

Minutes of the Library Board
Keller Texas
Monday, May 1, 2023

A. CALL THE MEETING TO ORDER- Mona Ford, Chair, Keller Public Library Board at 7:01 P.M.

Members Present: Mona Ford--Chairman, Karen Hibbs, Michelle Hur, Mary Vermette--Vice Chairman, Jennifer White, **Alternates:** Katelyn McCormack, David Russell

Absent: Patty Alexander—Secretary, Rick Peters

Others Present: Ann Flournoy--Library Director

B. CONSENT

1. Mary Vermette moved to approve the minutes of the Keller Library Board meeting April 3, 2023, as written. Karen Hibbs seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library Report- Karen Hibbs

- a. Last meeting April 20th. Ann joined and requested \$5000 for Summer Reading program prizes/snacks.
- b. Considering Half-Price Sizzling Sale due to abundance of recent donations
- c. Elected Officers- Jana Prock- President, Sal Valdez-Vice President, Judy Ingram-Secretary, Karen Hibbs- Treasurer. Lisa Bird was honored as Volunteer of the Year
- d. Expense Report for January:

Income

Book Shop Sales	\$ 1298
Consignment Sales	0
Pop-Up Book Shop Sales	63
Contributions (shop & library)	36
Grant Income	16
Membership Dues	125
Interest Earned	<u>32</u>
Total Income	\$ 1,570

Expenses

Depreciation	\$ 171
Volunteer Recognition	52
Supplies & Materials	<u>19</u>
Total Expense	<u>242</u>
Net Income	\$ 1,328
Total Assets	\$57,385
Total Liability/Equity	\$57,385

D. ADMINISTRATIVE COMMENT

1. Library Statistics-

a. Library Statistic for January included:

Walk-in/Drive-Up Users	@14,443 (up 31% from 2022)
Materials Circulated	49,076
Program Participants	2,624
Classes & Events	69
Services (Questions Answered)	2,741

b. David Russell asked about Fines/Fees line item. Ann clarified that item also includes donations.

2. Library Employee Update:

a. Manager- Rachel Feltenberger previous Branch Manager at Irving Public Library

b. Library Technician (Part-Time) & 2 Summer Reading Aids (area High School Seniors) - have been hired and are starting soon.

3. Library Calendar:

a. May theme is all things 'dance' related.

b. One Book One City Event on May 20th still has tickets available for purchase

c. Katelyn McCormack inquired about Tail Waggin Tutors program. Therapy Dogs International supplies the dogs. All are licensed therapy dogs.

4. Library Committees Update:

a. Collection Development- Committee (Cody Mayberry-Director of Community Services, Ann Flournoy-Library Director, Rae Washington- Teen Services Librarian, Wendy Dunn-Children Services Librarian, Mary Vermette--Vice Chairman Library Board) met and unanimously decided to keep both items in the collection. They also recommended some changes be made to the Tough Talk Kits. The complainant was informed but was not present at the meeting. The committee's decision was forwarded onto the Mayor & City Council as well as the complainant.

b. The Tail Tale- Ribbon cutting is May 19th. The mural & benches are completed. Statues & color on the sidewalk are still coming. Ceremony will include remarks from City. Wendy Dunn will read the book aloud.

5. **Staff Announcements:** Ann Flournoy distributed City of Keller Board appreciation certificates & gifts. City apparel has not be received.

E. CITIZENS TO BE HEARD: Mary Jo Polidore & Carol Rubino- Senior Center Book Club

F. ADJOURN

1. Michelle Hur moved to adjourn, and David Russell seconded the motion at 7:18 P.M.

Respectfully submitted by,
Jennifer White