

Capital Improvements Advisory Committee Meeting  
April 13, 2026

A. Call to Order

A.1 Chairperson Matt Matthews called the Capital Improvements Advisory Committee (CIAC) Meeting to order at 2:00 P.M.

The following Committee Members were present:

Committee Chairperson Matt Matthews  
Committee Member Jerry "D" Dotson  
Committee Member Rodney Eiland  
Committee Member Mike Garabedian  
Committee Member David Washington

The following City staff members were present:

Alonzo Liñán, Director of Public Works  
Amie Spengler, Customer Service Technician

B. Consent

B.1 Review and approve the minutes of the Capital Improvements Advisory Committee meeting on May 27, 2025.

- A motion was made by Committee Chairman Matt Matthews and a second by Committee Member Rodney Eiland to approve the minutes. Approval was unanimous.

B.2 Review and approve the minutes of the Capital Improvements Advisory Committee meeting on March 9, 2026.

- A motion was made by Committee Member David Washington and a second by Committee Member Mike Garabedian to approve the minutes. Approval was unanimous.

B.3 Discuss, review and accept the Bi-Annual Impact Fee Progress Report as of September 30, 2025.

- Mr. Liñán briefly explained that the report has two parts: the Bi-Annual Impact Fee Report and the larger Annual Comprehensive Financial Report; he explained the illustration of the data including Projected versus Actual, and invited questions.
- A motion was made by Committee Chairman Matt Matthews and a second by Committee Member Rodney Eiland to approve the report. Approval was unanimous.
- Mr. Liñán reviewed a previous question from Mr. Garabedian regarding "a more focused view of the annual financial audit regarding the impact fee program"; he states that the Finance Department advised that no such specific audit exists for impact fees, however they are reflected in the overall Annual Comprehensive Financial Report; he further states that if such an audit was desired by the

Committee, now would be an appropriate time to request such as we are reviewing that contract with the audit firm; discussion continued regarding the nature of impact fees, assessment of said fees, evaluation of said fees and agreed upon.

- The Committee discussed the following questions: Whether to request an impact fee audit or include additional information in the six-month report. How CIAC would like to notify City Council.
  - Mr. Liñán will draft a memo for review by CIAC with the intent to send it to Council “questioning if the future land use needs updating” and/or “can we use it as it is to update actual growth”.
- Committee members agreed to schedule the next meeting for June 1, 2026, at 2:00 p.m.

C. Adjourn

- The Meeting was adjourned at 3:00 P.M.