

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL FOR EVENT PRODUCTION SERVICES WITH BRAIN DAMAGE PRODUCTIONS, OF FORT WORTH, TEXAS, FOR THE PURPOSE OF PROVIDING PROFESSIONAL, COMPREHENSIVE, AND FULLY INTEGRATED EVENT PRODUCTION SERVICES FOR CITY OF KELLER EVENTS, FOR A ONE (1) YEAR PERIOD WITH AN OPTION FOR FOUR (4) ADDITIONAL ONE (1) YEAR RENEWAL PERIODS; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL CONTRACT DOCUMENTS ON BEHALF OF THE CITY OF KELLER, TEXAS.

WHEREAS, a Request for Proposals (RFP) for Event Production Services for the Special Events Division of the Parks and Recreation Department was duly advertised in accordance with State law, and said proposals were received by 3:00 P.M. on April 25, 2024; and

WHEREAS, to ensure City events are consistently professional, efficient, and safe, event production services should be performed by a qualified third-party company; and

WHEREAS, the two qualified Request for Proposals (RFP) submissions that meet specifications have been reviewed, and it is determined that the proposal from Brain Damage Productions, of Fort Worth, Texas, in the annual amount of \$48,022.50, with the option to renew for four additional one-year periods at a 2% increase per year, for a total of \$249,911.04 for five years, provides the best value for delivering Event Production Services; and

WHEREAS, it is deemed to be in the best interest of the citizens of the City of Keller, Texas, and to further meet the obligations of the City, that the Proposal for Event Production Services with Brain Damage Productions, of Fort Worth, Texas, attached hereto as Exhibit "A," be hereby approved;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: THAT, the City Council of the City of Keller, Texas hereby approves the proposal for Event Production Services with Brain Damage Productions, of Fort Worth, Texas, for the purpose of providing professional, comprehensive, and fully-integrated event production services for City of Keller events, for a one (1) year period with an option for four (4) additional one (1) year renewal periods, for a total of five (5) years; and

further authorizes the City Manager to execute all contract documents on behalf of the City of Keller, Texas.

Section 3: THAT, the cost relating thereto shall be paid from the General Fund – Special Events Division operations budget of the Parks and Recreation Department, budgeted therefor.

AND IT IS SO RESOLVED.

Passed and approved by a vote of ___ to ___ on this the 21st day of May 2024.

CITY OF KELLER, TEXAS

BY: _____
Armin R. Mizani, Mayor

ATTEST:

Kelly Ballard, City Secretary

Approved as to Form and Legality:

L. Stanton Lowry, City Attorney