



City of Keller

Parks & Recreation Board

Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Thursday, October 8, 2020

PRE-MEETING BRIEFING 6:00 P.M.

A. CALL TO ORDER - Chairperson

Chairperson Erin Pfarner called the Work Session to order at 6:01 p.m.

Board Members Present:

Erin Pfarner, Chairperson

Felix Mira, Vice-Chairperson

Nicholas Anderson

Jay Blakey

Adam Dougherty

Jenilee Harwell

Bryan Weaver

Staff members present: Director of Community Services Cody Maberry, Recreation Manager Kyle Cooper, Keller Senior Activities Center Supervisor Crystal Lopez and Administrative Secretary Debbie Park.

B. WORK SESSION

1. [Discuss Bursey Ranch Park Playground Replacement Project](#)

Director of Community Services Cody Maberry discussed the replacement of the playground at Bursey Ranch Park which was built in 1998. The HOA was contacted for input on what they would like to see in a new playground and they responded with a list of additional items that included shade being a top priority along with other items that include a zip line, splash pad, outdoor ping pong and a pavilion. The budget for the new playground is \$100,000. The Playground, Shade and Surfacing Depot was contacted to submit plans for the new playground that would add as many components that will fit in the existing space. The plan presented would cost \$93,757. Additional benches, picnic tables and shade could also be added as the budget allows. Repairs to the existing basketball court can also be done, such as painting, replacing hoops and nets. Contacting the HOA was suggested to determine what would they prefer as priority items, more benches and picnic tables or to make the repairs to the basketball court.

Motion by Pfarner, seconded by Blakey for a recommendation to go forward with the plan as presented with input from the HOA regarding the other items on their list.

Motion passed, all present voting aye.

2. [Receive update on Park Construction Projects](#)

Director of Community Services Cody Maberry gave an update on the following projects:

Keller Senior Activities Center: Secured easement from the property next door to tie in a water main. The site plan will be going to Planning & Zoning next week. Bids for construction are due on October 20, and a groundbreaking ceremony is being planned for early November.

Overton Ridge Park: The 90% plan is complete, waiting on drainage engineer to make recommendations before submitting the 100% plan. This project needs to be expedited so it can be presented to Council before the end of the year.

Keller Sports Park Parking Lot: The reclamation of the Soccer C Pad asphalt parking lot will begin on November 16 after the KSA season has ended. The project should take 60 days to complete and should be finished by the end of December, weather permitting.

Additional Parking Lot Projects: The Keller Sports Park baseball parking lot and two parking lots in Bear Creek Park are scheduled to be replaced. Proposals will go to Council so plans can be drafted.

Bear Creek Park Pond Dredging: A purchase order has been issued for the paperwork from FEMA for permitting and requirements. Will take contract to Council once paperwork has been received.

We would like to welcome our new Capital Projects Manager Ray Dannemiller. Ray will report to Public Works and will oversee park projects including the new senior center.

3. [Receive update from Park Board Members](#)

Board Member Jay Blakey gave an update regarding Parkrun. New Zealand is the only country currently holding Parkrun events. Felix Mira said the plaque being made for Overton Ridge Park is complete and needs to be set in rock. Staff will reach out to Don Quimby and see what the cost would be to have that done. Felix also mentioned the need for more pickle ball courts and put forth the idea of raising funds to apply for a matching grant. He will talk to other players to see what the interest would be for raising funds for new courts and amenities. Cody Maberry mentioned the Gold Star Families Memorial monument construction should be starting any day and a dedication ceremony is set for November 22.

C. ADJOURN

Motion by Mira, seconded by Harwell to adjourn the Work Session.

Motion passed, all present voting aye.

Meeting was called back to order at 6:38 p.m.

Discussion was held regarding the Keller Cricket Association plans to build a cricket pitch in Keller. Mujeeb Kazi has pulled his request for a matching grant to build the pitch. Potential sites still available would be at the Keller Sports Park and Northeast Park when these parks are developed. The Keller Lacrosse Association may be moving from Indian Springs Middle School and that may be a potential field for the cricket pitch. Keller Lacrosse intends to go ahead with plans to construct a field at the Keller Sports Park if approved.

Motion by Weaver, seconded by Blakey to adjourn the Work Session.

Motion passed all present voting aye.

REGULAR MEETING 7:00 P.M.**A. CALL TO ORDER – Chairperson Erin Pfarner**

Chairperson Erin Pfarner called the Regular Meeting to order at 7:00 p.m.

B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were made.

C. MINUTES

1. [Approval of Regular Meeting Minutes of August 13, 2020](#)

Motion by Mira, seconded by Harwell to approve the minutes as presented.

Motion passed, all present voting aye.

D. ADMINISTRATIVE COMMENTS

1. [Staff Announcements](#)

Recreation Manager Kyle Cooper gave an update on events and activities. The Painted Rock Art Trail was added as a new activity for everyone to enjoy. The community adds painted rocks to the trail behind the K9 Pointe for others to see as they walk the trail. The idea is to leave a rock and not take a rock. Staff held a Facebook contest for the best painted rock and the winner will receive a goody bag as a prize. The Fall Trash Bash is virtual this year and will be held on October 17. Participants will clean their adopt a spot and send in pictures of their group picking up litter. The Haunted Camp-Out and Haunted Trail events are cancelled for this year. The Arbor Day celebration will be held on November 7 with a tree give-away at Bear Creek Park. Holly Days has been replaced this year with a holiday themed laser light show at Town Hall on the evenings of December 9 to

December 13. Staff will have hot chocolate pop-ups on various nights in December and one or two during the day in one of the parks. A Santa Scavenger hunt is being planned with the Economic Development department, details are still being finalized for this event.

E. NEW BUSINESS

1. [Receive the Keller Senior Activities Center Year End Report](#)

Keller Senior Activities Center Supervisor Crystal Lopez presented the FY20 Year End Report. Crystal discussed how this year has produced some challenges for staff while dealing with Covid. Staff has been providing virtual programming when possible such as bingo, Ageless Grace and other health and wellness programs. The community and sponsors have also helped with donations of supplies and food that is given to the seniors weekly by drive-thru service. Staff is also making phone calls to members on their birthdays as well as reaching out weekly to them during this time. Revenue for FY20 was reported at \$42,291.00 and expenditures reported at \$29,872.33. Membership has fallen a bit with 1174 members reported for FY20 down from 1286 members reported for FY19. Staff will continue to seek new and innovative ways to serve the needs of our senior community and look forward to seeing the center full with members very soon. Board Members Felix Mira and Jay Blakey congratulated Crystal and her staff on a job well done.

F. ADJOURN

Motion by Blakey, seconded by Weaver to adjourn the Regular Meeting.

Motion passed, all present voting aye.

Chairperson Erin Pfarner adjourned the meeting at 7:45 p.m.

Chairperson

Staff Liaison