

**Minutes of the Library Board
Keller Texas
Monday, October 3, 2022**

A. CALL THE MEETING TO ORDER- Mona Ford, Chair, Keller Public Library Board at 7:04 P.M.

Members Present: Mona Ford--Chairman, Karen Hibbs, Michelle Hur, Rick Peters, Mary Vermette--Vice Chairman, Jennifer White, **Alternates:** David Russell

Absent: Patty Alexander—Secretary, Katelyn McCormack - Alternate

Others Present: Jana Prock--Library Director

B. CONSENT

1. Mary Vermette moved to approve the minutes of the Keller Library Board meeting September 12, 2022, as written. Rick Peters seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library Report- Karen Hibbs

- a. Notification of Hudson Grant in amount of \$40,000. Jana Prock requested that a portion be used for a 'Sensory Room' in the Library Annex.
- b. Bookstore- Soft opening on 9/24 went very well with profit of nearly \$600
- c. Expense Report for September:

Income

Book Shop Sales	\$ 755
Consignment Sales	0
Pop-Up Book Shop Sales	146
Contributions (shop & library)	74
Membership Dues	20
Misc. Income	<u>1067</u>
Total Income	\$ 2,062

Expenses

Website	\$ 23
Bank Charges	62
Depreciation	171
Volunteer Recognition	23
Supplies & Materials	77
Miscellaneous	<u>101</u>
Total Expense	<u>457</u>
Net Income	\$ 1,605

2. Reconsideration Results- Jana Prock

Committee, comprised of Jana Prock-Library Director, Wendy Dunn- Children's Librarian, Ann Flornoy-Library Services Manager, Karen Hibbs-Library Board, & Cody

Maberry-Director of Community Services, met on 9/27. Petitioner was notified of the meeting but did not respond nor attend in person. The committee decided to move the material from Social Science section in the children's area to the Health Section in the children's area. Children's Librarian Wendy Dunn felt that the material was originally miscataloged.

D. ADMINISTRATIVE COMMENT

1. Library Statistics-

a. Library Statistic for September included:

Walk-in/Drive-Up Users	12,438
Borrows	29,188
Program Participants	1,418
Classes & Events	61
Questions Answered	2,930

2. Library Employee Update:

- a. New Roof- Anticipated completion this week or early next.
- b. MetroShare- Oct 17th 3 new libraries will be added (Saginaw, Roanoke, & Decatur). Total will then 11 Public Libraries participating.
- c. MetroShare- Courier service fees were to increase rates to \$20,000. MetroShare declined and is currently self-couriering with mileage reimbursement. Planning to contribute to Benbrook Mobile Library van that will provide courier service 3-4 times a week.

3. Keller Public Library Calendar:

October- Pumpkin decorating & mosaic pumpkins, Murder Mystery Event in Annex

4. Library Committees Update:

- a. Storywalk Committee- Waiting for material to arrive. Planting will begin in October
- b. Bookstore Advisory Committee- Family Centered Grand Opening on 10/15 from 10-2pm. Activities will include Folk Music, Food Trucks, Snow Cones, Games, and Goody Bags with coupon for Bookstore included. Two Children's Book Authors will have display and offer storytime at 11:30.

5. **Staff Training:** Cecilia Barham, NRH Library Director & TLA President 2019-2020, presented "Responding to Harassment from the Public" about unlawful harassment.

E. CITIZENS TO BE HEARD: Gideon White, Eden White, & Trinity White

F. ADJOURN

1. Mary Vermette moved to adjourn, and Rick Peters seconded the motion at 7:41 P.M.

Respectfully submitted by,
Jennifer White