



City of Keller

City Council

Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Tuesday, January 19, 2021

PRE-COUNCIL MEETING 5:00 P.M.

A. CALL TO ORDER - Mayor Armin R. Mizani

Mayor Armin Mizani called the Pre-Council Meeting to order at 5:01 P.M.

The following City Council Members were present:

Mayor Armin Mizani
Council Member Mitch Holmes
Mayor Pro Tem Sean Hicks
Council Member Sheri Almond
Council Member Beckie Paquin
Council Member Chris Whatley
Council Member Ross McMullin

The following City staff members were present: City Manager Mark Hafner, City Secretary Kelly Ballard, City Attorney Stan Lowry (video conference), Director of Community Services Cody Maberry, Director of Administrative Services Aaron Rector, Director of Public Works Alonzo Liñán, Director of Community Development Julie Smith, Director of Information Technology Sean Vreeland, Acting Director of Economic Development Mary Culver, Administrative Services Manager Sarah Hensley, Police Chief Bradley G. Fortune and Fire Chief David Jones.

B. DISCUSS AND REVIEW AGENDA ITEMS

The City Council discussed and reviewed the agenda items.

C. EXECUTIVE SESSION

Mayor Armin Mizani recessed the Pre-Council Meeting at 5:05 P.M. so that the City Council could meet in Executive Session.

1. **Section 551.071, Texas Government Code - Consultation with attorney to seek advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.**
 - a. **Marco Puente v. Blake Shimanek and Ankit Tomer.**
 - b. **Rules relating to zoning matters regarding Highland Terrance Mobile Home Park.**
2. **Section 551.074, Texas Government Code - Personnel Matters. (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;**
 - a. **Fire Chief selection process update.**
3. **Adjourn into Open Meeting.**

Mayor Armin Mizani called the Pre-Council Meeting back to order at 6:36 P.M.

4. **Action on Executive Session Items 1 and 2 if necessary.**

No action was taken.

D. WORK SESSION

1. [Discuss Boards and Commissions](#)

Mayor Armin Mizani gave an overview of the proposed City Council appointments to various boards and committees.

City Secretary Kelly Ballard updated the City Council on the expiring terms of the Boards and Commissions, and discussed with the City Council various options on how to go about the expiring terms. The City Council directed the City Secretary to extend the boards and commissions members that were appointed in 2019 an additional year, now to expire in November 2022.

2. [Review updated Bates St. gateway feature design options for the Old Town Keller Phase II project.](#)

Attachments: [OTK PH II Bates St Gateway Options](#)

Administrative Services Manager Sarah Hensley gave an update relating to the Old Town Keller Phase II project. The City Council provided feedback on the Bates St. gateway design options and directed staff to work with the consultants for the Old Town Keller Phase II project to make some minor modifications for two designs. The designs will then be sent out to city boards and commissions members and Old Town Keller business and property owners to gather further feedback.

3. [Update on plans for a City Council strategic planning session](#)

City Council discussed the options of hiring an outside consultant to facilitate a strategic planning session or having city staff coordinate the session. Following discussion, City Council selected preferred dates of Friday, March 19 (full day) and Saturday, March 20 (half day). Staff was given direction to engage a consultant to oversee the session.

4. [Discuss the Future Land Use Plan.](#)

City Staff and the City Council discussed the 2018 Draft FLUP (Future Land Use Plan), some of the issues related to last year's unsuccessful attempt to adopt it, and Staff's recommendations to address those concerns. Staff began by suggesting that the 2018 Draft FLUP - a non-regulatory guidance document looking at a 30-year horizon - became seen in some ways more like a zoning document (detailed, regulatory and binding) than a planning document. By regrouping and approaching the FLUP as the master plan it was intended to be, staff hoped the conflicts could perhaps better be addressed and potentially resolved.

The four items staff focused on were the following: Land Use Classifications, Redefining the Mixed-Use definition, Introducing the Tech/Flex Space classification, The Parks/Open Space and Private Recreation classifications.

After discussing the four items at length, the City Council requested Staff to schedule a second work session so the Council could provide direction to Staff on these issues as well as discuss a path to move possible adoption of the FLUP forward. The second work session was scheduled for February 4, 2021.

E. ADJOURN

Mayor Armin Mizani recessed the Pre-Council Meeting at 7:02 P.M.

REGULAR MEETING 7:00 P.M.

A. CALL TO ORDER – Mayor Armin R. Mizani

Mayor Armin Mizani called the Regular City Council Meeting to order at 7:07 P.M.

B. INVOCATION

Keller Police Chaplain Brian Hamlin gave the invocation.

C. PLEDGE OF ALLEGIANCE

Mayor Armin Mizani led the Pledge to the United States Flag and the Pledge to the Texas Flag.

1. Pledge to the United States Flag
2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

D. PROCLAMATIONS & PRESENTATIONS

1. [Proclamation - Chief David Jones Day](#)

Attachments: [Chief David Jones Day.pdf](#)

Mayor Armin Mizani and the City Council presented a Proclamation in honor of "Chief David Jones Day" to Fire Chief David Jones in recognition of his upcoming retirement.

E. PERSONS TO BE HEARD

This is a time for the public to address the City Council on any subject. However, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action. Each speaker will be allowed three (3) minutes to speak.

Mr. Steve Humenesky, 1602 Falcon Drive, expressed his gratitude to Fire Chief David Jones for his years of service to the City of Keller. He also expressed thoughts regarding respect and his experience as a New York City Fire Fighter.

F. CONSENT

The next order of business was for the City Council to consider the consent agenda items, which were deemed to need little to no discussion, and were acted upon as one business item.

A motion was made by Council Member Chris Whatley, seconded by Council Member Beckie Paquin, to approve the Consent Agenda. The motion carried unanimously.

1. [Consider approval of the Minutes of the Tuesday, December 29, 2020 Special City Council Meeting.](#)

Attachments: [122920 Special Meeting Minutes.pdf](#)

Approved

2. [Consider approval of the Minutes of the Tuesday, January 5, 2021 Regular City Council Meeting.](#)

Attachments: [010521 Minutes.pdf](#)

[010521 Minutes Exhibit A](#)

Approved

3. [Consider a resolution appointing City Council Members to serve on various Boards and Committees.](#)

Attachments: [011921 Council Appointments](#)
[011921 City Council Assignments 2021](#)

Resolution No. 4326 appoints the following City Council Member(s) to serve on the various Boards and Committees until such time as their term expires, a new Council Member is appointed or the Member vacates their position on the City Council:

Keller Economic Development Board

1. Mayor Armin Mizani - Chair
2. Council Member Sheri Almond

Keller Development Corporation

1. Mayor Armin Mizani - Chair
2. Council Member Chris Whatley
3. Council Member Sheri Almond
4. Council Member Ross McMullin

Finance Committee

1. Mayor Armin Mizani
2. Mayor Pro Tem Sean Hicks
3. Council Member Ross McMullin

Crime Control and Prevention District Board Liaison

1. Council Member Mitch Holmes

Metroport Teen Court Advisory Board

1. Council Member Beckie Paquin

NCTCOG General Representative

1. Mayor Armin Mizani

Keller/Colleyville Municipal Court Committee

1. Mayor Armin Mizani
2. Council Member Mitch Holmes
3. Council Member Beckie Paquin

ADHOC Personnel Compensation Committee

1. Mayor Pro Tem Sean Hicks
2. Council Member Chris Whatley

4. [Consider a resolution appointing a member to the Keller Economic Development Board.](#)

Attachments: [011921_Economic Development Board Resolution](#)
[011921_KEDB Roster](#)

Resolution No. 4327 approves the appointment of Ms. JoAnn Malone to serve on the Keller Economic Development Board for an unexpired term ending November 30, 2021.

5. [Consider a resolution approving the bid from McAllister Landscape Inc., of Fort Worth, Texas for contractual services relating to Irrigation System Repair Services, for the Parks and Recreation Department, for a one \(1\) year period, with four \(4\) additional one \(1\) year renewal periods, not to exceed five \(5\) years; and authorizing the City Manager to execute all contract documents relating thereto on behalf of the City of Keller, Texas.](#)

Attachments: [011921_Irrigation System Repair Services Resolution](#)
[011921_Bid Tab Irrigation System Repair Services](#)
[011921_21-003 Irrigation System Repair Services](#)

Resolution No. 4328 approves the bid from McAllister's Landscape, Inc., of Fort Worth, Texas, for contractual services relating to Irrigation System Repair Services, for the Parks and Recreation Department, for one-year term with the four (4) additional one (1) year renewal periods, not to exceed five (5) years, in an amount not to exceed \$100,000.00 per year; and further authorizes the City Manager to execute all contract documents relating thereto on behalf of the City of Keller, Texas.

G. OLD BUSINESS - None

H. NEW BUSINESS

1. [Consider a resolution calling the General Election for City Council Place 1 and City Council Place 2 for the City of Keller, to be held on May 1, 2021, as set forth by the City Charter and Texas Election Code.](#)

Attachments: [011921_Order Election 050121](#)

A motion was made by Council Member Mitch Holmes, seconded by Council Member Sheri Almond, to approve Resolution No. 4329 calling the General Election for City Council Place 1 and City Council Place 2 for the City of Keller, to be held on May 1, 2021, as set forth by the City Charter and Texas Election Code. The motion carried unanimously.

I. DISCUSSION – None

J. EXECUTIVE SESSION

Executive Session was not held during the Regular Meeting.

1. **Section 551.071, Texas Government Code - Consultation with attorney to seek advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.**
 - a. **Marco Puente v. Blake Shimanek and Ankit Tomer.**
2. **Section 551.074, Texas Government Code - Personnel Matters. (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;.**
 - a. **Fire Chief selection process update.**
3. **Adjourn into Open Meeting.**
4. **Action on Executive Session Items 1 and 2 if necessary.**

K. ADJOURN

Mayor Armin Mizani recessed the Regular City Council Meeting at 7:25 P.M. so that the City Council could resume the Work Session.

Mayor Armin Mizani adjourned the Pre-Council Meeting and the Regular City Council Meeting at 9:37 P.M.

Mayor

City Secretary