



**BUILDING SERVICES**  
Code Compliance

March 26, 2019

Palafox Roofing  
Attn: Owner David Palafox  
133 Sports Parkway # E  
Keller, TX 76248-7015

Certified Receipt # 7018 2290 0001 1270 3205  
Signature Receipt # 9590 9402 1393 5285 5918 63  
First Class Mail

Palafox Roofing Systems, LLC  
Attn: Reg. Agt. Josephine K. Childs  
133 Sports Parkway Suite C  
Keller, TX 76248

Certified Receipt # 7018 2290 0001 1270 3182  
Signature Receipt # 9590 9402 1393 5285 5918 49  
First Class Mail

Tamara Thomas  
460 E. El Camino Real  
Weatherford, TX 76087

Certified Receipt # 7018 2290 0001 1270 3199  
Signature Receipt # 9590 9402 1393 5285 5918 56  
First Class Mail

Re: Palafox Roofing, 133 Sports Parkway # E, Abstract: 70 Tract: 7 & 7F2, Jesse Billingsley Survey

**SECOND NOTICE**

To All Parties Concerned:

This letter serves to notify you, the above reference property remains in violation of the City of Keller Unified Development Ordinance(s) as a result of allowing a business to be conducted without the **required** Certificate of Occupancy permit. The ordinance(s) pertaining to this matter includes, but is not limited to, the following:

**Unified Development Code Article VIII-Zoning/Districts, Development Standards, Tree Preservation-**

Section 8.02-Administration

E. Certificates of Occupancy and Compliance

1. Certificates of Occupancy shall be required for any of the following:
  - a. Occupancy and use of a building hereafter erected or structurally altered.
  - b. Change in use of an existing building to a use of a different classification.
  - c. Change in the use of land to a use of a different classification.
  - d. Change in ownership or business within a building.

No such use, or change of use, shall take place until a Certificate of Occupancy therefore shall have been issued by the Director of Community Development or his/her agent. A fee shall be established by separate Ordinance.

Palafox Roofing, Palafox Roofing Systems, LLC, Tamara Thomas

It is the responsibility of the property owner, occupant, and/or person in charge of property to maintain this area free of any violations. If the violations are not resolved, removed, or abated **within ten (10) days of the date this letter**, you can and may be issued a citation(s). Each day each violation exists constitutes a separate offense and shall be punishable as such.

You may contact me at (817) 743-4117 or [jreyes@cityofkeller.com](mailto:jreyes@cityofkeller.com) with any questions.

**SECOND NOTICE**

Sincerely,

A handwritten signature in black ink, appearing to read 'Johnny Reyes', with a long horizontal flourish extending to the right.

Johnny Reyes  
Code Compliance Officer

Enclosed: Picture of property



133 Sports Parkway # E Palafox Roofing 03/25/2019 1:22 p.m.







133 Sports Parkway  
Suite E  
Keller, TX 76244

Call Us:

**817-232-3866**

## ***RESIDENTIAL ROOFING***

*MANY HOMEOWNERS IN NORTH TEXAS WILL NEED ROOF REPAIRS OR OUTRIGHT ROOF REPLACEMENT AT SOME POINT. FINDING A CAPABLE ROOFING COMPANY WITH EXPERIENCE, HIGH-QUALITY MATERIALS AND TRANSPARENT COST SCHEDULES CAN BE DIFFICULT, PARTICULARLY WHEN A*

*HOMEOWNER NEEDS FAST SERVICE TO RECOVER FROM HAIL  
OR STORM DAMAGE.*

## **COMMERCIAL ROOFING**

*PALAFox ROOFING SYSTEMS OFFERS COMMERCIAL ROOFING  
SOLUTIONS FOR BUSINESSES OF ALL SIZES. THE PROFESSIONAL,  
RELIABLE CONTRACTORS WORKING FOR PALAFox ROOFING  
SYSTEMS UNDERSTAND THE REQUIREMENTS OF COMMERCIAL  
INDUSTRIAL ROOFING SYSTEMS.*

## **PALAFox ROOFING SYSTEMS**

Palafox Roofing has been providing residential and commercial roofing services to residents and businesses of the Dallas/Fort Worth area with 15 yrs of experience.

Palafox Roofing is North Texas's number one roofing contractor for installation, repairs and maintenance of new roofs.

Palafox has earned a solid reputation for superior workmanship and outstanding customer service. The company handles roof repairs, roof replacements and preventive maintenance. A roof not only keeps the elements out, it's also one of the most critical structures in any home. A well-maintained roof adds thousands in equity.

Palafox Roofing provides Dallas/Fort Worth customers with quality roofs.

## **SOME OF OUR WORK**