



February 12, 2018

Jilray Launay
1515 Mount Gilead Rd.
Keller, TX 76248

VIA EMAIL: prncssfrg52@gmail.com

Re: Launay Addition Final Plat Application

Dear Ms. Launay,

The final plat application for Lots 1, 2 & 3, Block A, Launay Addition has been denied due to failure to comply with Section 212.009 of the Texas Local Government Code that "the municipal authority responsible for approving plats shall act on a plat within 30 days after the date the plat is filed. A plat is considered approved by the municipal authority unless it is disapproved within that period." Pursuant to the City of Keller Unified Development Code, Article 4, Development Procedures and Requirements for Application Submittals, Section 4.07, Minor Subdivision Final Plats the Planning Manager may approve a Minor Subdivision Final Plat if it meets all requirements. Final approval or disapproval shall be made within thirty (30) days of a complete application filing.

The following is a time line of the Lots 1, 2 & 3, Block A, Launay Addition application and review process:

1/12/2018 – Application accepted.
1/19/2018 – 1st Submittal review staff comments returned
1/30/2018 – Email reminder regarding 2nd resubmittal
2/01/2018 – 2nd Submittal Received
2/05/2018 – 2nd Submittal review comments returned with an email notice regarding the 30 day rule
2/09/2018 – 3rd Submittal Received
2/09/2018 – 3rd Submittal review comments returned with an email notice regarding the 30 day rule
2/12/2018 – Application denied

Once you have the appropriate documentation, please submit a new application and fee at your earliest convenience. The thirty-day (30) interval for approving the plat will restart with the new application. Please contact our office at 817.431.4130 if you have any questions and we will be more than happy to assist you.

Sincerely,

A handwritten signature in black ink that reads "Katasha Smithers". The signature is fluid and cursive, with the first name "Katasha" and last name "Smithers" clearly legible.

Katasha Smithers
Planner I

CC: Jewel Chadd, JPH Land Surveying
Joel Miller, Engineer