



**BAIRD, HAMPTON & BROWN**

949 Hilltop Drive  
Weatherford, Texas 76086  
817.596.7575

April 8, 2026

**Chad Bartee, P.E.**

**City Engineer**

**City of Keller**

1100 Bear Creek Parkway

Keller, Tx 76244

Office: 817-743-4082

Email: [cbartee@cityofkeller.com](mailto:cbartee@cityofkeller.com)

**RE: Engineering Drainage Review Additional Service 1**

Mr. Bartee:

We are pleased to submit an amendment to our scope of work and fee proposal to continue assisting the City of Keller with drainage review services. As you know, we were initially contracted for hourly services not to exceed \$30,000 to assist with drainage reviews. Over the course of the last 7 months, we have exceeded the \$30,000 maximum. Based on discussion with the City of Keller, this amendment proposes extending the contract amount \$75,000 to meet the needs of the City through the end of the fiscal year.

The proposed augmented review shall be provided as specifically requested, on an hourly basis, and on a project-by-project basis. Direct expenses (i.e. reproduction, courier, travel, etc.) will also be charged in accordance with the enclosed General Conditions.

The renewed professional services contract executed in September 2023 provides for a not-to-exceed amount of \$30,000. Today, we are requesting a fee amendment to this project:

Professional Services Agreement	Amendment Amount	Contract Amount Total
Original Contract Amount		\$ 30,000.00
Amendment No. 1 to Contract	\$ 45,000.00	\$ 75,000.00

We hope you find the above and enclosed information complete; and encourage you to call with any questions or comments.

We appreciate the opportunity to submit this request for contract amendment and look forward to working with you.

Thank you,

Sincerely,

**Baird, Hampton & Brown**



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Andrew Wilson, PE, CFM  
Associate, Civil Engineer

**CITY OF KELLER**

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Signature

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Name

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Date