

**Minutes of the Library Board
Keller Texas
Monday April 4, 2022**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:00 P.M.

Members Present: Mona Ford--Chairman, Karen Hibbs, Mary Vermette--Vice-Chairman, Patty Alexander --Secretary, Michelle Hur, Rick Peters, Jennifer White, **Alternates:** David Russell and Katelyn McCormack.
Others Present: Jana Prock--Head Librarian

B. CONSENT

1. Rick Peters moved to approve the minutes of the Keller Library Board meeting March 7, 2022, as written. Mary Vermette seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library Report - Karen Hibbs

- a. 5,200 books are being donated to the bookstore from Timber Creek High School.
 - b. The FOL elected a new slate of officers
 - c.
 - d. Greater Keller Women's Sale is having a cookbook sale as a fundraiser. FOL is donating cookbooks for the project.
- b. Expense Report for March:

<u>Income</u>	
Book Shop Sales	\$ 1848
Contributions	97
Dues	65
Pop Up Bookstore	155
Miscellaneous	22
Interest	<u>1</u>
Total Income	\$2188
<u>Expenses</u>	
Supplies & Materials	<u>51</u>
Total Expense	51
Net Income	\$ 2,137

D. ADMINISTRATIVE COMMENT

1. Library Statistics for March included:

Walk-in users	10,187
Materials circulated:	16,103
Renewals:	14,284
Library Cards Issued:	201
Total Card Holders:	34,694

(It was reported that the numbers for materials circulated are not accurate as personnel have not been able to find the problem in counting.

2. Program attendance for the 16 children's programs has doubled from YTD last year.
3. Passive Program Engagements for March were 1065.
4. New Items in the Collection are 1434.

2. Library Employee Update:

- a. Ann Flournoy has moved from Public Services Librarian to Library Services Manager.
- b. The Library will have an opening for a Public Services Librarian.
- c. Jana Prock reported recent vandalism in the Men's Bathroom.
- d. Ms. Prock reported that she had been contacted for confirmation that she Proctored someone at the library recently. This was a falsified report.

3. Keller Public Library calendar:

1. Upcoming events include activities for all ages.
 - a. Adults have a Spelling Bee, several book clubs, and the Spice of the Month Club.
 - b. Teen programs include Personalized Book Boxes and a Calligraphy class.
 - c. There will be an Outdoor Scavenger Hunt for the children.

4. Library Committees Update:

1. Plans for the Tale Trail are taking shape including ideas for metal signs, dragon figures reading along the Trail, and unusual benches.

2. An art mural on the side of the Library Annex to be funded by the Parks is being proposed.

3. The types of books shelves to be used was discussed.

4. The One Book, One City speaker, Paulette Giles was both interesting and entertaining, engaging well with the audience. The dinner and movie were well attended. The UNT History Professor's lecture was not well attending due to a tornado warning.

4. New Library Hours Update:

a. People expressing happiness at the extended hours on Saturday, with increasing attendance on Saturday mornings.

F. CITIZENS TO BE HEARD: None

G. ADJOURN

1. Mary Vermette moved to adjourn, and Michelle Hur seconded the motion at 7:27 PM.

H. RECONVENE

1. The meeting was reopened at 7:29 by Michelle Hur with Karen Hibbs seconding the motion.

2. Ms. Prock announced that she would not be at the meeting in May and asked if we would prefer to meet, meet when she returned, or meet next in June. A vote was taken and the decision made to meet next on June 6.

I. Adjourn

1. Mary Vermette moved to adjourn the meeting at 7:34. Karen Hibbs seconded the motion.

Respectfully submitted by,
Patty Alexander