

Item H-1

Consider an ordinance approving amendments to the City of Keller Code of Ordinances, by adopting a new Chapter 12 - Parks and Recreation, Section 12-160 - Youth Programs Standards of Care; providing a severability clause; and providing an effective date.

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- Adopted Standards of Care are a Texas Department of Family and Protective Services requirement for an exempt status for day care licensing.
- The Youth Programs Standards of Care will provide basic child care regulations for day camp activities operated by the City of Keller Parks and Recreation Department.

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- The City of Keller day camp program meets, and in some areas exceeds, many of the standards listed in the state's Child Care Standards and Regulations.
- The Standards of Care are updated annually and are used in the staff training process prior to summer camp starting each year.

Standards of Care include:

- Minimum requirements for staffing ratios;
- Staff qualifications and essential job functions;
- Facility, health and safety standards;
- Procedures for reporting child abuse/neglect allegations;
- Written procedures stating that parents and each staff member will be provided a set of standards;
- Contact information of department supervisors for the purpose of complaint, notification, and resolution regarding the recreational program;
- Written procedures for staff who will be monitoring the programs and enforcing the standards;
- Requirement of criminal background checks on prospective day camp employees;
- Service standards for communicating with parents and performance expectations of day camp employees;
- Behavior management and discipline procedures; and
- General rules and regulations.

Item H-1 – Exemption vs. Licensing

Exemption

- Nominal amendments made for continued operation of day camp programs. i.e. updating contact information
- Revenue impact remains similar
- Expense budget remains similar

Licensing

- Abundant change necessary for continued operation of day camp programs, i.e. longer application, vaccination records, record management, FBI background checks, etc.
- Dedicated day camp space
- Negative financial impacts due to increased operational and physical requirements



Questions?
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