

ORDINANCE NO. 2101

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF KELLER, TEXAS, AMENDING THE CITY OF KELLER CODE OF ORDINANCES, BY AMENDING CHAPTER 2, ADMINISTRATION, BY DELETING ARTICLE IX. RESERVED, AND ADDING A NEW ARTICLE IX. SENIOR CITIZENS ADVISORY BOARD; AND BY AMENDING ARTICLE XV, ECONOMIC DEVELOPMENT BOARD, BY DELETING SECTION 2-1500, CREATION; COMPOSITION; APPOINTMENT OF MEMBERS; APPOINTMENT OF CHAIRPERSON, IN ITS ENTIRETY AND ADDING A NEW SECTION 2-1500; AUTHORIZING PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, it has been determined by the City Council of the City of Keller, Texas, that it is in the best interest of the citizens of the City of Keller, Texas, for the City Council to establish rules and procedures therefor.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: THAT, Chapter 2, Administration, of the City of Keller Code of Ordinances, be hereby amended, by deleting Article IX – Reserved, in its entirety and adding a new section to read as follows:

“ARTICLE IX. SENIOR CITIZENS ADVISORY BOARD

Sec. 2-900. Creation; composition; appointment of members; appointment of chairperson.

There is hereby established a Senior Citizens Advisory Board for the City of Keller, Texas composed of seven (7) Members. Five (5) of the members shall be residents, and two (2) of the members are not required to reside in the City of Keller. The City Council may, but is not required to, appoint two (2) Alternates for the regular members. Alternates may serve in the event of an absence by a board member. Alternates shall be designated as first alternate and second alternate, and shall serve according to that order. Alternates may fill the remainder of a term vacated by a regular member. Members and alternates shall serve without compensation. Members of the Senior Citizens Advisory Board shall be residents and qualified voters of the City of Keller (excluding the two (2) members not required to reside in the City of Keller). All members shall be appointed by the City Council by a majority vote. Each member of the board shall serve for a period

of two (2) years with the term of places 1, 3, 5, 7 and Alternate Member 1 ending on November 30th of odd-numbered years and the term of places 2, 4, 6, and Alternate Member 2 ending on November 30th of even-numbered years or until their successors are fully qualified and duly appointed. Members and Alternates may be removed by a majority vote of the City Council, with or without cause. Members may not serve on more than one (1) appointed board or commission simultaneously. At the time annual appointments of members are made by the City Council, the City Council may appoint the chairperson and vice-chairperson for the Senior Citizens Advisory Board. Any member may be subsequently reappointed or re-elected. Any Member or Alternate of the Senior Citizens Advisory Board remaining absent for three (3) consecutive regular meetings of the board will have their appointment declared vacated by a majority vote of the City Council at the next regularly scheduled meeting of the City Council. Any Member or Alternate of the Board remaining absent for four (4) consecutive regular meetings or a total of seven (7) regular meetings during their term on the board shall be deemed to have vacated their appointment.

Sec. 2-910. Meetings; quorum; agenda.

Regular and special board meetings shall be called by the city staff serving the board; however, the board shall meet not less than four (4) times per calendar year beginning January 1st of each year. In addition, the board may call a special meeting upon written request approved by the quorum of said board that shall include the chairperson, during a regular or special meeting of the board. A quorum will be established by the presence of at least four (4) members, including the chairperson. In the absence of the chairperson and/or vice-chairperson the members constituting a quorum shall select, from the members present, a chairperson to conduct the meeting. A board member may request, in writing, at least seven (7) working days in advance of a scheduled board meeting that an item be placed on the agenda. All meetings are to be conducted in accordance with the Texas Open Meetings Act.

Sec. 2-920. Duties and responsibilities.

The Senior Citizens Advisory Board shall have the duties and responsibilities as follows:

- (1) To serve at the pleasure of the City Council and shall have no advisory or recommending authority over any operating department of the city.

- (2) Once a recommendation by the board has been forwarded to the City Council, the duties of the board regarding said recommendation are considered complete unless otherwise directed by the City Council.
- (3) The board may make inquiries of the city staff regarding city ordinances, or matters pertaining to specific board duties and assignments given by the City Council.
- (4) Act in an advisory capacity to the City Council in matters pertaining Keller senior citizens.
- (5) Receive public comments, suggestions, concerns, and recommendations involving the city's services relating to senior citizens.

Sec. 2-930. Election of officers; adoption of procedural rules.

If the City Council does not appoint a chairperson and/or vice-chairperson on the date annual appointments are made pursuant to Section 2-900, the Senior Citizens Advisory Board shall, at the next regular meeting of the board, elect from its members a chairperson and vice-chairperson for a term of one (1) year. It shall be the duty of the chairperson to preside at all meetings of the board and the duty of the vice-chairperson to serve in the place of the chairperson in his or her absence from the board meetings, or if the chairperson is no longer able to serve, to assume the responsibilities of the chairperson until a new chairperson is appointed or elected. The board may appoint one (1) of its members to serve as secretary of the board. It shall be the duty of the secretary to maintain a record of all proceedings of the Senior Citizens Advisory Board meetings. Officers shall serve a term of one (1) year or until their successors have been fully qualified and duly appointed or elected. Any officer may be subsequently re-appointed or re-elected.

Section 3: THAT, Chapter 2, Administration, Article XV, Economic Development Board, Section 2-1500, Creation; composition; appointment of members; appointment of chairperson, of the City of Keller Code of Ordinances, be hereby amended, by deleting Section 2-1500, in its entirety and adding a new Section 2-1500 to read as follows:

“Sec. 2-1500. Creation; composition; appointment of members; appointment of chairperson.

There is hereby established an economic development board for the City of Keller, Texas composed of seven (7) active members and

two (2) advisory members. The city council may, but is not required to, appoint two (2) alternates for the regular members. Alternates may serve in the event of an absence by a board member. Alternates shall be designated as first alternate and second alternate, and shall serve according to that order. Alternates may fill the remainder of a term vacated by a regular member. Members of the economic development board shall be residents or owners of businesses that reside in the city limits and consist of the mayor and one (1) city council member; five (5) residents and/or Keller business owners. The two (2) advisory members do not need to reside or own a business in the City of Keller, Texas, but one (1) shall be a Greater Keller Chamber of Commerce Board member, and one (1) shall be a commercial broker or financial representative. All members of the Keller economic development board shall be appointed by the city council by a majority vote. Each member of the board shall serve for a period of two (2) years with the term of places 1, 2, 3, 4, advisory member 1 and alternate member 2 ending on November 30th of odd numbered years and the term of places 5, 6, 7, advisory member 2, and alternate member 1 ending on November 30th of even numbered years or until their successors are fully qualified and duly appointed. Members and alternates may be removed by a majority vote of the city council, with or without cause. Citizen members may not serve on more than one (1) appointed board or commission simultaneously. The mayor shall serve as the chairperson for the economic development board. Any member or alternate of the board remaining absent for three (3) consecutive regular meetings of the board will have their appointment declared vacated by majority vote of the city council at the next regularly scheduled meeting of the city council. Any member or alternate of the board remaining absent for four (4) consecutive regular meetings or a total of seven (7) regular meetings during their term on the board shall be deemed to have vacated their appointment.

Section 4: THAT, all other ordinances in conflict herewith are hereby repealed.

Section 5: THAT, if any section, paragraph, clause, phrase, or provision of this Ordinance, shall for any reason, be held invalid or unenforceable, the validity or unenforceability of such section, paragraph, clause, phrase, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 6: THAT, the City Secretary is hereby authorized and directed to cause publication of the descriptive caption of this Ordinance as an alternative method of publication as provided by law.

Section 7: THAT, this Ordinance shall become effective upon its adoption and publication as provided by law.

AND, IT IS SO ORDAINED.

Passed and approved by a vote of 6 to 0 on this the 15th day of November, 2022.

CITY OF KELLER, TEXAS

BY: _____
Armin R. Mizani, Mayor

ATTEST:

Kelly Ballard, City Secretary

Approved as to Form and Legality:

L. Stanton Lowry, City Attorney