

MANAGEMENT SERVICES AGREEMENT AMENDMENT

This Agreement of Amendment adds the following to the Management Services Agreement that was entered into on April 1, 2014, between the City of Keller, Texas, a home-rule municipal corporation (hereinafter referred to as "City") and the Humane Society of North Texas Inc., located in Fort Worth Texas, a 501(c)(3) non-profit corporation (hereinafter referred to as "Society") for the Society to provide enhanced staffing levels at the Regional Animal Shelter and Adoption Center located at the Keller Police Facility, 330 Rufe Snow Drive, Keller, Texas and for the City to provide remuneration to the Society for the personnel costs associated with the enhanced staffing at the Regional Animal Services and Adoption Center.

Section 6. Duties and Responsibilities. (Modifications/Additions)

6.1.22 Provide a Lead Animal Care Coordinator and an Animal Care Coordinator during Keller Animal Services hours of operation. The Lead Animal Care Coordinator and Animal Care Coordinator will be employees of the Society and not the City and shall adhere to agreed upon dress and grooming standards acceptable by the City. The Society will ensure that the Lead Animal Care Coordinator and Animal Care Coordinator are trained and comply with City's cash handling procedures as set forth by City's finance directives.

6.2 City will:

6.2.8 The City agrees to make payment to the Society for the employment of the Lead Animal Care Coordinator and the Animal Care Coordinator in the sum of fifty-six thousand five hundred and fifty dollars (\$56,550). The payment will be made in (4) equal installments due on the 1st day of each calendar quarter beginning April 1, 2020 for services performed by the Society during the previous quarter. If applicable, a prorated portion for December 2019 will be paid on January 1, 2020.

Each annual payment amount for the Lead Animal Care Coordinator and Animal Care Coordinator shall be in accordance with the Society's personnel costs for the two (2) positions.

6.2.9 The Society shall notify the City of the anticipated personnel costs of the Lead Animal Care Coordinator and Animal Care Coordinator by March 31 of each fiscal year

for budgeting and planning purposes. The final costs will be determined and communicated in writing when the Society's Board of Directors adopts the Society's annual budget, but shall not exceed the estimate by more than 5%. The annual cost increase for the City for the Lead Animal Care Coordinator and Animal Care Coordinator shall not exceed the percentage increase of the Society's annual operating budget.

EXECUTED the ____ day of _____, 2019.

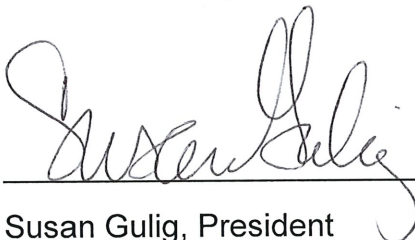
CITY:

City of Keller, Texas

Mark Hafner, City Manager

SOCIETY:

Humane Society of North Texas



Susan Gulig, President