



# City of Keller

## Planning & Zoning Commission

### Agenda

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
[www.cityofkeller.com](http://www.cityofkeller.com)

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Tuesday, November 26, 2024

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#### **PRE-MEETING BRIEFING 6:30 P.M.**

##### **A. CALL TO ORDER - Chairman Paul Alvarado**

##### **B. ADMINISTRATIVE COMMENTS**

1. [Briefing regarding City Council action on November 19, 2024.](#)

##### **C. DISCUSS AND REVIEW AGENDA ITEMS**

##### **D. ADJOURN**

#### **REGULAR MEETING 7:00 P.M.**

##### **A. CALL TO ORDER – Chairman Paul Alvarado**

##### **B. PLEDGES TO THE FLAGS**

1. Pledge to the United States Flag
2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

##### **C. PERSONS TO BE HEARD**

This is a time for the public to address the Commission on any subject. However, the Texas Open Meetings Act prohibits the Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action. Each speaker will be allowed three (3) minutes to speak.

##### **D. CONSENT**

1. [Consider the minutes of the November 12, 2024 Planning and Zoning Commission Meeting.](#)

##### **E. NEW BUSINESS**

1. [PUBLIC HEARING: Consider a request for a Specific Use Permit \(SUP\) to expand an existing 400 square-foot detached garage by approximately 1,250 square-feet, on an approximately 0.47 acre lot, located approximately 1,580 feet northwest of the intersection of Rapp Road and Oak Bend Lane, legally described as Lot 39, Block 1 of the Sunrise Estates Addition, zoned Single-Family Residential - 20,000 square-foot lots \(SF-20\), and addressed 1077 Sunset Ct. Gabriel Munoz, Applicant. Donald Oneill, Owner.](#)

[\(SUP-2410-0011\)](#)

2. [PUBLIC HEARING: Consider a request for a Specific Use Permit \(SUP\) for Glo Tanning, a spa proposed in an 3,203 square-foot lease space on an approximately 1.04 acre lot, approximately 400 feet east of the intersection of Keller Parkway and Chandler Road, legally described as Lot 3, Block A of the Cook Addition, zoned Retail \(R\) and addressed 1637 Keller Parkway. Onyebuchi Odunukwe, Applicant. Odunukewe Ventures LLC, Owner. \(SUP-2411-0015\)](#)

## F. ADJOURN

### **CITY OF KELLER MISSION STATEMENT**

*We commit to preserving a safe, informed and vibrant community of quality neighborhoods, thriving businesses and natural beauty by setting the standard for municipal engagement, collaboration, service and innovation.*

### **CERTIFICATE**

*I hereby certify that the above notice is posted, per the Open Meetings Law, Texas Government Code, Chapter 551, on the official bulletin board at Keller Town Hall, 1100 Bear Creek Parkway, on Thursday, November 21, 2024 at 5:00 p.m.*

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Sarah Hensley, Director of Community Development

***Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the ADA Coordinator 48 hours in advance, at 817-743-4041, and reasonable accommodations will be made for assistance.***