



Façade Improvement Grant Program Application

I. Applicant Information

- A. Applicant Name Alycia Routzon / David Routzon
- B. Business Name The Routzon Law Firm
- C. Street Address 200 S Main Street
- D. Mailing Address 416 Silver Chase Drive
Keller, Tx 76248
- E. Work Phone 817-616-0734 Cell Phone 214-403-3123
- F. Email [REDACTED]

II. Property Owner Information (if different from Applicant)

- A. Owner Name David and Alycia Routzon
- B. Business Name Routzon Properties, LLC
- C. Street Address 200 S Main Street
Keller, Tx 76248
- D. Mailing Address Same as above
- E. Work Phone _____ Cell Phone 214-403-3123
- F. Email [REDACTED]

III. Property and Project Description

- A. Address/Location of property to be considered for the City of Keller Façade Improvement Matching Grant Program
200 S. Main St
- B. Is the building currently occupied by a business?
 Yes No If yes, please list the business name(s) and Certificate of Occupancy numbers below.
- _____

C. Is this a residential building that is being converted for commercial use?

Yes No *Please note: if a residential property is being converted to commercial use, a site plan is required. If a site plan has been submitted, please list the permit number below.*

D. Have building plans been submitted to the city for the project?

Yes No *Please note: building plans are required for some improvements, but may not be necessary for all projects. If building plans have been submitted, please list the permit number below.*

E. Has the applicant and/or property owner been a recipient of this Façade Improvement Matching Grant before?

Yes No *If yes, please list the property address(es) and year(s) the grant was awarded below.*

F. Are there any current code enforcement actions, tax liens, or judgement liens against the property?

Yes No

G. Grant Request

1. Total Project Cost (for Façade Improvements Only)	\$ 27,378
2. Eligible Grant Request (Up to \$10,000)	\$ 10,000

H. Project Description

(Please Describe what improvements will be made to the existing property and how the award of this grant impacts the project. 1,000 words max. May submit on a separate sheet of paper.)

Please see attached.

I. What is the anticipated start and end date for the project? (Month/Year)

Start Date ASAP End Date 8.15.23

J. Application Checklist

I, the applicant, verify that I have completed the following items in order to be considered for the City of Keller Façade Improvement Grant. I understand that the grant will not be processed if all items below are not met.

- Complete Façade Improvement Grant application.
- Written cost proposal with itemized improvements.
- Exterior photos of the building before any improvements have been made.
- Drawings or renderings of proposed improvements (proposed color palette requested, if drawings or renderings are not colored).
- Artist Portfolio and Art Renderings, if applicable.
- The proposed façade improvements have not been completed prior to receipt and verification of a complete application by city staff.

DISCLAIMER

I acknowledge that I understand the terms of the City of Keller Façade Improvement Grant Program, and it is my intent to meet the specified terms of this application if approved. I understand further that this project is approved for grant reimbursement only in strict accordance with the approved plans that are attached to this application and hereby made part of this agreement. I further understand that change orders on the work in progress require approval by the City of Keller City Council and that failure to comply with this agreement may jeopardize receipt of grant funds.

Applicant Signature Alycia Rutzon Date 2.9.23

Property Owner Signature _____ Date _____
(if different from applicant)

Information Below to be Filled Out by City Staff Only

Date Received _____

Staff Initials _____

Application

Complete

Incomplete Missing Items _____



New Paint - still waiting on signage



Routzon Law Firm Proposal for City Grant

Phase I

Improvements to building include new signage and exterior painting. We have chosen to go with a bright white exterior with black accents around the windows and top edging of the building. The current metal overhangs, above the windows, will also be painted black to give an “clean” feel to the building. The exterior paint will eliminate the brick look and the stars currently on building will be painted white to blend in with the new look. Exterior lighting on North side of building will be installed.

We feel that with the new road and crosswalk in front of our location these proposed updates will compliment the aesthetic of the Old Town Keller community.

Signage total - \$ 6,478

Exterior painting total - \$7,900 - inclusive of \$400 cost for having flagpole (belonging to the city) scraped, primed and painted

Before



After



Phase II (projected for the second half of 2023)

In the future, we also plan to install a custom iron door and black metal façade to the top of the building but due to cash flow restriction have decided to make this “phase 2”.

Metal coping around top of building \$ 6,500

Remove existing TPO termination bar. - Install approximately 200' of 4"x 8" x 4" metal coping on parapet wall. Coping to be installed on all parapet walls including stucco on east parapet wall. Metal edge to be installed on west side of building where no parapet wall is present. - New coping to secure TPO in place of termination bar. Exterior Door- \$ 6,500

Remove existing double door at north entry of building. - Replace door with metal 4 lite pre-hung double door. (60" x 97") - Door frame will have to be shimmed in to accommodate new door. - Replace all door hardware.

ESTIMATE

Restoration Roofing & Construction
1001 Hillview Dr
Keller, TX 76248
(817) 717-6220



David & Alycia Routzon
200 S. Main St
Keller, TX 76248

Estimate #	1028
Date	2/7/2023

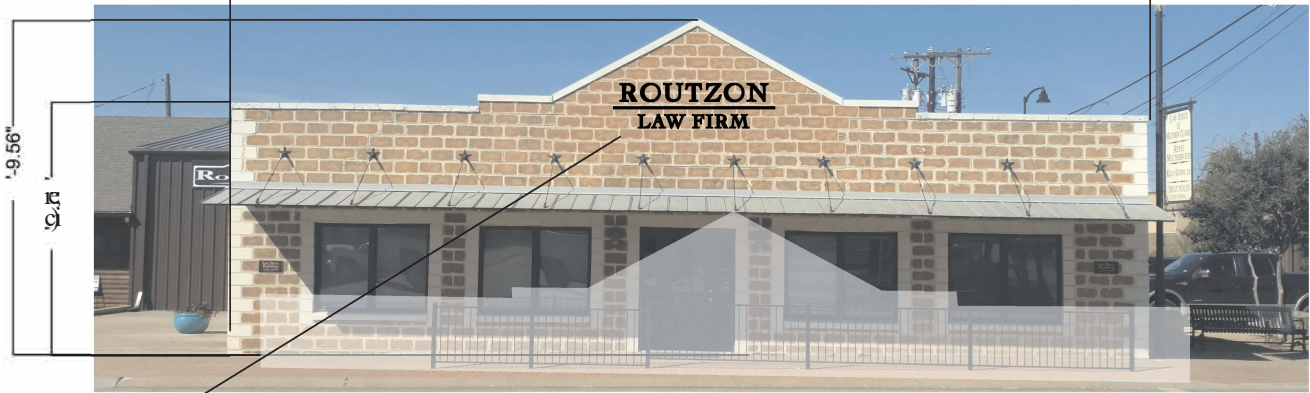
Item	Description	Qty
Paint Building	Includes all prep work: pressure washing, sanding, caulking, tape and plastic - flagpole scraping and painting \$400.	1.00

Sub Total	\$7,900.00
Total	\$7,900.00

SPECIAL INSTRUCTIONS

Payment due upon completion of all work. Check, money order, Zelle

NON-ILLUMINATED 2" ROUTED PVC PAINTED BLACK STUD MOUNTED \$2,450.00



VINYL GRAPHICS REPLACEMENT \$225.00



TYPE OF BRONZE PLAQUE \$425.00



\$4,325.00
 INSTALLATION \$800.00
\$5,547.82 TOTAL
 PERMIT NOT INCLUDED

NON-ILLUMINATED 1" ROUTED PVC PAINTED BLACK STUD MOUNTED \$1,225.00

This quote valid for 30 days only. 11-6-2022



ROUTZON LAW FIRM
 ADDRESS PHONE FAX
 CITY STATE ZIP

CUSTOMER APPROVAL
 Alycia Routzon 1/4/2023
 SIGNATURE DATE

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Contractor Qualification Form

This is a sample form that may be used for the City of Keller Façade Improvement Grant Program for the City of Keller, Texas. Contractors may use their own qualifications form in lieu of this sample form.

1. Date 2/4/2023

2. Fed ID# On File with City

3. Business Name NTX Signs and Routing Inc.

4. Complete Mailing Address (for bidding forms and purchase orders) 220 North Main St, Keller, TX 76248

5. Mailing Address for Payments (if different from above) N/A

6. Name of Bonding Company: On file with City

Name of Agent: _____ Number of Years Bonded: _____

What are your bonding limits? _____ Per Job _____ Aggregate

7. Provide contact information for all company financial officers/CEO's/etc. or owners:

Name Deborah Woods Phone 817 789 5881

Position Owner Email [REDACTED]

Name _____ Phone _____

Position _____ Email _____

8. How long has your company been in business as a contractor? _____
Months/Years

9. How long has your company been doing business under the current name? _____
Months/Years

10. Under what other names has your business operated?

11. Person authorized in your company to sign bids, offers, and/or contacts:

Name _____ Phone _____

Position _____ Email _____

12. Person to contact for bids and quotes:

Name _____ Phone _____

Position _____ Email _____

13. Type of Business _____

14. Has your company ever failed to complete an awarded contact? _____
If yes, please explain the circumstances and how the situation was resolved:

Signature _____ Date _____

Contractor Qualification Form

This is a sample form that may be used for the City of Keller Façade Improvement Grant Program for the City of Keller, Texas. Contractors may use their own qualifications form in lieu of this sample form.

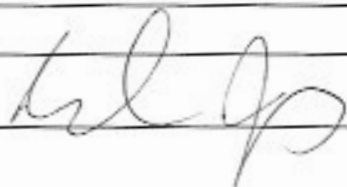
1. Date 2-1-23
2. Fed ID# 81-4229095
3. Business Name Restoration Roofing LLC
4. Complete Mailing Address (for bidding forms and purchase orders) 1001 Hillview Dr Keller, TX 76248
5. Mailing Address for Payments (if different from above) 11
6. Name of Bonding Company: Bradley Insurance (general liability)
 Name of Agent: Jimmy Bradley Number of Years Bonded: 12
 What are your bonding limits? 1 million Per Job 2 million Aggregate
7. Provide contact information for all company financial officers/CEO's/etc. or owners:

Name <u>Edward Jones</u>	Phone <u>817-694-6669</u>
Position <u>owner</u>	Email <u>[REDACTED]</u>
Name _____	Phone <u>gmail.com</u>
Position _____	Email _____
8. How long has your company been in business as a contractor? 12 yrs
Months/Years
9. How long has your company been doing business under the current name? 12 yrs
Months/Years
10. Under what other names has your business operated?
White stone Roofing
11. Person authorized in your company to sign bids, offers, and/or contacts:

Name <u>Edward Jones</u>	Phone <u>817-694-6669</u>
Position <u>owner</u>	Email <u>[REDACTED]</u>
12. Person to contact for bids and quotes:

Name _____	Phone _____
Position _____	Email _____
13. Type of Business general contracting
14. Has your company ever failed to complete an awarded contact? NO
 If yes, please explain the circumstances and how the situation was resolved:

Signature



Date

2-1-23