 2 Leah Lambert**

The following member is appointed to the Public Arts Board for an one-year term ending June 30, 2018:

Alt. 1 Jo-Ann Stankus

The following member is appointed Chairperson for the Public Arts Board for an one-year term:

Chairperson Brenda Wyatt

The motion carried unanimously.

City Secretary Kelly Ballard administered the Oath of Office.

3. Consider a resolution appointing members to the Metroport Teen Court Advisory Board.

A motion was made by Council Member Debbie Bryan, seconded by Council Member Eric Schmidt, to approve Resolution No. 3894 appointing the following members to represent the City of Keller, on the Metroport Teen Court Advisory Program for a two-year term ending June 30, 2019:

**Citizen Chris Henz
Citizen Crystal Schafer**

The motion carried unanimously.

4. Consider a resolution appointing members, a chairperson, and a vice-chairperson to the Parks and Recreation Board, and administer the oath of office.

A motion was made by Council Member Armin Mizani, seconded by Council Member Eric Schmidt, to approve Resolution No. 3895 appointing the following members to the Parks and Recreation Board for a two-year term ending June 30, 2019:

**Place 1 Felix Mira
Place 2 Dan Perat
Place 3 Brian Weaver
Place 4 Jay Blakey
Alt. 2 Tina Alvarado**

The following member is appointed to the Parks and Recreation Board for an one-year term ending June 30, 2018:

Alt. 1 Judy Sether

The following members are appointed Chairperson and Vice-Chairperson for the Parks and Recreation Board, for an one-year term:

**Chairperson Erin Pfarner
Vice-Chairperson Felix Mira**

The motion carried unanimously.

City Secretary Kelly Ballard administered the Oath of Office.

5. Consider a resolution appointing members and a chairperson to the Zoning Board of Adjustment, and administer the oath of office.

A motion was made by Council Member Ed Speakmon, seconded by Council Member Debbie Bryan, to approve Resolution No. 3896 appointing the following members to the Zoning Board of Adjustment for a two-year term ending June 30, 2019:

Place 1	Bonnie Bueter
Place 3	Robin Burill
Place 5	Matthew Gilpin
Alt. 1	Ross Brensinger

The motion carried unanimously.

City Secretary Kelly Ballard administered the Oath of Office.

6. Consider a resolution appointing members, a chairperson, and a vice-chairperson to the Planning and Zoning Commission, and administer the oath of office.

A motion was made by Council Member Debbie Bryan, seconded by Council Member Ed Speakmon, to approve Resolution No. 3897 appointing the following members to the Planning and Zoning Commission for a two-year term ending June 30, 2019:

Place 1	Dave Reid
Place 2	Gary Ponder
Place 3	Vernon Stansell
Place 4	Carey Page
Alt. 2	Ralph Osgood

The following member is appointed to the Planning and Zoning Commission for an one-year term ending June 30, 2018:

Alt. 1	Robert Apke
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The following members are appointed Chairperson and Vice-Chairperson for the Planning and Zoning Commission, for an one-year term:

Chairperson	Gary Ponder
Vice-Chairperson	Dave Reid

The motion carried unanimously.

City Secretary Kelly Ballard administered the Oath of Office.

7. Consider a resolution appointing members to the Keller Economic Development Board.

A motion was made by Council Member Armin Mizani, seconded by Council Member Eric Schmidt, to approve Resolution No. 3898 appointing the following members to the Keller Economic Development Board for a two-year term ending June 30, 2019:

Place 3 Dave Reid
Place 4 Gary Ponder
Advisory Member 1 Matt Matthews
Alternate Member 2 William Stark

The following member is appointed to the Keller Economic Development Board for an one-year term ending June 30, 2018:

Alternate Member 1 Michael Mitchell

The motion carried unanimously.

8. Consider an ordinance approving a residential homestead property tax exemption of 8%, as authorized and defined by Section 11.13(n) of the Texas Property Tax Code in the City of Keller, Tarrant County, Texas; providing a penalty; and authorizing publication.

Mr. Aaron Rector, Director of Finance, gave a presentation relating to a request for an ordinance approving a residential homestead property tax exemption of 8%, as authorized and defined by Section 11.13(n) of the Texas Property Tax Code in the City of Keller, Tarrant County, Texas; providing a penalty; and authorizing publication.

A motion was made by Council Member Debbie Bryan, seconded by Council Member Tag Green, to approve Ordinance No. 1848 approving a residential homestead property tax exemption of 8%, as authorized and defined by Section 11.13(n) of the Texas Property Tax Code in the City of Keller, Tarrant County, Texas; providing a penalty; and authorizing publication. The motion carried by unanimously.

9. Consider a resolution approving a variance to the City of Keller Unified Development Code, Article 8, Zoning/Development Standards, Tree Preservation, Section 8.07, Off-Street Parking and Loading Requirements, for the total garage door exposure of a detached building facing the street to exceed one hundred forty-four (144) square feet, located on an approximately 1.46-acre tract of land on the north side of Florence Road approximately 1210 feet west of the intersection of Florence Road and North Pearson Lane, being Lot 1, Block 1, Greer Place, at 1847 Florence Road, and zoned SF-36 (Single-Family - 36,000 square foot minimum). John Heresz, owner/applicant. (UDC-17-0010)

Mrs. Trina Zais, Director of Public Services/Economic Development, gave a presentation relating to a request for a resolution approving a variance to the City of Keller Unified Development Code, Article 8, Zoning/Development Standards, Tree Preservation, Section 8.07, Off-Street Parking and Loading Requirements, for the total garage door exposure of a detached building facing the street to exceed one hundred forty-four (144) square feet, located on an approximately 1.46-acre tract of land on the north side of Florence Road approximately 1210 feet west of the intersection of Florence Road and North Pearson Lane, being Lot 1, Block 1, Greer Place, at 1847 Florence Road.

A motion was made by Council Member Armin Mizani, seconded by Council Member Ed Speakmon, to approve Resolution No. 3899 approving a variance to

the City of Keller Unified Development Code, Article 8, Zoning/Development Standards, Tree Preservation, Section 8.07, Off-Street Parking and Loading Requirements, for the total garage door exposure of a detached building facing the street to exceed one hundred forty-four (144) square feet, located on an approximately 1.46-acre tract of land on the north side of Florence Road approximately 1210 feet west of the intersection of Florence Road and North Pearson Lane, being Lot 1, Block 1, Greer Place, at 1847 Florence Road, and zoned SF-36 (Single-Family - 36,000 square foot minimum).

J. DISCUSSION – None

K. EXECUTIVE SESSION

Executive Session was not held during the Regular Meeting.

1. Section 551.087, Texas Government Code - Deliberation Regarding Economic Development Negotiations.

(1) To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or

(2) To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision.

2. Adjourn into Open Meeting.

3. Action on Executive Session Item 1 if necessary.

1. **No action was taken.**

L. ADJOURN

A motion was made by Council Member Tag Green, seconded by Council Member Ed Speakmon, to adjourn the meeting at 8:02 P.M. The motion carried unanimously.

Mayor

City Secretary