Minutes of the Library Board Keller Texas

Monday, September 8, 2025

A. CALL THE MEETING TO ORDER- Mona Ford, Chairman, Keller Public Library Board at 7:00 P.M.

Members Present: Mona Ford-Chairman, Rick Peters-Vice Chairman, Jennifer White-Secretary, Jill Foley, Karen Hibbs, Michelle Hur, David Russell **Alternate**: Laura Alexander, Elizabeth Gauwain

Members Absent: None

Others Present: Ann Flournoy-Library Director

B. MINUTES CONSENT

1. **Minutes Consent**- David Russell moved to approve the minutes of the Keller Library Board meeting from August 4, 2025 as written. Elizabeth Gauwain seconded the motion. It was passed.

C. NEW BUSINESS

- 1. September Events & Calendar Review- September is Library Card Sign-Up month. KPL is giving away tote bags to everyone who signs up for a card, refers someone to sign-up, or sends a short testimonial video telling why they love the library. All participants are also entered into a grand prize drawing.
- 2. New Privacy & Confidentiality of Information Policy- Texas State Library added a requirement for all accredited libraries regarding Information Security & Privacy. KPL has received some exampled from the State Library that can be used to help form a local policy. This policy is aimed at protecting computer usage information, patron's check-outs, pictures of patrons at programs, & building usage. More information & policy recommendations will be coming.
- **3. Staffing Update-** 2 Library Clerk positions opened due to unforeseen circumstances. The Full-time position has been filled by Tabatha Degarmo, the 2025 Jim Engle Library Supporter of the Year. The part-time position has an offer pending.

D. DISCUSSION

- 1. Friends of the Library Report- During the August meeting Ann Flournoy requested \$100 for a catered breakfast for Staff Development Day. She also requested continued funding for the Chess Club geared for ages 5-12yr. October is the 20th Anniversary of the Friends of the Library Bookstore. Upcoming meeting on September 18th will feature Amanda Churchilll.
- **2. August Statistics Review-** Nearly all categories are showing an increase. Fan Fest was very successful with 145 attending of which 85-90% were in the targeted age range of 13-29yr olds.
- 3. Reminder of no October Meeting
- **4. Staff Development Day Report- August 27**th- Theme was "Back to School". Staff hosted a speaker whose focus was on personalities, dealing with burn out, and overall employee wellness.

- **5. Koha Con Conference Report-** Rachel Feltenberger-Library Services Manager attended in Providence, Rhode Island. Hosted by Koha- ILS Managing Software system.
- **6. Digipalooza Conference Report-** Cullen Dansby-Circulation & Public Services Manager attended in Cleveland, Ohio. Hosted by Libby.

E. CITIZENS TO BE HEARD: None

F. ADJOURN

1. David Russell moved to adjourn, and Michelle Hur seconded the motion at 7:25 P.M.

Respectfully submitted by, Jennifer White