

Minutes of the Library Board
Keller Texas
Monday, December 2, 2024

A. CALL THE MEETING TO ORDER- Karen Hibbs, Keller Public Library Board at 7:04 P.M.

Members Present: Jill Foley, Karen Hibbs, Michelle Hur, Rick Peters, David Russell, Jennifer White--Secretary **Alternate:** Elizabeth Gauwain

Members Absent: Mona Ford—Chairman, Laura Alexander--Alternate

Others Present: Ann Flournoy--Library Director, Kelly Ballard—Keller City Secretary

B. MINUTES CONSENT

1. David Russell moved to approve the minutes of the Keller Library Board meeting from November 4, 2024 as written. Rick Peters seconded the motion. It was passed.

C. NEW BUSINESS

1. **Welcome new alternate board member Elizabeth Gauwain**
2. **November Statistics Review-** Digital/Downloadable Checkouts was down. Ann Flournoy contributed this to potential temporary outages. Passive Program Engagements was down. This is due to focus being on in-person programming. Items repaired increased. This is due to maintenance in the Children’s section due to cataloging changes. KPL is now tracking Experiential Engagements to keep in line with the city wide focus. Those items are Family Place, Tale Trail, & Sensory Room.

Walk-In & Drive-up Users	16,861
Materials Circulated	15,566
Total Program Participants	1,058
Volunteer Hours	214
Outreach Engagements	448
Services (Questions Answered)	2,296
Internet Usage	6,087 <i>hours</i>
Library Card Holders	30,420

3. **December Events & Calendar Review-** Library will be closed December 24 & 25th for Christmas. Final Late Night at the Library Event is this weekend with ‘Frost Fest’ for families with children ages 2-8. Currently have 305 registered for this event.

D. PRESENTATION

1. **Friends of Library Report-**
 - a. Didn’t meet in November. December meeting is on the 12th with annual Christmas party.

b. Half Price Sale held on November 30th saw more than \$600 profit. Next Half Price sale is Wednesday, December 4th.

c. FNG Wine Wednesday had an income of \$5,016

d. Expense Report for November:

<u>Income</u>	
Book Shop Sales	\$ 2,558
Pop-Up Book Shop Sales	61
Contributions (shop & library)	69
Miscellaneous Income	5,016
Interest Earned	<u>27</u>
Total Income	\$ 7,731
<u>Expenses</u>	
Depreciation	<u>\$ 171</u>
Miscellaneous Expenses	<u>437</u>
Total Expense	<u>608</u>
Net Income	\$ 7,123
Total Assets & Total Liability/Equity	\$59,303

- 2. One Book, One City Committee Update-** Committee is formed. Karen Hibbs is representing Library Board. Members are currently reading all books from the list. Planning to reach a decision in April/May 2025.
- 3. PLANT Conference Report-** Ann Flournoy attended Public Library Administrators of North Texas Conference in Mineral Wells on November 13-15th. She had fruitful discussions with new Ft. Worth Library Director.
- 4. Texas Book Festival Report-** Rachel Feltenberger, Library Services Manager, attended this event in Austin. There were 250 authors in attendance comprising all genres. The 2025 Bluebonnet Award list was announced. Rachel enjoyed learning about how to better connect literature to our communities.

E. CITIZENS TO BE HEARD: None

F. ADJOURN

- 1.** Rick Peters moved to adjourn, and Elizabeth Gauwain seconded the motion at 7:16 P.M.

Respectfully submitted by,
Jennifer White