

[REDACTED]

From: [REDACTED]
Sent: Thursday, May 21, 2026 10:42 AM
To: mreyna@cityofkeller.com
Cc: 'Aaron Rector'; 'Slowry'
Subject: ADA and Language-Access Accommodation Request — ZBA-2510-0008 / June 1, 2026 Hearing

VIA EMAIL

Subject: ADA and Language-Access Accommodation Request — ZBA-2510-0008 / June 1, 2026 Hearing

To: Marcia Reyna, ADA/504 Coordinator
Cc: Aaron Rector, City Manager; L. Stanton Lowry, City Attorney

Date: May 21, 2026

Dear Ms. Reyna,

I am submitting this ADA and language-access accommodation request for the June 1, 2026 ZBA hearing in ZBA-2510-0008.

Previously I raised an ADA accommodation request through emails with ZBA correspondents, and after finding the process and contact information through the city portal, I am routing this request to you as the City's ADA/504 Coordinator because the request should be handled through the City's accommodation process, not through the Development Services / ZBA merits email chain.

I request reasonable accommodation under Title II of the Americans with Disabilities Act due to disability-related needs affecting processing, organization, review, and presentation in a complex administrative appeal. My relevant limitations include ADHD-related processing and organization issues, lasting cognitive / processing effects associated with prior cancer treatment (chemotherapy and radiation), and the added difficulty of processing legal, zoning, enforcement, measurement, engineering, and procedural terminology in real time as a native Spanish speaker.

This request is not made for convenience. The hearing involves a disputed administrative record, enforcement issues, measurement issues, a statutory stay issue, public-information issues, notice issues, and possible waiver or record-preservation consequences. Without accommodations, I will be at a substantial disadvantage in tracking oral presentations, following multiple speakers, responding to new factual assertions, and using written exhibits during the hearing.

I request the following accommodations:

1. Additional or reasonably extended presentation time.
2. Permission to rely on a written statement, exhibit index, visual exhibits, and written outline during my presentation.

3. Confirmation that my written materials and exhibits will be accepted into the official ZBA record so I am not required to rely only on oral presentation.
4. Access to the staff report and Board packet as soon as available, with sufficient time before the hearing to review and prepare a response.
5. Written confirmation of the order of presentation, applicable time limits, and procedure for responding to staff comments or new factual assertions.
6. A brief pause or break during my presentation if needed.
7. A qualified Spanish-language interpreter, certified if available, for the hearing and any related pre-hearing conference or procedural meeting.
8. Confirmation that the interpreter will be neutral and will not be a City staff member involved in ZBA-2510-0008, FENCE-2509-0188, or Code Case #2508-0551.
9. Sufficient time to review essential hearing materials, including the agenda, staff report, Board packet, and City exhibits, with language support before the hearing.
10. A written decision granting, modifying, denying, or proposing alternative accommodations.

The timing of this request is directly tied to the City's unresolved process. If the City had timely provided a clear hearing date, direct applicant notice, a functioning submission method, the staff report, Board packet, hearing scope, presentation rules, and a point of contact for accommodation processing, I would have had a meaningful opportunity to raise and finalize accommodation and language-access needs earlier.

Instead, the City's process remained uncertain throughout, and this request is therefore being made as soon as the need became clear considering the City's late procedural developments. It should not be treated as untimely.

I am not providing unnecessary private medical records through the ZBA / Development Services email chain. If the City needs additional information to evaluate this request, please identify exactly what is needed, the legal basis for requesting it, the deadline, who will review it, and how the City will protect the confidentiality of disability-related information. If the City nonetheless demands medical records or other disability-related information beyond what is necessary, I reserve the right to consult with an attorney before providing any such information.

Please assist, and confirm receipt of this request, and provide a written decision granting, modifying, denying, or proposing alternative accommodations by **5:00 p.m. Central on May 27, 2026**, so I can prepare for the June 1 hearing.

Nothing in this correspondence waives any rights, objections, ADA accommodation rights, language-access rights, due-process objections, administrative-record objections, Public Information Act issues, Open Meetings Act issues, enforcement-stay objections, or any right to challenge the adequacy of the City's process.

Respectfully,

Carlos Velez Conty
536 Bancroft Road
Keller, Texas 76248

ZBA-2510-0008 | FENCE-2509-0188 | Code Case #2508-0551

