

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS, CALLING A SPECIAL ELECTION TO FILL THE UNEXPIRED TERM FOR CITY COUNCIL PLACE 3 FOR THE CITY OF KELLER, TO BE HELD ON AUGUST 31, 2024, AS SET FORTH BY THE CHARTER AND BY THE TEXAS ELECTION CODE.

WHEREAS, the current City Council Member in Place 3 has announced her resignation; and

WHEREAS, the City Council Members' terms are for three (3) years; and

WHEREAS, the remainder of the term must be filled by a Special Election; and

WHEREAS, the Special Election to fill the unexpired term of the City Council Member in Place 3 for the City of Keller, as set forth by the Charter and the Texas Election Code, is required to be held within 120 days of the resignation; and

WHEREAS, The Tarrant County Elections Administration and the City have agreed upon August 31, 2024, as the Election Date; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: **Election Ordered.**

(a) A Special Election shall be held in the City of Keller, Texas on August 31, 2024, to elect a person to fill the unexpired term of the office of City Council Place 3, to serve until May 2025, or until their successor is duly elected and qualified.

(b) Said election shall be held by Tarrant County pursuant to a Joint Election Agreement and Contract for Election Services, with respect to such Special Election approved by the City Council of the City of Keller, Texas, and Tarrant County Elections Administrator.

Section 3: **Filing for a Place on the Ballot.** Qualified persons may file as candidate by filing an application in the office of the City Secretary, beginning on Tuesday, May 28, 2024, and ending on Thursday, June 27, 2024, at 5:00 P.M.

Section 4: **Election Officers.** The election officers for each polling place shall be appointed and compensated pursuant to the Joint Election Agreement and Contract for Election Services with Tarrant County, for said Special Election on August 31, 2024.

Section 5: a. **Early voting by personal appearance.**

All early voting shall be conducted pursuant to and in accordance with the applicable provisions of the State of Texas Election Code. The Elections Administrator shall determine the early voting place and hours; however, such locations may be changed if so directed by the Elections Administrator without further action of the City Council. The Elections Administrator is hereby authorized and directed to make such changes in locations as may be necessary for the proper conduct of the Election. The Elections Administrator is hereby authorized to appoint the members of the Early Voting Ballot Board and the presiding judge and alternate judge in accordance with the requirements of the Code. The Tarrant County Elections Administrator/Early Voting Clerk has established the following dates, times, and location for early voting by personal appearance:

Early Voting Polling Location

Tarrant County Elections Center
2700 Premier Street, Fort Worth, Texas 76111

Keller Town Hall
1100 Bear Creek Parkway, Keller, Texas 76248

Days and Hours for Early Voting by Personal Appearance

Hours subject to change

August 14-16	Wednesday - Friday	8:00 A.M. - 5:00 P.M.
August 17	Saturday	Closed
August 18	Sunday	Closed
August 19 - 23	Monday - Friday	8:00 A.M. - 5:00 P.M.
August 24	Saturday	7:00 A.M. - 7:00 P.M.
August 25	Sunday	Closed
August 26 - 27	Monday - Tuesday	7:00 A.M. - 7:00 P.M.

- b. **Early voting by mail.** Tarrant County Elections Administrator, 2700 Premier Street, Fort Worth, Texas 76111 is hereby appointed as Early Voting Clerk. Applications for a Ballot by Mail must be submitted before the close of business on Tuesday, August 20, 2024, by one of the following methods:

Mail:

Tarrant County Elections, Early Voting Clerk
P.O. Box 961011
Fort Worth, Texas 76161-0011

Express Courier Delivery:

Tarrant County Elections
2700 Premier Street
Fort Worth, Texas 76111-3011

Phone: 817-831-8683

Fax: 817-850-2344

Email: votebymail@tarrantcountytx.gov

Website: www.tarrantcountytx.gov/elections

- c. **Early voting ballot board.** The Early Voting Ballot Board shall be appointed and designated in accordance with the provisions of the Joint Election Agreement and Contract for Election Services with Tarrant County.

Section 6: **Election Day Polling Places and Election Hours.** On Election Day, all eligible City of Keller voters shall be permitted to vote in polling place(s) designated by the Elections Administrator between the hours of 7:00 a.m. and 7:00 p.m. These locations include Tarrant County Elections Center, 2700 Premier Street, Fort Worth, Texas 76111 and Keller Town Hall, 1100 Bear Creek Parkway, Keller, Texas 76248, between the hours of 7:00 A.M. and 7:00 P.M. The designated polling locations will be published on the City's website prior to Election Day.

Section 7. The winner shall receive a majority of the votes cast. If no candidate receives a majority, a runoff election will be held in accordance with the Texas Election Code. Any runoff election required for the election of City Council Place 3, ensuing from the Special Election of August 31, 2024, shall be held on Saturday, October 12, 2024, or as designated by the joint election agreement and contract in accordance with the election code.

Section 8: **Method of Voting.** Tarrant County's voting equipment will be utilized for said election and shall be conducted in accordance with the Texas Election Code.

Section 9: **Governing Law.** The election shall be held as set forth by the Charter and the Texas Election Code, and all resident registered voters of the City shall be eligible to vote in said Election.

Section 10: **Effective Date.** This resolution shall be effective upon its adoption.

AND IT IS SO RESOLVED.

Passed by a vote of ___ to ___ on this the 15th day of May 2024.

CITY OF KELLER, TEXAS

BY: _____
Armin R. Mizani, Mayor

ATTEST:

Kelly Ballard, City Secretary

Approved as to Form and Legality:

L. Stanton Lowry, City Attorney