

**Minutes of the Library Board**  
**Keller Texas**  
**Monday, January 6, 2025**

**A. CALL THE MEETING TO ORDER- Mona Ford, Chairman, Keller Public Library Board at 7:00 P.M.**

**Members Present:** Mona Ford—Chairman, Jill Foley, Karen Hibbs, Rick Peters, David Russell, Jennifer White--Secretary **Alternate:** Laura Alexander, Elizabeth Gauwain

**Members Absent:** Michelle Hur

**Others Present:** Ann Flournoy--Library Director

**B. MINUTES CONSENT**

1. David Russell moved to approve the minutes of the Keller Library Board meeting from December 2, 2024 as written. Rick Peters seconded the motion. It was passed.

**C. NEW BUSINESS**

1. **January Events & Calendar Review-** Focus of January is to promote long standing groups for adults that meet at KPL on a regular basis. While all groups are currently thriving, this push allows for interest & potential new members.

**D. OLD BUSINESS**

**1. December Statistics Review-**

- a. Ann Flournoy introduced Library Snapshot Report- This report will be quarterly and focus on a specific day at KPL. The first one being December 7, 2024. That day saw 3 programs, one of which was Ornament Decorating which had 65 in attendance. Additionally, there was 654 checkouts for the day.
- b. December total card holders is up 6% from previous year. Total program attendance increased by 58% largely due to Frost Fest & Noon Year's Eve programs. Frost Fest had 490 in attendance. Noon Year's Eve program capped at the meeting room capacity of 180 & had to turn people away. Experiential Engagements- Sensory Room monthly attendance was 14 people (5 people max at a time) even with KPL being closed during Christmas. Volunteer Hours increased 146%. This is directly due to Frost Fest, which is largely volunteer run.

Walk-In & Drive-up Users	15,321
Materials Circulated	12,090
Total Program Participants	1,542
Volunteer Hours	302
Outreach Engagements	584
Services (Questions Answered)	1,768
Internet Usage	6,101 <i>hours</i>
Library Card Holders	30,471

**2. Friends of Library Report-**

a. Half Price Sale Day 1 on a Saturday was a big success with more than \$600 income.

However, the Wednesday sale saw less profit. This information will help in scheduling future specific sale dates.

b. Ann Flournoy requested \$863 for painting needs at KPL.

c. Expense Report for December:

**Income**

Book Shop Sales	\$ 1,229
Pop-Up Book Shop Sales	71
Contributions (shop & library)	8
Membership Dues	10
Miscellaneous Income	1,166
Interest Earned	<u>26</u>
Total Income	\$ 2,510

**Expenses**

Depreciation	<u>\$ 171</u>
Supplies & Materials	<u>91</u>
Total Expense	<u>262</u>

Net Income \$ 2,248

Total Assets & Total Liability/Equity \$60,790

**E. CITIZENS TO BE HEARD:** None

**F. ADJOURN**

1. Laura Alexander moved to adjourn, and David Russell seconded the motion at 7:12 P.M.

Respectfully submitted by,  
Jennifer White