

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS, AMENDING THE CITY OF KELLER CODE OF ORDINANCES BY AMENDING CHAPTER 2, BY DELETING ARTICLE IX. SENIOR CITIZENS ADVISORY BOARD, IN ITS ENTIRETY, AND BY AMENDING CHAPTER 2, ARTICLE XV, ECONOMIC DEVELOPMENT BOARD, BY DELETING SECTION 2-1500, CREATION; COMPOSITION; APPOINTMENT OF MEMBERS; APPOINTMENT OF CHAIRPERSON, IN ITS ENTIRETY AND ADDING A NEW SECTION 2-1500; AND BY AMENDING CHAPTER 12, PARKS AND RECREATION, BY DELETING ARTICLE III, BOARD OF PARKS AND RECREATION, IN ITS ENTIRETY AND ADDING A NEW ARTICLE III, BOARD OF PARKS AND RECREATION; AUTHORIZING PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, it has been determined by the City Council of the City of Keller, Texas, that it is in the best interest of the citizens of the City of Keller, Texas, for the City Council to establish rules and procedures therefor; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: THAT, Chapter 2, Administration, Article IX. – Senior Citizens Advisory Board, of the City of Keller Code of Ordinances, be hereby amended, by deleting Article IX, in its entirety.

Section 3: THAT, Chapter 2, Administration, Article XV, Economic Development Board, Section 2-1500, Creation; composition; appointment of members; appointment of chairperson, of the City of Keller Code of Ordinances, be hereby amended, by deleting Section 2-1500, in its entirety and adding a new Section 2-1500 to read as follows:

“Sec. 2-1500. Creation; composition; appointment of members; appointment of chairperson.

There is hereby established an economic development board for the City of Keller, Texas composed of seven (7) active members and two (2) advisory members. The City Council may, but is not required to, appoint two (2) alternates for the regular members. Alternates may serve in the event of an absence by a board member. Alternates shall be designated as first alternate and second alternate and shall serve according to that order. Alternates may fill the remainder of a term vacated by a regular member. Members of the economic development

board shall be residents or owners of businesses that reside in the city limits and consist of **one (1) City Council member**; one (1) Greater Keller Chamber of Commerce Board member as selected by the Greater Keller Chamber of Commerce Board; **five (5)** residents and/or Keller business owners. The two (2) advisory members shall be one (1) commercial broker and one (1) financial representative and do not need to reside or own a business in the City of Keller, Texas. All members of the Keller economic development board shall be appointed by the City Council by a majority vote. Each member of the board shall serve for a period of two (2) years with the term of places 2, 3, 4, Advisory member 1 and Alternate member 2 ending on November 30th of odd numbered years and the term of places 5, 6, 7, advisory member 2, and alternate member 1 ending on November 30th of even numbered years or until their successors are fully qualified and duly appointed. Members and alternates may be removed by a majority vote of the City Council, with or without cause. Citizen members may not serve on more than one (1) appointed board or commission simultaneously. The **City Council member** shall serve as the chairperson for the economic development board. Any member or alternate of the board remaining absent for three (3) consecutive regular meetings of the board will have their appointment declared vacated by majority vote of the City Council at the next regularly scheduled meeting of the City Council. Any member or alternate of the board remaining absent for four (4) consecutive regular meetings or a total of seven (7) regular meetings during their term on the board shall be deemed to have vacated their appointment.”

Section 4: THAT, Chapter 12, Parks and Recreation, Article III, Board of Parks and Recreation, of the City of Keller Code of Ordinances, be hereby amended, by deleting Article III, in its entirety and adding a new Article III to read as follows:

“ARTICLE III. BOARD OF PARKS AND RECREATION

Sec. 12-300. Creation; composition; appointment of members; appointment of chairperson and vice-chairperson.

There is hereby established the Parks and Recreation Board for the City of Keller, Texas, composed of seven (7) members. The City Council may, but is not required to, appoint two (2) alternates for the regular members. Alternates may serve in the event of an absence by a board member. Alternates shall be designated as first alternate and second alternate and shall serve according to that order. Alternates may fill the remainder of a term vacated by a regular member. Members of the Parks and Recreation Board shall be residents and qualified voters of the City of Keller

Additionally, the **Advisory Subcommittee on Senior Affairs** is established to serve as an advisory body to the Parks and Recreation Board and City Council on matters related to the senior population of Keller. The subcommittee shall consist of members who are residents of the City of Keller, with the number of members determined at the discretion of the City Council. Members of the Senior Advisory Subcommittee are not appointed by the City Council and do not serve specific terms. Participation on the subcommittee is voluntary.

All members of the Parks and Recreation Board shall be appointed by the City Council by a majority vote. Each member shall serve for a period of two (2) years, with the terms of places 5, 6, 7, and alternate member 1 ending on November 30th of even-numbered years, and the terms of places 1, 2, 3, 4, and alternate member 2 ending on November 30th of odd-numbered years or until their successors are fully qualified and duly appointed. Members and alternates may be removed by a majority vote of the City Council, with or without cause. At the time of annual appointments, the City Council may appoint the chairperson and vice-chairperson for the Parks and Recreation Board.

Sec. 12-310. Meetings; quorum; agenda.

Regular and special board meetings shall be called by the city staff serving the board; however, the board shall meet not less than four (4) times per calendar year beginning January 1st of each year. In addition, the board may call a special meeting upon written request approved by the quorum of said board that shall include the chairperson, during a regular or special meeting of the board. A quorum will be established by the presence of at least four (4) members, including the chairperson. In the absence of the chairperson and/or vice-chairperson, the members constituting a quorum shall select from the members present, a chairperson to conduct the meeting. A board member may request, in writing, at least seven (7) working days in advance of a scheduled board meeting that an item be placed on the agenda. All meetings are to be conducted in accordance with the Texas Open Meetings Act.

The **Advisory Subcommittee on Senior Affairs** shall meet as needed, with meetings coordinated by the Parks and Recreation Board. The subcommittee may provide input and recommendations directly to the Parks and Recreation Board.

Sec. 12-320. Election of officers; adoption of procedural rules.

There is hereby established the parks and recreation board for the City of Keller, Texas composed of seven (7) members. The city council may, but is not required to, appoint two (2) alternates for the regular members. Alternates may serve in the event of an absence by a commission member. Alternates shall be designated as first alternate and second alternate and shall serve according to that order. Alternates may fill the remainder of a term vacated by a regular member. Members of the parks and recreation board shall be residents and qualified voters of the City of Keller. All members shall be appointed by the city council by a majority vote. Each member of the board shall serve for a period of two (2) years with the term of places 5, 6, 7, and alternate member 1 ending on November 30th of even-numbered years and the term of places 1, 2, 3, 4, and alternate member 2 ending on November 30th of odd-numbered years or until their successors are fully qualified and duly appointed. Members and alternates may be removed by a majority vote of the city council, with or without cause. At the time annual appointments of the members are made by the city council, the city council may appoint the chairperson and vice-chairperson for the parks and recreation board.

Sec. 12-330. Duties and responsibilities.

The board of parks and recreation shall have the duties and responsibilities as follows:

- (1) To serve at the pleasure of the city council and shall have no advisory or recommending authority over any operating department of the city.
- (2) Once a recommendation by the board has been forwarded to the city council, the duties of the board regarding said recommendation are considered complete unless otherwise directed by the city council.
- (3) The board may make inquires of the city staff regarding city ordinances, master plans, or matters pertaining to specific board duties and assignments given by the city council.
- (4) Encourage and facilitate the establishment and maintenance of parks, playgrounds, athletic fields, other recreation, and aquatic facilities.
- (5) Periodically review the comprehensive park plan to determine the adequacy of both short-range and long-range park and development needs of the citizens.

- (6) Cooperate with all agencies, groups, and civic clubs concerning recreational needs.
- (7) Submit periodic reports, including any special reports, as requested by the city council.
- (8) Study and recommend to the city council ways and means of financing parks and recreation facilities, including the potential for state and federal grant funding.
- (9) Receive public comment, concerns, and recommendations relating to the city's parks and recreation programs.

The **Advisory Subcommittee on Senior Affairs**, shall have the duties and responsibilities as follows:

- (1) To serve at the pleasure of the City Council and shall have no advisory or recommending authority over any operating department of the city.
- (2) Once a recommendation by the subcommittee has been forwarded to the Parks and Recreation Board, their duties regarding said recommendation are considered complete unless otherwise directed by the Board.
- (3) The **Advisory Subcommittee on Senior Affairs** shall specifically focus on shall specifically focus on recommending programs and initiatives requested by the Parks and Recreation Board and/or the City Council.

Sec. 12-340. Vacancies.

Any member or alternate of the Parks and Recreation Board remaining absent for three (3) consecutive regular meetings of the Board may have their appointment declared vacated by majority vote of the City Council at the next regularly scheduled meeting of the City Council. Any member or alternate of the Board remaining absent for four (4) consecutive regular meetings or a total of seven (7) regular meetings during their term on the Board shall be deemed to have immediately vacated their appointment.”

Section 5: THAT, all other ordinances in conflict herewith are hereby repealed.

Section 6: THAT, if any section, paragraph, clause, phrase, or provision of this Ordinance, shall for any reason, be held invalid or unenforceable, the validity or unenforceability of such section, paragraph, clause, phrase, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 7: THAT, the City Secretary is hereby authorized and directed to cause publication of the descriptive caption of this Ordinance as an alternative method of publication as provided by law.

Section 8: THAT, this Ordinance shall become effective upon its adoption and publication as provided by law.

AND, IT IS SO ORDAINED.

Passed and approved by a vote of _ to _ on this the 19th day of November 2024.

CITY OF KELLER, TEXAS

By: _____
Armin R. Mizani, Mayor

ATTEST:

Kelly Ballard, City Secretary

Approved as to Form and Legality:

L. Stanton Lowry, City Attorney