

Minutes of the Library Board
Keller Texas
Monday, June 5, 2023

A. CALL THE MEETING TO ORDER- Mona Ford, Chair, Keller Public Library Board at 7:01 P.M.

Members Present: Mona Ford--Chairman, Karen Hibbs, Michelle Hur, Rick Peters, Mary Vermette--Vice Chairman, Jennifer White **Alternates:** Katelyn McCormack, David Russell

Absent: Patty Alexander—Secretary

Others Present: Ann Flournoy--Library Director

B. MINUTES CONSENT

1. Mary Vermette moved to approve the minutes of the Keller Library Board meeting May 1, 2023, as written. Karen Hibbs seconded the motion. It was passed.

C. REPORTS DISCUSSION

1. Friends of the Library- Karen Hibbs

- a. Last meeting May 18th . Officers were installed. Michelle Hur was honored with an award as previous President.
- b. Starting July 7th the bookshop will expand hours to include the first Friday of each month. Hours will be 10am-2pm. This will be on a 3 month trial basis.
- c. \$50 was donated for a basket for Wine Wednesday to be held on June 7th hosted by FNG. FOL was awarded as the non-profit recipient of proceeds that day.
- d. Expense Report for May:

Income

Book Shop Sales	\$ 1868
Consignment Sales	101
Pop-Up Book Shop Sales	76
Contributions (shop & library)	146
Grant Income	16
Membership Dues	75
Interest Earned	<u>35</u>
Total Income	\$ 2,317

Expenses

Depreciation	\$ 171
Library Event	277
Volunteer Recognition	196
Printing & Reproduction	37
Supplies & Materials	<u>215</u>
Total Expense	<u>896</u>

Net Income	\$ 1,421
Total Assets & Total Liability/Equity	\$58,947

2. TexShare Cards- Ann Flournoy

- a. Ann gave a presentation seeking Board consideration for KPL issuing TexShare Cards. Goals are to increase services as well as boost circulation. There is no cost to KPL to participate. However there are things to consider such as potentially setting eligibility limits, loan limits, duration, and loan type restrictions. Numerous area libraries as well as several MetroShare libraries are already TexShare Card holders.
- b. Board agreed that Ann could gather more information after further discussion with KPL staff, and will have it placed on the August agenda for potential vote.

3. July Meeting- Michelle Hur motioned to cancel July 3rd meeting due to KPL closure and Holiday. Rick Peters seconded the motion. It unanimously passed.

D. ADMINISTRATIVE COMMENT

1. Library Statistics-

- a. Library Statistic for May included:

Walk-in/Drive-Up Users	@16,516
Materials Circulated	47,390
Program Participants	2,655
Classes & Events	73
Services (Questions Answered)	2,851

- b. Ann Flournoy pointed out that while most numbers are up, there is continued inconsistency with how the circulation help data is measured. This is being corrected.
- c. Mona Ford shared April 2023 Library Usage Report at a recent Mayor's Meeting.

2. Library Employee Update:

- a. Manager- Rachel Feltenberger introduced herself to the Board
- b. Ann was happy to share that currently KPL is fully staffed!

3. Library Calendar:

- a. June theme is "All Together Now".
- b. Summer Reading had a successful Family Kickoff Event on June 3rd.
- c. Jennifer White questioned the increase in last minute event cancellations. Ann acknowledged slight increase in performers cancelling for various reasons.

4. Library Committees Update:

- a. Tail Trail Ribbon Cutting Event was a great success. Karen Hibbs was a speaker.
- b. One Book-One City was a great success!

5. Staff Announcements: Board apparel was delivered

E. CITIZENS TO BE HEARD: None

F. ADJOURN

1. Mary Vermette moved to adjourn, and Rick Peters seconded the motion at 7:35 P.M.

Respectfully submitted by,
Jennifer White