



City of Keller

Parks & Recreation Board

Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Thursday, January 9, 2020

PRE-MEETING BRIEFING 6:00 P.M.

A. CALL TO ORDER – Chairperson Erin Pfarner

Chairperson Erin Pfarner called the work session to order at 6:00 p.m.

The following board members were present:

Chairperson Erin Pfarner
Vice-Chairperson Felix Mira
Nicholas Anderson
Jay Blakey
Adam Dougherty
Jenilee Harwell
Tom Hixson
Judy Sether
Bryan Weaver

The following City Staff members were present: Director of Community Services Cody Maberry, Parks Development and Maintenance Manager Gary Davis, Keller Pointe Manager Jennifer Oaks, Recreation Manager Kyle Cooper, Keller Senior Activities Supervisor Crystal Lopez, Events Coordinator Jordan Dawson, Program Coordinator Teresa Magana and Administrative Secretary Debbie Park. Guests in attendance included Mayor Pat McGrail and Carol Rubino.

B. WORK SESSION

1. [Receive update from the Keller Community Senior Fund](#)

Carol Rubino, President of the Keller Community Senior Fund gave an update and presentation to staff and board regarding upcoming fundraising activities and donation opportunities to benefit the senior center. The presentation covered the kick-off of the capital campaign to raise \$400,000 for furniture and equipment for the new Keller Senior Activities Center with a Jazz Brunch being held at Sky Creek Ranch on Saturday, March 14, 2020 from 11am to 2pm. Tickets for the Jazz Brunch are \$35 per person or \$300 for a table of ten.

2. [Receive update from Park Board Members](#)

Jay Blakey gave an update on parkrun, the event held on January 4th had 34 participants. A few of the participants in the running events are from other countries where they enjoy parkrun in their communities and they are glad Keller is now offering parkrun. Jay thanked Felix Mira and Jenilee Harwell for volunteering at the events. Tom Hixson and his family participated in the Night Hike on January 6th and enjoyed it very much. Felix Mira announced an upcoming scholarship breakfast at KCAL and encouraged everyone to attend.

3. [Receive update on Park Construction Projects](#)

Parks Development and Maintenance Manager Gary Davis gave an update on current park construction projects and answered board questions related to updates. Cody Maberry presented the design for the new Keller Senior Activities Center and answered board questions regarding the design and construction of the center.

Motion by Mira, seconded by Blakey for board to support the design for the new Keller Senior Activities Center as presented and to encourage Council to move forward with further consideration.

Motion passed, all present voting aye.

C. ADMINISTRATIVE COMMENTS

1. [Staff Announcements](#)

Events Coordinator Jordan Dawson thanked the board members who participated in Night Hike on January 6, 2020. Jordan also announced upcoming events and discussed volunteer opportunities for board members.

D. ADJOURN

Motion by Sether, seconded by Harwell to adjourn the Work Session.

Motion passed, all present voting aye.

Chairperson Erin Pfarner adjourned the Work Session at 7:29 p.m.

REGULAR MEETING 7:00 P.M.

A. CALL TO ORDER – Chairperson Erin Pfarner

Chairperson Erin Pfarner called the Regular Meeting to order at 7:36 p.m.

B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were made.

C. MINUTES

1. [Approval of Regular Meeting Minutes of December 12, 2019](#)

Motion by Blakey, seconded by Sether to approve the minutes as presented.

Motion passed, all present voting aye.

D. NEW BUSINESS

1. [Receive Special Events Year End Report](#)

Events Coordinator Jordan Dawson presented the Special Events Year End Report for 2019. The report was an overview of each event and included event attendance and a total of volunteer hours.

2. [Receive The Keller Pointe Year End Report](#)

Keller Pointe Manager Jennifer Oakes presented the Keller Pointe Year End Report and answered board questions related to report.

E. ADJOURN

Motion by Mira, seconded by Harwell to adjourn the Regular Meeting.

Motion passed, all present voting aye.

Chairperson Erin Pfanner adjourned the meeting at 8:15 p.m.

Chairperson

Staff Liaison