

Sanitary Sewer Extension Policy Implementation Plan

Policy of June 1, 2004 States (Resolution 2184):

- To make sewer available to properties consistent with the 1993 Sanitary Sewer Extension Plan or as requested by property owners
- To be paid for from the Water & Sewer Fund
- This policy does not apply to vacant or undeveloped property
- All new development will connect to the sanitary sewer system as required by the UDC

General Criteria:

- Installation may be initiated by the city or benefiting property owners
- Installation requires a minimum of 70% petition support
- \$6,000 assessment per developed lot or property served is required for installation
- Any new subdivision within 1,600 feet of an operable sewer main is required to connect
- Any inoperable OSSF within 300 feet must connect in lieu of reinstalling the OSSF
- The \$6,000 assessment can be paid over 5 years at no less than 5% per annum
- All applicable utility connection and impact fees shall be paid at time of connection
- All property owners connecting within 90 days of available sewer shall have the utility connection and impact fees deducted from the \$6,000

Implementation Plan:

- Receive Request & Petition
- Validate petition
 - City clerk to ratify submitted petition
- Collect Assessment from each property owner served/benefiting
 - Those properties not in support need not pay immediately, but will be required to pay the Assessment and all fees, without the 90 deduction clause, at the time of future connection
- Design Sanitary Sewer
 - If project cannot be designed with the funds assessed, then council action will be needed to increase funding for design
 - Once design is complete, the City Council will have to authorize funds for construction
- Bid/Build the Project
 - All properties will have a service line installed regardless of petition support (don't want to cut the street again for new service lines)
- Reconcile funds for those connecting within the 90 day window
- Flag all properties in TrakIt who have chosen to not participate for future assessment