



City of Keller
Zoning Board of Adjustment
Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Monday, August 5, 2024

PRE-MEETING BRIEFING 5:00 P.M.

A. CALL TO ORDER - Chairperson

Chairperson Gilpin called the pre-meeting to order at 5:07p.m.

The following Board members were present:

Chairperson Matthew Gilpin
Perry Fourrier
TJ Stack
Bill Schlegel

The following Board Members were absent:

Michael McClement
William Thorne

Staff Present: Director of Community Development Sarah Hensley; and Plans Examiner Carlos Gutierrez.

B. ADMINISTRATIVE COMMENTS

C. DISCUSS AND REVIEW AGENDA ITEMS

The Board reviewed and discussed the agenda item.

D. ADJOURN

Chairperson adjourned the pre-meeting at 5:28 p.m.

REGULAR MEETING 5:30 P.M.

A. CALL TO ORDER – Chairperson

Chairperson Gilpin called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

1. Pledge to the United States Flag
2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

Chairperson Gilpin opened the public hearing.

Motion was made to close the public hearing.

C. NEW BUSINESS

1. [Consider the minutes of the June 3, 2024 Zoning Board of Adjustment.](#)

Approved, motion carried unanimously.

2. [PUBLIC HEARING: Consider a request to appeal the denial of building permit RREM-2406-0005, related to the expansion of a legal non-conforming structure, on a .83-acre lot, located approximately 600 feet northeast of the Timber Ridge Lane and North Pearson Lane intersection and legally described as Lot 8, Block 1, Oakwood Estates. Rob Anderson, Applicant/Owner. \(ZBA-2407-0001\)](#)

Community Director gave a brief presentation of the property and variance request.

The applicant/Owner gave a presentation, and shared the history of the property and the need for a variance.

Chairperson Gilpin opened the public hearing.

Carl Cornel shared his thought on the request, and stated neither support or opposition to the request.

Chairperson Gilpin Closed the public hearing.

ZBA board discussed the variance.

Motion was made by Chairperson Gilpin and second by Bill Schlegel to approve the variance request. The motion was carried unanimously.

D. ADJOURN

Chairperson Gilpin Adjourned the meeting at 6:09 p.m.

Chairperson

Staff Liaison