

**Minutes of the Library Board  
Keller Texas  
Monday January 3, 2022**

**A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:03 P.M.**

**Members Present:** Mona Ford--Chairman, Karen Hibbs, Michelle Hur, Amy Morgan, Rick Peters, Jennifer White, **Alternates:** David Russell and Katelyn McCormack.

**Attending By Zoom:** , Mary Vermette--Vice-Chairman, Patty Alexander – Secretary

**Absent:** None

**Others Present:** Jana Prock – Library Director

**B. CONSENT**

1. Rick Peters moved to approve the minutes of the Keller Library Board meeting November 1, 2021, as written. Michelle Hur seconded the motion. It was passed.

**C. REPORTS**

**1. Friends of the Library Report - Karen Hibbs**

a. FOL met on December 5, 2021.

b. Expense Report for November:

<u><b>Income</b></u>	
Book Shop Sales	\$ 807
Total Assets on 11/30/2021	\$114,900

c. Expense Report for December:

<u><b>Income</b></u>	
Book Shop Sales	\$ 1111
Pop-up Book Shop Sales	92
Contributions	116
<u>Membership Dues</u>	<u>50</u>
Total Income	\$ 1,369

<u><b>Expenses</b></u>	
Bank Charge	18
Total Expense	<u>18</u>
Net Income	\$ 1,351

## **D. ADMINISTRATIVE COMMENT**

**1. Meet new Library Board Members:** David Russell and Katelyn McCormack.

**2. Library Statistics:** Library statistics for December included:

10,002 walk in and drive up visits

25,106 check outs

2,337 program participants

359 computer usage hours

**3. Library Employee Update:**

a. Annie Martin was hired as Library Technician. There is an opening for a Library Clerk in Circulation.

**4. Keller Public Library Calendar:**

The Calendar for February includes a focus on Black History and Valentine's Day Crafts.

**5. Reconsideration of Library Materials:** the policy for reconsideration of library materials was presented.

**6. The Story Walk Committee and Bookstore Committee** have met. Books are being moved from the bookstore to the Senior Center in anticipation of closing the current bookstore location.

**7. New Library Hours:** Changes were proposed and discussed for changes in library hours. The proposal will go to the City Manager for review.

**8. One Book, One City** will be held at the Bowden on March 22. Paulette Jiles will be speaking. A grant from the Hudson Foundation has made this possible.

## **F. CITIZENS TO BE HEARD: None**

## **G. ADJOURN**

1. Michelle Hur moved to adjourn, and Karen Hibbs seconded the motion at 7:38 PM.

Respectfully submitted by,  
Patty Alexander