



City of Keller
Parks & Recreation Board
Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Thursday, July 8, 2021

PRE-MEETING BRIEFING 6:00 P.M.

A. CALL TO ORDER - Chairperson Erin Pfarner

Chairperson Erin Pfarner called the Work Session to order at 6:00 p.m.

Board Members Present:

Erin Pfarner, Chairperson

Felix Mira, Vice-Chairperson

Nicholas Anderson

Jay Blakey

Adam Dougherty

Jenilee Harwell

Thomas Hixson

Bryan Weaver (by phone)

Staff Members present: Director of Community Services Cody Maberry, Recreation Manager Kyle Cooper and Administrative Secretary Debbie Park.

Guests: Bob Stoffels of Dunkin Sims, Stoffels, Inc.

Noah Cudaback and Collin Peschka from Boy Scout Troop 194

B. WORK SESSION

1. [Sports Park Discussion with Keller Horse Owners Association](#)

Representatives from the Keller Horse Owners Association Tracey Donaldson and Ashley Tatum discussed the needs of the KHOA in regards to the equestrian arena located in the sports park. The arena is used by the KHOA, the Keller Saddle Club and the KISD rodeo clubs, each club has a night dedicated just for their club members to use the arena. The equestrian groups that use the arena have been asked to present to the Sports Park Task Force a list of their needs and/or improvements they would like at the arena as part of the Sports Park Master Plan.

2. [Review and Discuss Sports Park Associations Updated Requests](#)

Chairperson Erin Pfarner asked the board members if they have additional questions or comments regarding the requests submitted from the sports park associations to be presented to the Sports Park Task Force at upcoming meetings. Board members agreed the current Sports Park Operating Policy needs to be reviewed and updated, possibly making a policy for each association. Updating fees and rental policies were also mentioned as items that need to be reviewed and changed if necessary, as it has been several years since those were updated. Changing the grass fields to synthetic turf fields would alleviate scheduling problems among the associations and would eliminate field closures due to weather issues. This change in field surfaces was mentioned by each association as a major addition or improvement they would like to see in a renovation of the sports park. The Parks and Recreation Board members that are also on the Sports Park Task Force will take the information submitted from each sport association and equestrian clubs regarding their requests for updates or additions to the sports park to the task force meetings. The Sports Park Task Force meetings are open meetings and each Park Board Member is invited to attend.

3. [Receive Update from Park Board Members](#)

Jay Blakey announced Parkrun will resume on July 10th. He asked that Parkrun be given notice of any events that may be using the trails at the same time as Parkrun events so there are no conflicts. Staff agreed to give him at least a one week notice if not more to avoid any scheduling conflicts. Board members congratulated and thanked staff for a great event, "Keller Lights" in celebration of July 4th. They also commented and thanked staff and the park crews for their clean up efforts after such a large event, as it did take much longer than expected. Staff will schedule a wrap-up meeting to discuss ways to make the clean up more efficient at the event next year by adding more trash receptacles. Felix Mira announced he has an upcoming meeting with the KDC to further explore the possibility of expansion of the pickle ball courts at Bear Creek Park.

C. ADJOURN

**Motion by Hixson, seconded by Dougherty to adjourn the Work Session.
Motion passed, all present voting aye.**

Chairperson Erin Pfarner adjourned the Work Session at 7:12 p.m.

REGULAR MEETING 7:00 P.M.

A. CALL TO ORDER – Chairperson Erin Pfarner

Chairperson Erin Pfarner called the Regular Meeting to order at 7:21 p.m.

B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were made.

C. MINUTES

1. [Approval of Regular Meeting Minutes of May 13, 2021](#)

Motion by Mira, seconded by Hixson to approve the minutes as presented.

Motion passed, all present voting aye.

2. [Approval of Work Session Minutes of June 10, 2021](#)

Motion by Mira, seconded by Anderson to approve the minutes as presented.

Motion passed, all present voting aye.

3. [Approval of Work Session Minutes of June 24, 2021](#)

Motion by Blakey, seconded by Dougherty to approve the minutes as presented.

Motion passed, all present voting aye.

D. NEW BUSINESS

1. [Overton Ridge Park Bid Alternatives Recommendation](#)

Cody Maberry discussed bid alternatives for the Overton Ridge Park project. The cost of additional amenities for Overton Ridge Park has increased since this project was approved in 2017 at 2.4 million. At that time the design was to include a parking lot, pavilions, restrooms and walking trails. Due to the increase in concrete prices some of these amenities would have to be add alternates. At the current prices, construction on the park with all the amenities would cost \$2,966,681. Extra funding to keep these items in the project could come from the Park Development Fee fund with a current balance of \$463,358. Staff and board need to determine if any elements will need to be eliminated to decrease the cost or keep all elements as in the original design and use the Park Development Fee to fund the increase in construction costs. After discussion, Board would like to proceed with the original design as approved and include all amenities.

Motion by Mira, seconded by Hixson for a recommendation to proceed with the development of Overton Ridge Park with the base bid plus all add alternates per funding summary of \$2,966,681.

Motion passed with the following vote: 7 Aye, 1 Opposed

2. [Receive Update on Park Construction Projects](#)

Director of Community Services Cody Maberry gave an update on current construction projects. The Keller Senior Activities Center project is moving forward with the major structure of the building, including the gym and steel framing completed. Work in progress includes the overhead mechanical, electrical and plumbing. The interior and exterior framing has begun and the installation of the split face brick has started on the gym. Approximately fifty percent of the parking lot grading preparation has been completed and roofing and window installation will start soon. The project is a few weeks behind due to spring rains but expected to get back on schedule during the summer. The parking lot project at Bear Creek Park and the Sports Park is starting by the end of this month beginning with the baseball parking lot and the 3-way stop sign at Line Drive in the Sports Park, once completed work will begin at Bear Creek Park. The dredging project at Bear Creek Park pond is still in progress and the multi-use fields at the sports park are being renovated with new sod being installed by Sports Field Solutions to be ready for the fall sport season.

3. [Staff Announcements](#)

Recreation Manager Kyle Cooper gave an update on programs and special events. The Keller Summer Nights concert and movies series was very successful this year with an estimated 1500 people attending each week. The Fishing for Fun event and the Family Camp Out were held on the same day, June 5. The fishing event had 250-300 in attendance and the camp out had 868 registered campers. The Keller Lights event on July 3 was a huge success with an estimate of between 20,000 and 30,000 people attending. An event wrap-up meeting with all agencies and staff will be scheduled to discuss the event and to alleviate any problems or concerns for future events for July 4th celebrations. July is "Parks and Recreation Month" and staff will be in the parks on various dates throughout July for "Popsicle Pop Ups" handing out 100 popsicles from Frios, each pop-up event starts at 10:00 a.m. Staff is currently working on the fall events including Date Night in the Park, Trash Bash, Haunted Camp Out and I Heart BBQ.

E. ADJOURN

Motion by Mira, seconded by Dougherty to adjourn the Regular Meeting.

Motion passed, all present voting aye.

Chairperson Erin Pfarner adjourned the Regular Meeting at 8:32 p.m.

Chairperson

Staff Liaison