



**City of Keller**  
**Planning & Zoning Commission**  
**Agenda**

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
www.cityofkeller.com

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Monday, October 14, 2019

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**PRE-MEETING BRIEFING 6:30 P.M.**

**A. CALL TO ORDER - Chairperson Gary Ponder**

**B. ADMINISTRATIVE COMMENTS**

1. [Briefing regarding City Council action on Tuesday, October 1, 2019.](#)
2. [Briefing regarding current DRC projects and Long-Term Projects.](#)
3. [Discussion regarding November 25, 2019, Planning and Zoning Commission Meeting.](#)

**C. DISCUSS AND REVIEW AGENDA ITEMS**

**D. ADJOURN**

**REGULAR MEETING 7:00 P.M.**

**A. CALL TO ORDER – Chairperson Gary Ponder**

**B. PLEDGE OF ALLEGIANCE**

1. Pledge to the United States Flag
2. Pledge to the Texas Flag - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one State under God, one and indivisible."

**C. PERSONS TO BE HEARD**

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

**D. NEW BUSINESS**

1. [Consider approval of the minutes of the Planning and Zoning Meeting on September 23, 2019.](#)

***Attachments:*** [September 23 2019 PZ Minutes -Final 3.pdf](#)

**E. OLD BUSINESS**

1. [PUBLIC HEARING: Consider a request for a Specific Use Permit \(SUP\) for an accessory building, proposed to be a 2,160 square-foot accessory garage and workshop to exceed](#)

the maximum 15-foot height requirement and size ratio of fifty percent (50%) of the main structure, on an approximately 1.244-acre tract of land, located on the south side of Melody Lane, and approximately 1,000 feet east of the intersection of Roanoke Road and Melody Lane, being Lot 7R1, Melody Hills Estates Addition, at 1120 Melody Lane, and zoned Single-Family Residential-36,000 square-foot lot minimum (SF-36). Kevin and Marsha Holmes, owners/applicants.

**Attachments:** [101419\\_HolmesAccessorySUP-19-0020\\_ProposedOrdinance](#)  
[101419\\_HolmesAccessorySUP-19-0020\\_Maps](#)  
[101419\\_HolmesAccessorySUP-19-0020\\_ExhibitA\(1of3\)](#)  
[101419\\_HolmesAccessorySUP-19-0020\\_ExhibitA\(2of3\)](#)  
[101419\\_HolmesAccessorySUP-19-0020\\_ExhibitA\(3of3\)](#)  
[101419\\_HolmesAccessorySUP-19-0020\\_ExhibitA\(4of4\)](#)  
[101419\\_HolmesAccessorySUP-19-0020\\_StaffAttachment\(1of1\)](#)

## F. ADJOURN

### **CITY OF KELLER MISSION STATEMENT**

*Our mission is to support a vibrant community of high quality neighborhoods, thriving businesses and natural beauty by setting the standard for excellence in municipal efficiency, service and innovation.*

### **CERTIFICATE**

*I hereby certify that the above notice is posted, per the Open Meetings Law, Texas Government Code, Chapter 551, on the official bulletin board at Keller Town Hall, 1100 Bear Creek Parkway, on Friday, October 11, 2019 at 5:00 P.M.*

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Julie Smith, Director of Community Development

***Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the ADA Coordinator 48 hours in advance, at 817-743-4041, and reasonable accommodations will be made for assistance.***