



City of Keller
Parks & Recreation Board
Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Thursday, February 10, 2022

WORK SESSION 6:00 P.M.

A. CALL TO ORDER – Chairperson Erin Pfarner

Chairperson Erin Pfarner called the Work Session to order at 6:04 p.m.

Board Members Present:

Chairperson Erin Pfarner

Vice-Chairperson Felix Mira

Nicholas Anderson

Jay Blakey

Adam Dougherty

Jenilee Harwell

Thomas Hixson

Judy Sether

Bryan Weaver

Staff Members Present: Director of Community Services Cody Maberry, Recreation Manager Kyle Cooper and Administrative Secretary Debbie Park.

Guest: Gary Davis, Retired Park Maintenance and Development Manager.

Senior Citizens Advisory Council Members present: Susan Padgett and Carol Rubino.

B. WORK SESSION

1. [Receive Update from Senior Citizens Advisory Council](#)

Susan Padgett from the Senior Citizens Advisory Council gave an update on the first meeting of the council. The council met on Wednesday, February 9th and eight of the nine members were present. Mayor Armin Mizani and Council Member Ross McMullin were guests at the meeting. A decision was made with help from the Mayor to have nine members of the council with no alternates. Sandi Janacek volunteered to be the secretary for the council and will be taking minutes at each meeting. The council will meet on the second Wednesday of each month with a work session at 4:30 p.m. and a regular meeting beginning at 5:30 p.m. City Secretary Kelly Ballard will meet with the council to provide a presentation of the Open Meetings Act and explain meeting procedures.

2. [Discuss Bates Street Park Design](#)

Director of Community Services Cody Maberry led discussion of Bates Street Park. The park is to be part of the Old Town Keller Improvements project with Bates Street designed

to become a festival street. Board members discussed the priority of the construction of this park over other park projects, the use of funding sources to construct the park and design elements. Board Members feel the park should be part of the overall improvement project and should only be constructed if the Bates Street improvement project is approved, with funding for the park coming from the overall project budget and not sourced from the park budget. Council Member Ross McMullin joined the discussion to help answer questions of funding and to discuss council direction for this project.

Board Member Jay Blakey would like to amend his motion from the January 13, 2022 Park Board Meeting that reads as follows:

Motion by Blakey, seconded by Hixson to accept the new design incorporating comments from today's park board meeting including visiting with the Wild Rose Heritage Center to address their need for a trail or sidewalk connection to the center as discussed. New motion is below:

Motion by Blakey, seconded by Anderson to accept the design and continue with the construction of Bates Street Park only if construction of the park is concurrent with the Bates Street Improvement Project.

3. [Discuss Keller Development Corporation 5-Year Capital Improvement Projects](#)

Director of Community Services Cody Maberry presented and discussed the Keller Development Corporation 5-Year Capital Improvement Projects including information on current and future projects along with funding and budget information for those projects. He asked the board members to provide a list of projects they would like to see implemented into the 5-Year plan and present those ideas at the March meeting.

4. [Discuss Whitley Road and Bear Creek Parkway Sidewalk/Trail Connection](#)

Director of Community Services Cody Maberry led discussion on the Whitley Road Trail and Sidewalk Connection Project. These trail connections would be part of the roundabout construction at Bear Creek Parkway and Whitley Road. Cost estimates for the sidewalk/trail connections range from \$350,000 to 1.6 million dollars depending on where the trail is placed and how wide it would be. Staff and board discussed the options and funding sources and if this project would be considered a park project or a public works project and what budget it would be sourced from. Staff and board will have future discussions and gather additional pricing information on this project to present to City Council for their direction.

5. [Receive Update on Park Construction Projects](#)

Director of Community Services Cody Maberry gave an update on current construction projects. The new Keller Senior Activities Center opened with a ribbon cutting on January 29 and staff began working at the center on January 31. There is still a delay in the delivery of furniture for the conference room at the center. The construction signs are up at Overton Ridge Park and the construction crew is back on site after delays and staff shortages.

Earthwork on the project could start at the end of February or first of March, the playground equipment has been ordered and once delivered will be stored at the municipal service center until ready for installation. Playground items for Chase Oaks Park have been ordered but no delivery date has been given. The survey for the softball parking lot project has been done and the design phase will begin soon. City Council has approved the concept for the sports park that has been prepared and presented by the Sports Park Task Force, this will be on the agenda for the March council meeting for review and discussion. The Texas Historical Commission is requiring an archaeological survey of part of the land for the new trail on Barbara Lane, this survey will add \$7,000 to the project. Public Works will be making drainage improvements in north Keller off of Ottinger Road, a trail could be constructed in this area at the same time as these improvements are being made, staff and board need to discuss if this trail should take priority over other projects. The estimate for this trail has been quoted at \$800,000.

6. [Receive Update from Park Board Members](#)

Jay Blakey gave an update regarding parkrun. The parkrun event scheduled for Saturday, February 5th was cancelled due to icy trail conditions from inclement weather a few days prior to event.

C. ADJOURN

REGULAR MEETING 7:00 P.M.

A. CALL TO ORDER – Chairperson Erin Pfarner

B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were made.

C. MINUTES

1. [Approval of Regular Meeting Minutes of January 13, 2022](#)

Motion by Blakey, seconded by Sether to approve the minutes as presented.

Motion passed, all present voting aye.

D. ADMINISTRATIVE COMMENTS

1. [Staff Announcements](#)

Recreation Manager Kyle Cooper gave an update on special events and the opening of the new Keller Senior Activities Center. The new senior center opened on January 31 and

in the first six days 224 new members joined the center, of those new members 89 are male and they are enjoying the billiards room, the fitness area and the pickle ball courts. Fifty eighty of those new members are under 65 years of age and 170 are residents of Keller. In the first 6 days after opening volunteers have worked 101 hours, the volunteers are guiding tours of the building which is helping staff to serve members in other areas. Additional staff may be needed if hours change to include programming at night, this will be discussed in the coming months. The Father-Daughter Dance was held at the new senior center on February 5th and about 600 attended the dance. A ground breaking ceremony for Overton Ridge Park is being planned, Kyle will work on dates for the ceremony for the board to choose from.

E. ADJOURN

**Motion by Mira, seconded by Hixson to adjourn the Regular Meeting.
Motion passed, all present voting aye.**

Chairperson Erin Pfarner adjourned the Regular Meeting at 9:38 p.m.

Chairperson

Staff Liaison