

Capital Improvements Advisory Committee Meeting  
February 13, 2024

A. Call to Order

- A.1 Chairperson Paul Alvarado called the Capital Improvements Advisory Committee (CIAC) Meeting to order at 5:30 P.M.

The following Committee Members were present:

Committee Chairperson Paul Alvarado  
Committee Member John Baker  
Committee Member Ross Brensinger  
Committee Member Erik Leist  
Committee Member Erin Pfarner  
Committee Member Vern Stansell  
Committee Member Greg Will  
Committee Member Alternate Luz Rodriguez  
Committee Member Alternate Gigi Gupta

The following City staff members were present:

Chad Bartee, City Engineer  
Sarah Hensley, Director of Community Development  
Ryan Lee, Support Services Manager  
Alonzo Liñán, Director of Public Works

B. Work Session

- B.1 Capital Improvements Advisory Committee Member Orientation.

Alonzo Liñán, Director of Public Works, gave a presentation relating to the history of the impact fee program, the role of impact fees, and the role of the Capital Improvements Advisory Committee.

Brief discussion was held regarding how impact fees are assessed, projected growth, when the impact fee program could be amended, and the impact fee report formatting.

- B.2 Receive and discuss the Bi-Annual Impact Fee Progress Report as of March 31, 2023.  
B.3 Receive and discuss the Bi-Annual Impact Fee Progress Report as of September 30, 2023.

C. Consent

- C.1 Consider approval of the minutes of the Capital Improvements Advisor Committee meeting on July 11, 2023.
- A motion was made by Committee Member Leist and a second by Committee Member Pfarner to approve the minutes. Approval was unanimous.

D. Adjourn

- D.1 Chairperson Alvarado adjourned the Capital Improvements Advisory Committee meeting at 6:25 P.M.