

**Minutes of the Library Board  
Keller Texas  
Monday, August 14, 2023**

**A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library 7:00 P.M.**

**Members Present:** Mona Ford-Chairman, Mary Vermette--Vice-Chairman, Patty Alexander – Secretary, Karen Hibbs, Rick Peters, Jennifer White

**Alternates:** David Russell, Katelyn McCormack

**Members Absent:** Michelle Hur

**Others Present:** Ann Flournoy, Head Librarian

**B. MINUTES**

1. Rick Peters moved to approve the minutes of the Keller Library Board meeting June 5, 2023, as written. Mary Vermette seconded the motion. It was passed.

**C. DISCUSSION**

**1. Friends of the Library Report - Karen Hibbs**

a. FOL met in June but did not meet in July.

b. At a meeting at F N G Eats, the FOL were awarded \$1575 for their community service. The friends made \$1171 in July when they held a book sale.

c. Reminded that news of FOL will be available on their Facebook page.

b. FOL have had two good months at the Bookshop.

c. Expense Report for June, 2023:

**Income**

Book Shop Sales	\$ 1838	
Contributions box-shop		27
Grant Income	32	
Pop Up Bookstore	71	
Miscellaneous Income	1405	
Interest	<u>37</u>	
Total Income	\$ 3450	

**Expenses**

Supplies and Materials	\$ 75	
Depreciation	<u>171</u>	
Total Expenses	\$ 246	
Net Income	\$ 3204	
Total Assets	\$ 62301	

d. Expense Report for July, 2023:

<b><u>Income</u></b>	
Book Shop Sales	\$ 2768
Contributions – box-library	40
Contributions – box-shop	124
Pop Up Bookstore	108
Membership Dues	10
Interest	<u>37</u>
Total Income	\$ 3087

<b><u>Expenses</u></b>	
Postage	\$176
Depreciation	<u>171</u>
Total Expenses	\$ 347
Net Income	\$ 2740
Total Assets	\$ 64857

## D. ADMINISTRATIVE COMMENT

### 1. Library Statistics

#### a. June

Walk-in/Drive Up users	20,049
Materials circulated:	60,406
Programs	74
Participants	4,291
Services (Questions Answered)	3,453
Summer Reading Program	1,176

#### b. July

Walk-in/Drive Up users	23,539
Materials circulated:	66,197
Programs	54
Participants	2,713
Services (Questions Answered)	4,247
Summer Reading Program	1,176

### 1. Library Comments

#### a. Keller Public Library calendar:

Fall programs are beginning including the Homework Lab, the Teen Advisory Board, and the ESL classes

- b. The Tex Share Card program was discussed. Mary Vermette moved to approve the program and Karen Hibbs seconded the motion. It was unanimously accepted by thr library board.
- c. Patty Alexander resigned from serving on the Library Board as of August 15, 2023.

**E. PERSONS TO BE HEARD: None**

**G. ADJOURN**

- 1. Mary Vermette moved to adjourn, and Rick Peters seconded the motion at 7:15 P.M.

Respectfully submitted by,  
Patty Alexander