

**Minutes of the Library Board
Keller Texas
Monday November 7, 2022**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:0 P.M.

Members Present: Mona Ford-Chairman, Mary Vermette--Vice-Chairman, Patty Alexander – Secretary, Karen Hibbs, Rick Peters, Jennifer White, **Alternates:** Katelyn McCormack, David Russell
Members Absent: Michelle Hur
Others Present: Jana Prock – Library Director

B. MINUTES

1. Mary Vermette moved to approve the minutes of the Keller Library Board meeting October 3, 2022, as written. Rick Peters seconded the motion. It was passed.

C. DISCUSSION

1. Friends of the Library Report - Karen Hibbs

- a. The FOL had a very successful Family Opening Event for the new facility on September 15, 2022.
- b. January 14 will be an adults only opening event: New Year, New Beginnings
- c. \$40,000 from the Hudson Foundation is being given to the library for a Sensory Room.
- d. There will be no November meeting.
- e. December 2 at 6pm will be the holiday party. Attendees are asked to bring a side dish.
- d. Expense Report for June:

<u>Income</u>	
Book Shop Sales	\$ 1977
Contributions	83
Dues	95
Pop Up Bookstore	88
Miscellaneous	500
Grant Income	40,012
Interest	8
Total Income	<u>\$42,763</u>

Expenses

Supplies & Materials	475
Depreciation	171
Bank Charge	<u>5</u>
Total Expenses	651
Net Income	\$ <u>42,112</u>

2. Notary Policy: Karen Hibbs moved to accept the new Notary Policy. Rick Peters seconded the motion. The motion passed unanimously.

D. ADMINISTRATIVE COMMENT

1. Library Statistics for October included:

Walk-in users	11,279
Materials circulated:	29,622
Programs	75
Participants	4,056
Services (Questions Answered)	3,300

2. Library Comments

- a. Preparations for the Family Place are going as scheduled. This will open with a ribbon cutting in late winter.
- b. Research is being done for preparing a Sensory Room for families with a child on the Spectrum with the Hudson Foundation Grant. Families will be able to use this space by appointment.
- c. Decatur, Roanoke, and Saginaw have been added to the MetroShare.
- d. The library will be closed January 2, Mary Vermette moved to reschedule the January meeting to January 9, 2023. Karen Hibbs seconded the motion.

3. Keller Public Library calendar:

1. The library has events centered around the exhibit and theme of King Tut's Tomb. Replicas of artifacts, a lecture, and a movie are some of the offerings for the month.

E. PERSONS TO BE HEARD: None

G. ADJOURN

1. Mary Vermette moved to adjourn, and Jennifer White seconded the motion at 7:23 PM.

Respectfully submitted by,
Patty Alexander