

Minutes of the Library Board
Keller Texas
Monday, September 8, 2025

A. CALL THE MEETING TO ORDER- Mona Ford, Chairman, Keller Public Library Board at 7:00 P.M.

Members Present: Mona Ford-Chairman, Rick Peters-Vice Chairman, Jennifer White-Secretary, Jill Foley, Karen Hibbs, Michelle Hur, David Russell **Alternate:** Laura Alexander, Elizabeth Gauwain

Members Absent: None

Others Present: Ann Flourney-Library Director

B. MINUTES CONSENT

1. **Minutes Consent-** David Russell moved to approve the minutes of the Keller Library Board meeting from August 4, 2025 as written. Elizabeth Gauwain seconded the motion. It was passed.

C. NEW BUSINESS

1. **September Events & Calendar Review-** September is Library Card Sign-Up month. KPL is giving away tote bags to everyone who signs up for a card, refers someone to sign-up, or sends a short testimonial video telling why they love the library. All participants are also entered into a grand prize drawing.
2. **New Privacy & Confidentiality of Information Policy-** Texas State Library added a requirement for all accredited libraries regarding Information Security & Privacy. KPL has received some examples from the State Library that can be used to help form a local policy. This policy is aimed at protecting computer usage information, patron's check-outs, pictures of patrons at programs, & building usage. More information & policy recommendations will be coming.
3. **Staffing Update-** 2 Library Clerk positions opened due to unforeseen circumstances. The Full-time position has been filled by Tabatha Degarmo, the 2025 Jim Engle Library Supporter of the Year. The part-time position has an offer pending.

D. DISCUSSION

1. **Friends of the Library Report-** During the August meeting Ann Flourney requested \$100 for a catered breakfast for Staff Development Day. She also requested continued funding for the Chess Club geared for ages 5-12yr. October is the 20th Anniversary of the Friends of the Library Bookstore. Upcoming meeting on September 18th will feature Amanda Churchill.
2. **August Statistics Review-** Nearly all categories are showing an increase. Fan Fest was very successful with 145 attending of which 85-90% were in the targeted age range of 13-29yr olds.
3. **Reminder of no October Meeting**
4. **Staff Development Day Report- August 27th-** Theme was "Back to School". Staff hosted a speaker whose focus was on personalities, dealing with burn out, and overall employee wellness.

- 5. Koha Con Conference Report-** Rachel Feltenberger-Library Services Manager attended in Providence, Rhode Island. Hosted by Koha- ILS Managing Software system.
- 6. Digipalooza Conference Report-** Cullen Dansby-Circulation & Public Services Manager attended in Cleveland, Ohio. Hosted by Libby.

E. CITIZENS TO BE HEARD: None

F. ADJOURN

- 1.** David Russell moved to adjourn, and Michelle Hur seconded the motion at 7:25 P.M.

Respectfully submitted by,
Jennifer White