

**Minutes of the Library Board  
Keller Texas  
Monday June 6, 2022**

**A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:02 P.M.**

**Members Present:** Mona Ford--Chairman, Karen Hibbs, Mary Vermette--Vice-Chairman, Patty Alexander – Secretary, Michelle Hur, Rick Peters, **Alternates:** David Russell.

**Members Absent:** Jennifer White, Katelyn McCormack

**Others Present:** Jana Prock – Library Director, Josh Cade, Public Services Librarian

**B. MINUTES**

1. Michelle Hur moved to approve the minutes of the Keller Library Board meeting April 4, 2022, as written. Mary Vermette seconded the motion. It was passed.

**C. DISCUSSION**

**1. Friends of the Library Report - Karen Hibbs**

- a. New officers were installed at the May meeting.
- b. Awards were given to outstanding FOL volunteers at the May meeting.
- c. \$5000 in prizes are being given to the KPL for summer reading prizes.
- d. Expense Report for April:

<u><b>Income</b></u>	
Book Shop Sales	\$ 1,269
Consignment Sales	501
Contributions	63
Dues	133
Pop Up Bookstore	70
Miscellaneous	146
Interest	<u>0</u>
Total Income	\$ 2,182
<u><b>Expenses</b></u>	
Library Event	\$ 15
Supplies & Materials (bookcases)	<u>7,200</u>
Expense	<u>7,215</u>
Net Income	\$ (5,033)

e. Expense Report for May:

**Income**

Book Shop Sales	\$ 1,035
Contributions	80
Dues	15
Pop Up Bookstore	148
Miscellaneous	25
Interest	<u>0</u>
Total Income	\$ 1,303

**Expenses**

FOL Volunteer Recognition	\$ 127
Supplies & Materials (Bookcases)	<u>7,216</u>
Total Expense	7,343
Net Income	\$ (6,040)

f. **Comments:**

- a. Expenses are greater than usual due to purchasing new bookcases for the new location.
- b. FOL are planning a grand opening of the new store later in the summer.

**D. ADMINISTRATIVE COMMENT**

**1. Library Statistics for April included:**

a. Walk-in users	9,549
Materials circulated:	26,917
Programs	41
Participants	806
Services (Questions Answered)	2,899

b. **Comments:**

- 1.) There is an increase in programs and services.
- 2.) A number of out of town people are buying library cards.
- 3.) Computers are being used much less as more people have access to the internet on personal devices.

**2. Library Statistics for May included:**

a. Walk-in users	9,778
Materials circulated:	25,629
Programs	51
Participants	1,075
Services (Questions Answered)	2,773

b. **Comments:**

- 1.) There is an increase in programs and services.
- 2.) A number of out-of-town people are buying library cards, mainly from Fort Worth.
- 3.) Computers are being used less as more people have access to the internet on personal devices.

**2. Library Employee Update:**

- a. The Board was introduced to Josh Cade who is the new Public Services Librarian.
- b. Jana Prock reported recent vandalism in the Men's Bathroom.

**3. Keller Public Library calendar:**

1. Upcoming events include activities for all ages.
  - a. The Summer Reading Program is featuring Oceans of Possibilities beginning with an encouragement to read every day.
  - b. Programs include a World Oceans Day Craft.
  - c. Kids Spanish Storytime continues through the summer.
  - d. The teens Anime Club will be meeting.
  - e. A Murder Mystery Event is planned for adults in July.
2. The Library Board decided to not meet in July due to the July 4<sup>th</sup> holiday falling on Monday.
3. A decision will be made in August on whether a meeting will be needed in September.

**4. Library Committees Update:**

1. A picture tour of the Tale Trail was given.
2. An art mural on the side of the Library Annex to be funded by the Parks is being proposed.
3. The Hudson Foundation is contributing \$65,000 for the project
4. The Tale Trail will enhance early childhood learning and exploration.

**F. CITIZENS TO BE HEARD: None**

**G. ADJOURN**

1. Mary Vermette moved to adjourn, and Michelle Hur seconded the motion at 7:27 PM.

Respectfully submitted by,