



## Façade Improvement Grant Program Application

### I. Applicant Information

- A. Applicant Name Brian Palfrey
- B. Business Name \_\_\_\_\_
- C. Street Address 715 Santa Cruz Dr.  
Keller, TX 76248
- D. Mailing Address \_\_\_\_\_
- E. Work Phone \_\_\_\_\_ Cell Phone 716-803-3427
- F. Email palfreybs@yahoo.com

### II. Property Owner Information (if different from Applicant)

- A. Owner Name \_\_\_\_\_
- B. Business Name \_\_\_\_\_
- C. Street Address \_\_\_\_\_
- D. Mailing Address \_\_\_\_\_
- E. Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_
- F. Email \_\_\_\_\_

### III. Property and Project Description

- Address/Location of property to be considered for the City of Keller Façade Improvement Matching Grant Program
- A. 207 S. Elm St. Keller TX 76248
  - B. Is the building currently occupied by a business?  
 Yes  No If yes, please list the business name(s) and Certificate of Occupancy numbers below.
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C. Is this a residential building that is being converted for commercial use?

Yes  No *Please note: if a residential property is being converted to commercial use, a site plan is required. If a site plan has been submitted, please list the permit number below.*

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D. Have building plans been submitted to the city for the project?

Yes  No *Please note: building plans are required for some improvements, but may not be necessary for all projects. If building plans have been submitted, please list the permit number below.*

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E. Has the applicant and/or property owner been a recipient of this Façade Improvement Matching Grant before?

Yes  No *If yes, please list the property address(es) and year(s) the grant was awarded below.*

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F. Are there any current code enforcement actions, tax liens, or judgement liens against the property?

Yes  No

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G. Grant Request

1. Total Project Cost (for Façade Improvements Only)	<u>\$ 10,500</u>
2. Eligible Grant Request (Up to \$10,000)	<u>\$ 10,000</u>

H. Project Description

(Please Describe what improvements will be made to the existing property and how the award of this grant impacts the project. 1,000 words max. May submit on a separate sheet of paper.)

See Attached

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I. What is the anticipated start and end date for the project? (Month/Year)

Start Date December 2022 End Date December 2022

J. Application Checklist

I, the applicant, verify that I have completed the following items in order to be considered for the City of Keller Façade Improvement Grant. I understand that the grant will not be processed if all items below are not met.

- Complete Façade Improvement Grant application.
- Written cost proposal with itemized improvements.
- Exterior photos of the building before any improvements have been made.
- Drawings or renderings of proposed improvements (proposed color palette requested, if drawings or renderings are not colored).
- Artist Portfolio and Art Renderings, if applicable.
- The proposed façade improvements have not been completed prior to receipt and verification of a complete application by city staff.

**DISCLAIMER**

I acknowledge that I understand the terms of the City of Keller Façade Improvement Grant Program, and it is my intent to meet the specified terms of this application if approved. I understand further that this project is approved for grant reimbursement only in strict accordance with the approved plans that are attached to this application and hereby made part of this agreement. I further understand that change orders on the work in progress require approval by the City of Keller City Council and that failure to comply with this agreement may jeopardize receipt of grant funds.

Applicant Signature  \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_  
(if different from applicant)

**Information Below to be Filled Out by City Staff Only**

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Date Received \_\_\_\_\_

Staff Initials \_\_\_\_\_

Application

Complete

Incomplete  Missing Items \_\_\_\_\_  
\_\_\_\_\_

We are applying to the Façade Improvement Grant Program to make improvements to 207 S. Elm St in OTK. We are requesting \$10,000 to demolish the existing house. We intend to build a new two-story commercial structure in its place. 1st floor built to accommodate retail/restaurant space and 2nd floor built to accommodate office/retail space. Both floors would be approximately 2,000 sq feet each. Exterior elevation would be Colonial/Victorian with a patio for outdoor dining. This project is the ultimate façade improvement project as it will transform an existing dated house into a new vibrant business.

Please see photos of existing structure and new proposed structure.



(similar to this style)



**FireFly Earthworks**  
 Construction and Demolition Contractors  
 1120 S Perry Rd  
 Carrollton, TX 75006  
 5127730023

# Estimate

Date	Estimate #
9/7/2022	1141

Name / Address	Job Site Address	Rep	Project
Brian Palfrey 207 S Elm St. Keller, TX 76248	207 S Elm St. Keller, TX 76248	SSent	207 S Elm St.
Description		Days to Complete	Total
Demolish house, foundation, private walks, shed and drives. Haul away debris and leave lot smooth and clear of large debris. ***include 4 shrubs in front*** *** does not include any fill dirt*** ***Cap Sewer, water *** ***Price includes permitting as needed for demo***			10,500.00
<b>Special Notes</b>		<b>Total</b>	<b>\$10,500.00</b>

\*\* This estimate is valid for 30 days

**Owner's Responsibilities & Utility Disconnects**

It is the owner's responsibility to ensure that active service accounts with all service providers are closed and rendered inactive. Once all accounts are inactive the owner must then contact Atmos and Oncor to request that meters and service lines be removed, or request this through your service provider.

- \* Atmos: To request meter and service lines be removed, call 1-888-286-6700
- \* Oncor: To request meter and service lines be removed, call 1-888-313-6862
- \* Water Meter: Request must be made to local water department to have water meter removed.

If awarded the contract, Firefly Earthworks agrees to execute a satisfactory Construction Contract and provide proof of insurance coverage with the Owner and/or Owner's Representative for the entire work within 5 days after the notice of award.