

**Minutes of the Library Board**  
**Keller Texas**  
**Monday, July 1, 2024**

**A. CALL THE MEETING TO ORDER- Mona Ford, Chairman, Keller Public Library Board at 7:05 P.M.**

**Members Present:** Mona Ford—Chairman, Karen Hibbs, David Russell, Jennifer White--Secretary

**Alternate:** Laura Alexander, Jill Foley

**Members Absent:** Mary Vermette --Vice Chairman, Michelle Hur, Rick Peters

**Others Present:** Ann Flournoy--Library Director

**B. MINUTES CONSENT**

1. David Russell moved to approve the minutes of the Keller Library Board meeting June 3, 2024, as written. Laura Alexander seconded the motion. It was passed.

**C. NEW BUSINESS**

1. **July Events & Calendar Review-** Summer Reading Challenge is doing very well. Storytime with Mayor Armin Mizani is being held on July 17<sup>th</sup>. Library will be closed for July 4<sup>th</sup>.
2. **June Monthly Statistics Review-** Ann Flournoy reviewed Cardholder Snapshot per request of Michelle Hur from June's meeting.

**a.**Library Statistics for June included:

Walk-In & Drive-up Users	26,009	(30% increase from 2023)
Materials Circulated	23,369	
Program Participants	2,345	
Volunteer Hours	469	(78% increase from 2023)
Outreach Engagements	1,062	
Services (Questions Answered)	3,778	
Library Card Holders	29,630	

3. **Adventure Camp Report-** 253 participants with 81 families represented
4. **Keller Summer Nights Report-** 2<sup>nd</sup> year partnering with Parks & Recreation. KPL hosted a booth weekly with interactive games that corresponded to the movie showing. 241 Prize drawings. 803 Total Interactions with the community.
5. **Friends of the Library Report-**
  - a.Meeting was held on June 19<sup>th</sup>. Membership is increasing partly due to facebook presence.
  - b.Greater Keller Women's Club awarded \$500 grant. Monies will be used to purchase additional STEM kits.
  - c. Ann Flournoy requested \$400 to complete flower bed project at patio. Have given KPL \$1,157 YTD.

**d. Expense Report for June:**

<b><u>Income</u></b>	
Book Shop Sales	\$ 2,020
Pop-Up Book Shop Sales	52
Contributions (shop & library)	39
Consignment Sales	38
Miscellaneous Income	16
Membership Dues	52
Grant Income	500
Interest Earned	<u>25</u>
Total Income	\$ 2,764
<b><u>Expenses</u></b>	
Office Equipment	\$ 57
Depreciation	<u>171</u>
Total Expense	<u>288</u>
Net Income	\$ 2,536
Total Assets & Total Liability/Equity	\$51,418

- 6. Summer Reading Challenge Report & Staff Summer Reading Challenge-** Participants-1,437  
Redeemed prizes- 1,703 ; Days Logged- 17,732. Staff Challenge: Participants-19 ; Books  
Logged- 137 ; Average 7 books per staff member.

## **D. DISCUSSION**

- 1. Patron Feedback Procedures-** Due to Board feedback KPL is going to post QR codes throughout the library & during programming events. Looking to launch next month.
- 2. Sensory Room Ribbon Cutting Plans-** Ribbon cutting ceremony is planned for August 13<sup>th</sup> at 6pm. Reservations for hour long sessions at Sensory Room will begin on August 14<sup>th</sup>. All appointments will currently be held on Wednesday afternoons due to staffing limitations. Will evaluate possible expansion in the future. Ann Flournoy stated that this will be the only public sensory room in local area. Jennifer White suggested reaching out to preschools to increase awareness & interest. Jill Foley suggested also reaching out to local therapists.
- 3. Solar Bench Project Update-** Ann Flournoy gave a brief presentation about the bench. She is already receiving positive usage reports in the brief time it has been operational.

## **E. CITIZENS TO BE HEARD:** None

## **F. ADJOURN**

- 1.** David Russell moved to adjourn, and Karen Hibbs seconded the motion at 7:30P.M.

Respectfully submitted by,  
Jennifer White