



City of Keller

Planning & Zoning Commission

Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Tuesday, January 13, 2026

PRE-MEETING BRIEFING 6:30 P.M.

A. CALL TO ORDER - Chairman John Baker

Chairman Baker called the meeting to order at 6:30 p.m.

The following Commission Members were present:

John Baker, Chairman
Erin Pfarner
Erik Leist
Bill Schlegel
John Scott
Michelle Sandoval Cabanas
Deborah Johnson
Ross Brensinger (Non-Voting)

The following Commission Members were absent:

Andrew Young

Staff present included Director of Development Services (DDS) Sarah Hensley; City Engineer Chad Bartee; Planner II Alexis Russell; Planner I Calvin Eddleman; and Planner I Ethan Flanders.

B. ADMINISTRATIVE COMMENTS

1. [Briefing regarding City Council action on January 6, 2026.](#)

DDS Hensley gave brief recaps for the December 16, 2025 and January 6, 2026, City Council meetings.

C. SELECT A VICE-CHAIRPERSON

After a brief discussion regarding eligibility for the Vice-Chair position and the voting procedure, the Commission conducted a voice vote. The results of the vote were to elect Erin Pfarner as Vice-Chairwoman.

D. DISCUSS AND REVIEW AGENDA ITEMS

Item E-1: Planner Zimmerman gave brief background on the Specific Use Permit (SUP) request for 811 Barbara Lane. There was a discussion regarding the relationship between HOA restrictions and City Code.

E. ADJOURN

Chairman Baker adjourned the pre-meeting at 6:54 p.m.

REGULAR MEETING 7:00 P.M.**A. CALL TO ORDER – Chairman John Baker**

Chairman Baker called the meeting to order at 7:00 p.m.

B. PLEDGES TO THE FLAGS

1. Pledge to the United States Flag
2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

C. PERSONS TO BE HEARD

This is a time for the public to address the Commission on any subject. However, the Texas Open Meetings Act prohibits the Commission from discussing issues which the public has not been given three business days' notice. Issues raised may be referred to City Staff for research and possible future action. Each speaker will be allowed three (3) minutes to speak.

Chairman Baker invited the public to speak on any topic. No member of the public came forward to speak.

D. CONSENT

1. [Consider the minutes of the December 9, 2025 Planning and Zoning Commission Meeting.](#)

A motion was made by Commissioner Michelle Sandoval Cabanas, seconded by Commissioner John Scott, to approve the minutes of the December 9, 2025 Planning and Zoning Commission Meeting. The motion carried by the following vote:

AYE-6: Chairman John Baker; Commissioner Erin Pfarner; Commissioner Deborah Johnson; Commissioner Michelle Sandoval Cabanas; Commissioner John Scott

ABSTAIN-1: Commissioner Erik Leist

E. NEW BUSINESS

1. [PUBLIC HEARING: Consider a request for a Specific Use Permit \(SUP\) for an approximately 625 square-foot carport addition to an existing 1,210 square-foot accessory structure, on 1.43 acres, located on the north side of Barbara Lane.](#)

approximately 767 feet northwest from the intersection of Barbara Lane and Rufe Snow Drive, legally described as Lot 1, Block A of the Harris Addition, zoned Single-Family 36,000 square-foot lot size or greater (SF-36) and addressed 811 Barbara Lane. Bobbi and Alan Van Reet, Applicant/Owner. (SUP-2511-0050)

Planner Zimmerman gave a presentation on the SUP request for 811 Barbara Lane.

The Applicants, Bobbi and Alan Van Reet (811 Barbara Lane), spoke on behalf of their project.

Chairman Baker opened the public hearing. No one came forward to speak.

A motion was made by Commissioner Erik Leist, seconded by Commissioner John Scott, to close the public hearing. The motion carried unanimously.

There was a discussion among the Commission and the Applicant regarding the intended use of the structure.

A motion was made by Commissioner Erik Leist, seconded by Commissioner Erin Pfarner, to recommend approval of Item E-1, as presented. The motion carried unanimously.

F. ADJOURN

Chairman Baker adjourned the meeting at 7:13 p.m.

Chairperson

Staff Liaison