



Façade Improvement Grant Program Application

I. Applicant Information

- A. Applicant Name Black-Chaffins Development, LLC
- B. Business Name Chaffins Custom Homes; Texas Best Properties
- C. Street Address 136 E Hill St
Keller, Texas 76248
- D. Mailing Address 925 Glenhurst Rd.
Keller, Texas 76248
- E. Work Phone 214-850-3218 Cell Phone 817-675-4977
- F. Email jackie@texasbestproperties.com philchaffins@yahoo.com

II. Property Owner Information (if different from Applicant)

- A. Owner Name _____
- B. Business Name _____
- C. Street Address _____
- D. Mailing Address _____
- E. Work Phone _____ Cell Phone _____
- F. Email _____

III. Property and Project Description

- A. Address/Location of property to be considered for the City of Keller Façade Improvement Matching Grant Program
136 E Hill St., Keller 76248

B. Is the building currently occupied by a business?

Yes No If yes, please list the business name(s) and Certificate of Occupancy numbers below.

Will be occupied after remodel. CO23-00123

C. Is this a residential building that is being converted for commercial use?

Yes No *Please note: if a residential property is being converted to commercial use, a site plan is required. If a site plan has been submitted, please list the permit number below.*

D. Have building plans been submitted to the city for the project?

Yes No *Please note: building plans are required for some improvements, but may not be necessary for all projects. If building plans have been submitted, please list the permit number below.*

E. Has the applicant and/or property owner been a recipient of this Façade Improvement Matching Grant before?

Yes No *If yes, please list the property address(es) and year(s) the grant was awarded below.*

F. Are there any current code enforcement actions, tax liens, or judgement liens against the property?

Yes No

G. Grant Request

1. Total Project Cost (for Façade Improvements Only)	<u>\$ 21,000</u>
2. Eligible Grant Request (Up to \$10,000)	<u>\$ 10,000</u>

H. Project Description

(Please Describe what improvements will be made to the existing property and how the award of this grant impacts the project. 1,000 words max. May submit on a separate sheet of paper.)

The exterior of the building is worn with paint peeling, etc. Building will be completely repainted and repaired. An addition of a carport at some time in the past is out of balance with the rest of the building. Additionall, landcaping is non-existent. New landscaping will be installed. We will be repainting, adding a gable and additional roofing to the old carport section that was been enclosed previously.

I. What is the anticipated start and end date for the project? (Month/Year)

Start Date February 25, 2023 End Date April 30, 2023

J. Application Checklist

I, the applicant, verify that I have completed the following items in order to be considered for the City of Keller Façade Improvement Grant. I understand that the grant will not be processed if all items below are not met.

- Complete Façade Improvement Grant application.
- Written cost proposal with itemized improvements.
- Exterior photos of the building before any improvements have been made.
- Drawings or renderings of proposed improvements (proposed color palette requested, if drawings or renderings are not colored).
- Artist Portfolio and Art Renderings, if applicable.
- The proposed façade improvements have not been completed prior to receipt and verification of a complete application by city staff.

DISCLAIMER

I acknowledge that I understand the terms of the City of Keller Façade Improvement Grant Program, and it is my intent to meet the specified terms of this application if approved. I understand further that this project is approved for grant reimbursement only in strict accordance with the approved plans that are attached to this application and hereby made part of this agreement. I further understand that change orders on the work in progress require approval by the City of Keller City Council and that failure to comply with this agreement may jeopardize receipt of grant funds.

Applicant Signature *Paula Staffin* Date 2-22-23

Property Owner Signature *Paula Staffin* Date 2-22-23
 (if different from applicant)

Information Below to be Filled Out by City Staff Only

Date Received 8/18/2023 Staff Initials SL

Application

Complete

Incomplete Missing Items _____



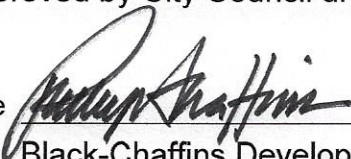
Façade Improvement Grant Program
Landscape Maintenance Contract

The undersigned grant recipient hereby agrees to the following terms and conditions of the Façade Improvement Grant award for use in landscaping materials.

Black-Chaffins Development, LLC (Name of Business) agrees to properly maintain all landscaping to the specifications of the City of Keller, which are summarized below.

- Provide proper hydration as needed to all trees, shrubs, flowers, vines, grasses and any plant material
- Provide proper fertilization to all of the above, regularly, as prescribed by individual plant requirements
- Provide proper general care of all landscaping on a regular schedule, including, if applicable, weekly mowing at recommended heights, edging, trimming, pruning, sucker removal, raking/leaf removal, transplanting, grooming, maintaining of espaliered shrubs and vines, deadheading as needed
- In case of plant failure, provide immediate removal, appropriate disposal and replacement in a timely manner
- Agree to purchase plant materials with warranty by retailer/supplier, if possible
- Agree to inspections from the City on a regular basis to assure quality of landscaping improvement

The City of Keller shall not be liable for any loss or damage sustained on landscaping items. The grant recipient shall hold the City of Keller whole and harmless from any and all claims for liability or damage of whatsoever nature and kind, including cost of court or attorney's fees. This contract automatically expires 24 months after fund disbursement from the City of Keller for the Façade Improvement Grant approved by City Council under Resolution No. _____.

Applicant Signature  Date 2-22-23

Name of Business Black-Chaffins Development, LLC

Address 925 Glenhurst Rd. Keller 876248 Phone 817-675-4977

Email philchaffins@yahoo.com 214-850-3218

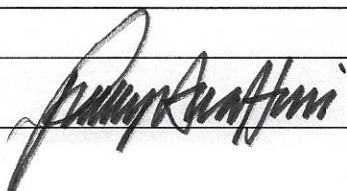
jackie@texasbestproperties.com

Contractor Qualification Form

This is a sample form that may be used for the City of Keller Façade Improvement Grant Program for the City of Keller, Texas. Contractors may use their own qualifications form in lieu of this sample form.

1. Date 7-22-23
2. Fed ID# 26-0088002
3. Business Name Chaffins Custom Homes, Inc.
4. Complete Mailing Address (for bidding forms and purchase orders) 925 Glenhurst Rd., Keller, 76248
5. Mailing Address for Payments (if different from above) _____
6. Name of Bonding Company: _____
 Name of Agent: _____ Number of Years Bonded: _____
 What are your bonding limits? _____ Per Job _____ Aggregate _____
7. Provide contact information for all company financial officers/CEO's/etc. or owners:
 Name Phillip Chaffins Phone 817-675-4977
 Position President Email philchaffins@yahoo.com
 Name _____ Phone _____
 Position _____ Email _____
8. How long has your company been in business as a contractor? 35 years
 Months/Years
9. How long has your company been doing business under the current name? _____
 Months/Years
10. Under what other names has your business operated? _____
11. Person authorized in your company to sign bids, offers, and/or contacts:
 Name Phil Chaffins Phone 817-675-4977
 Position President Email Philchaffins@yahoo.com
12. Person to contact for bids and quotes:
 Name Same as above Phone _____
 Position _____ Email _____
13. Type of Business Custom Home Builder and Copntractor
14. Has your company ever failed to complete an awarded contact? No
 If yes, please explain the circumstances and how the situation was resolved:

Signature



Date

7-22-23



Exterior Improvements to 136 Hill St.

Add gable on right side	\$5,000
Repair all soffit, fascia and window trim	\$1,000
Paint exterior of the building	\$4,000
Install irrigation	\$6,000
Install sod	\$3,000
Add foundation plantings	<u>\$2,000</u>
Total Cost	\$21,000

Chaffins Custom Homes

8849 Davis Blvd.

Suite 500

Keller, Texas 76248

817-675-4977

philchaffins@yahoo.com

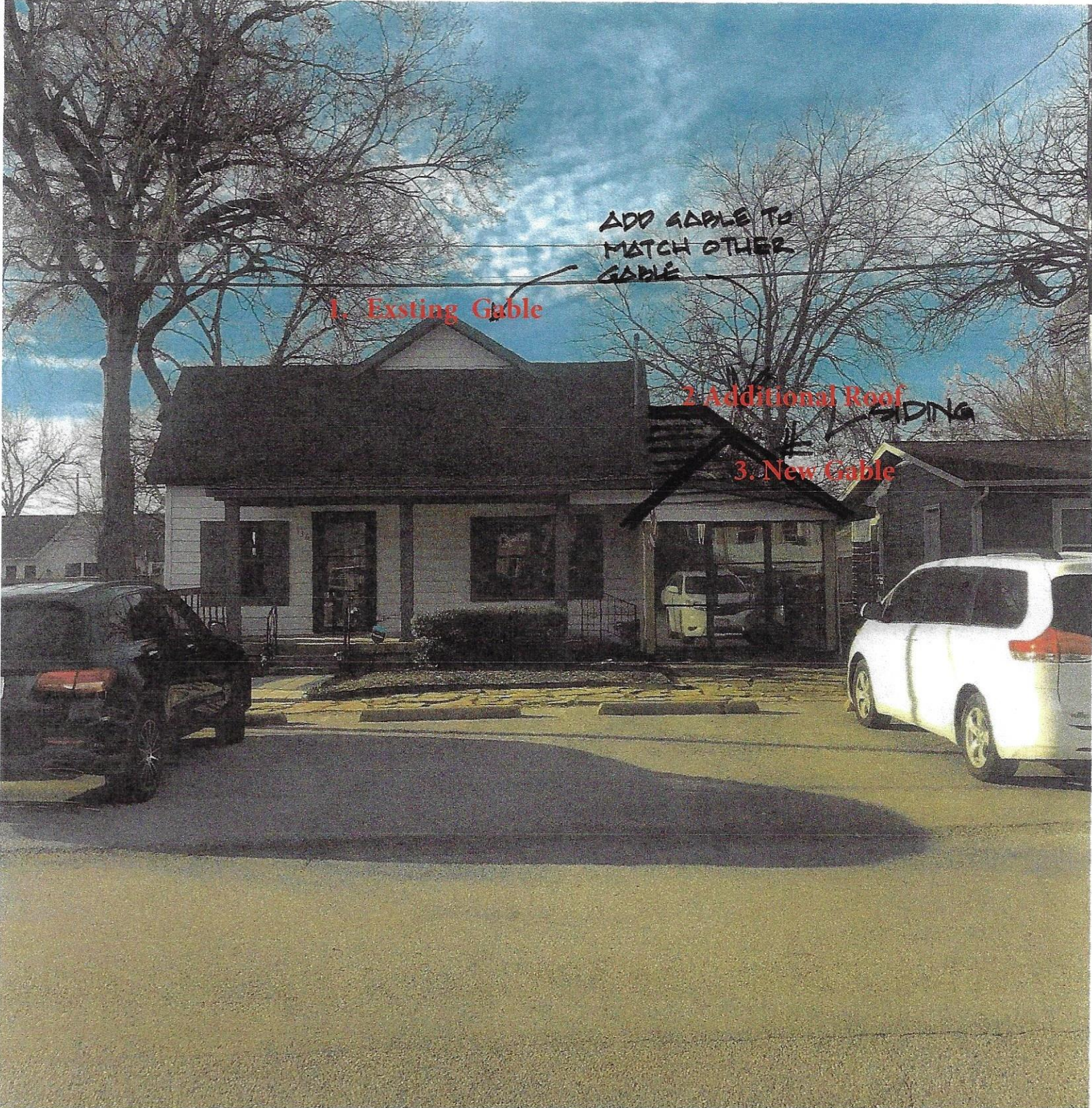
CURRENT ELEVATION

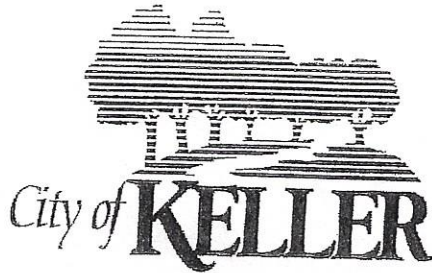


Black-Chaffins Development, LLC Proposed Changes for Facade Grant

Present Color Palette is Navy Blue and White. This theme will remain, although building will be repainted after scraping peeling and weathered paint.

Proposed changes are to add a gable and roof over flat roof noted below (2&3). It will match the existing gable (1.)





UTILITY CUSTOMER SERVICE DEPARTMENT

All owners/agents requesting water service must complete this application and submit it to our office prior to connection of service. A deposit is required at the time of application.

MUST BE APPROVED BY BUILDING SERVICES BEFORE APPLICATION CAN BE ACCEPTED

Building Services Approval Date: 2/16/2023

Name of Approver: Vicki Chavez

Owner/Agent Information:

Owner/ Agent Name: Black-Chaffins Development LLC Phone: Phil Chaffins 2 817-675-4977
Billing/Mailing Address: 925 Glenhurst Rd Jackie Blace
Keller TX 76248 214-850-3218

Application for Utility Service

Service Address: 136 E Hill St Keller TX 76248

Service Start Date: 2-16-2023

Name of Current Resident or Seller: Black-Chaffins Development LLC

APPROVED
BUILDING SERVICES DEPT.
CITY OF KELLER

C023-0012