



**Section 9.02 - Application Forms**

**ZONING CHANGE APPLICATION**

**SECTION 1. APPLICANT/OWNER INFORMATION**  
**Please Print or Type**

Applicant/Developer: SAGE GROUP, INC. FOR BURK COLLINS COMPANY  
Street Address: 1130 N. CARROLL AVE, #200  
City: Southlake State: TX Zip: 76092  
Telephone: 817-424-2624 Fax: 817-424-2890 E-mail: cyoung@sage-dfw.com  
Applicant's Status: (Check One) Owner  Tenant  Prospective Buyer

**Property Owner must sign the application or submit a notarized letter of authorization.**

Owner: Brian and April Adams  
Street Address: 800 Glenmont Road  
City: Keller State: Tx Zip: 76248  
Telephone: 817-994-6555 Fax: \_\_\_\_\_ E-mail: badams1977@msn.com  
Auto W. Co Brian Adams  
Signature of Applicant Signature of Owner Printed Name of Owner  
Date: 30 SEPT 19 Date: 27 SEPT 19  
April Adams

Engineering Firm: DEDTTE, INC. Contact Name: RICH DEDTTE  
Street Address: 420 JOHNSON RD., #303  
City: KELLER State: TX Zip: 76248  
Telephone: 817-337-8899 Fax: 817-337-5133 E-mail: Rich.DEDTTE@DEDTTE.COM

**SECTION 2. ZONING CHANGE REQUEST INFORMATION**

Property Location: NE Corner of Keller-Smythfield Rd. @ Village Trails  
Legal Description:  
Lot(s): 1 Block(s): 1 Subdivision Name: GARY ADDITION  
Unplatted Property Description: See attached survey.  
Abstract Name & Number: \_\_\_\_\_ Tract Number(s): \_\_\_\_\_  
*If property is not platted, please attach a metes and bounds description.*  
Current Zoning: SF-36 Proposed Zoning: SF-25  
Current Use of Property: Valant / RESIDENTIAL  
Proposed Use of Property: RESIDENTIAL

Justification for Requested Zoning Change:

**A detailed letter of justification and/or exhibits shall accompany this application.**

## ZONING CHANGE APPLICATION

### SECTION 3. CHECKLIST

(Please provide each of the items below & initial next to each item or write N/A)

<input checked="" type="checkbox"/>	The application fee
<input checked="" type="checkbox"/>	Seven (7) 22" x 34" or 24" x 36" copies are needed, collated and folded to 9" x 12" paper size; electronic copy is recommended upon submittal date.
<input checked="" type="checkbox"/>	<p>A narrative statement that includes:</p> <ul style="list-style-type: none"> <li>• Current and proposed zoning or use</li> <li>• A statement of the need for the proposed zoning change</li> <li>• Compatibility of proposed zoning with surrounding zoning and land uses.</li> <li>• Descriptions that show in what ways the proposal is consistent with the City's Master Plan.</li> <li>• You may also choose to address the decision criteria on with the Planning and Zoning Commission and City Council will base their decision.             <ol style="list-style-type: none"> <li>1) Whether the uses permitted by the proposed change will be appropriate in the immediate area concerned and their relationship to the general area and the City as a whole, and in compliance with the Future Land Use Plan.</li> <li>2) Whether the proposed change is in accord with any existing or proposed plans for providing streets, water supply, sanitary sewers, and other utilities to the area, and shall note the findings.</li> <li>3) The amount of vacant land currently classified for similar development in the vicinity and elsewhere in the City, and any special circumstances which may make a substantial part of such vacant land unavailable for development.</li> <li>4) The recent rate at which land is being developed in the same zoning classification as the request, particularly in the vicinity of the proposed change.</li> <li>5) How other areas designated for similar development will be, or are unlikely to be, affected if the proposed amendment is approved.</li> <li>6) Any other factors which will substantially affect the health, safety, morals, or general welfare.</li> </ol> </li> </ul>
<input checked="" type="checkbox"/>	A metes and bounds description of the property to be rezoned sealed by a surveyor.
<input checked="" type="checkbox"/>	A 24" by 36" scaled exhibit showing the subject property with metes and bounds labels and important physical features such as existing structures, topography, roadways, or creeks.
<input checked="" type="checkbox"/>	A 24" by 36" aerial exhibit of the subject property showing the locations of trees in accordance with Section 8.19
<input checked="" type="checkbox"/>	Any drawings the applicant considers necessary to demonstrate the case for rezoning. Drawings of the site should to scale.
<input type="checkbox"/>	Evidence of communicating the proposal with the adjacent neighborhood
<input checked="" type="checkbox"/>	Additional information or drawings, operations data, or expert evaluation when considering the application, including traffic studies and drainage studies as required by the Development Review Committee <i>To be provided by The Civil Engineer.</i>