

Public Information Request Fees

Public Information Act (PIA) Fees

Charges for copies of public information shall be assessed in accordance with the Texas Public Information Act (Texas Government Code, Chapter 552) and the cost rules adopted by the Office of the Attorney General (1 TAC §§ 70.1–70.12).

Standard Fees

- Paper copies: \$0.10 per page (black & white, letter/legal size).
- Oversized copies: Actual cost.
- Electronic media (CD, DVD, USB, etc.): Actual cost of medium.
- Labor: \$15.00 per hour for requests requiring more than 50 pages of paper copies, programming, or extensive staff time.
- Overhead: 20% of labor charges, when applicable under state rules.
- Postage/Shipping: Actual cost.

Estimates & Deposits

- If the estimated charges exceed \$40, an itemized written estimate will be provided, and work will not proceed until the requestor confirms acceptance.
- If the estimated charges exceed \$100, a deposit or bond may be required before work begins.

Waiver/Reduction

Fees may be waived or reduced if the governmental body determines the request primarily benefits the general public.