



**City of Keller**  
**City Council**  
**Meeting Minutes**

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
www.cityofkeller.com

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**Tuesday, December 17, 2019**

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**COUNCIL MEMBER DINNER 4:30 P.M.**

**PRE-COUNCIL MEETING 5:00 P.M.**

**A. CALL TO ORDER - Mayor Pat McGrail**

Mayor Pat McGrail called the Pre-Council Meeting to order at 5:16 P.M.

The following City Council Members were present:

Mayor Pat McGrail

Council Member Mitch Holmes

Council Member Sheri Almond

Council Member Beckie Paquin

Council Member Chris Whatley (joined by video conference at 7:04 P.M.)

Council Member Tag Green

Mayor Pro Tem Sean Hicks was absent.

The following City staff members were present: City Manager Mark Hafner, City Attorney Stan Lowry, City Secretary Kelly Ballard, Director of Administrative Services Aaron Rector, Director of Community Services Cody Maberry, Director of Public Services/Economic Development Trina Zais, Director of Public Works Alonzo Liñán, Director of Community Development Julie Smith, Human Resources Director Kandace Tappen, Interim Police Chief Tracy Talkington, and Fire Chief David Jones.

Ms. Rachel Arellano, Community Outreach Coordinator, Office of Tarrant County Judge B. Glen Whitley, was introduced to the City Council.

**B. DISCUSS AND REVIEW AGENDA ITEMS**

The City Council discussed and reviewed the agenda items.

**C. EXECUTIVE SESSION**

Mayor Pat McGrail recessed the Pre-Council Meeting at 5:35 P.M. to allow the City Council to meet in Executive Session in accordance with State Law.

**1. Section 551.074, Texas Government Code - Personnel Matters.**

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;

**a. City Manager****2. Adjourn into Open Meeting.**

Mayor Pat McGrail adjourned back into the Open Meeting at 6:25 P.M.

**3. Action on Executive Session Item 1 if necessary.**

No action was taken.

**D. WORK SESSION****1. [Discuss the City Council Procedures and Decorum Policy.](#)**

**Attachments:** [Procedures and Decorum Policy Current](#)

City Secretary Kelly Ballard gave an update relating to HB 2840 and the City's Persons to be Heard procedures. Mrs. Ballard informed the City Council that the new requirements from the House Bill do not apply to the work session items, and that the current Persons to Be Heard portion of the Regular Meeting fulfills the requirements of the new bill.

Discussion was held by the City Council. Council Members Sheri Almond and Beckie Paquin will work with the City Secretary to revise the current public comment cards to include a 3 minute time limit and a 30 minute cumulative time limit.

**E. ADJOURN**

Mayor Pat McGrail adjourned the Pre-Council Meeting at 6:36 P.M.

**REGULAR MEETING 7:00 P.M.****A. CALL TO ORDER – Mayor Pat McGrail**

Mayor Pat McGrail called the Regular Meeting to order at 7:04 P.M.

**B. INVOCATION**

Mr. Sean Busse, Alliance Community Church, gave the invocation.

**C. PLEDGE OF ALLEGIANCE**

Cub Scout Pack 195 led the pledge to the U.S. Flag and the pledge to the Texas Flag.

**1. Pledge to the United States Flag**

2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

#### D. PRESENTATIONS - None

#### E. PERSONS TO BE HEARD

This is a time for the public to address the City Council on any subject. However, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were received.

#### F. CONSENT

The next order of business was for the City Council to consider the consent agenda items, which were deemed to need little or no discussion, and were acted upon as one business item.

**A motion was made by Council Member Mitch Holmes, seconded by Council Member Beckie Paquin, to approve the Consent Agenda. The motion carried unanimously.**

1. [Consider approval of the Minutes of the Tuesday, December 3, 2019 Regular City Council Meeting.](#)

**Attachments:** [120319 Minutes.pdf](#)

Approved

2. [Consider a resolution approving an agreement for professional services with IMS Infrastructure Management Services \(IMS\) of Tempe, Arizona, for the purpose of conducting a comprehensive street condition inventory with optional ongoing technical support; and authorizing the City Manager to execute all documents relating thereto on behalf of the City of Keller, Texas.](#)

**Attachments:** [121719 IMS Agreement Resolution](#)  
[121719 IMS Agreement Exhibit A](#)  
[121719 IMS Agreement Attachment A](#)

Resolution No. 4204

3. [Consider a resolution approving a two-year agreement with two option for two annual renewals for investment services with Valley View Consulting, L.L.C. Inc.; and authorizing the City Manager to execute all documents relating thereto on behalf of the City of Keller, Texas.](#)

**Attachments:** [121719 ValleyViewInvestment Resolution](#)  
[121719 ValleyViewInvestment Exhibit A](#)

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Resolution No. 4205

## G. OLD BUSINESS - None

## H. NEW BUSINESS

1. [PUBLIC HEARING: Consider an ordinance approving amendments to the City of Keller Unified Development Code \(UDC\), adopted by Ordinance No. 1746 dated July 7, 2015, by amending Article 8 - Zoning Districts, Development Standards, Tree Preservation, related to fence requirements; authorizing publication; provide for penalties; and establishing an effective date. City of Keller, applicant. \(UDC-19-0019\)](#)

**Attachments:** [121719\\_UDCFenceAmendmentsUDC-19-0019\\_ProposedOrdinance](#)  
[121719\\_UDCFenceAmendmentsUDC-19-0019\\_Exhibit A](#)  
[Presentation Fence Amendments \(H-1\)](#)

Community Development Director Julie Smith gave a presentation relating to a request for amendments to the City of Keller Unified Development Code (UDC), related to fence requirements.

Mayor Pat McGrail opened the public hearing.

Mr. Greg Knowlton, 409 Majestic, expressed support of the amendments.

**A motion was made by Council Member Mitch Holmes, seconded by Council Member Sheri Almond, to close the public hearing. The motion carried unanimously.**

**A motion was made by Council Member Chris Whatley, seconded by Council Member Mitch Holmes, to approve Ordinance No. 1960 approving amendments to the City of Keller Unified Development Code (UDC), adopted by Ordinance No. 1746 dated July 7, 2015, by amending Article 8 - Zoning Districts, Development Standards, Tree Preservation, related to fence requirements; authorizing publication; provide for penalties; and establishing an effective date. The motion carried unanimously.**

## I. DISCUSSION – None

## J. EXECUTIVE SESSION

Executive Session was not held during the Regular Meeting.

1. **Section 551.074, Texas Government Code - Personnel Matters.**

**(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;.**

**a. City Manager**

- 2. Adjourn into Open Meeting.
  
- 4. Action on Executive Session Item 1 if necessary.

**K. ADJOURN**

A motion was made by Council Member Sheri Almond, seconded by Council Member Mitch Holmes, to adjourn the meeting at 7:17 P.M. The motion carried unanimously.

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Mayor

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City Secretary