



City of Keller

Parks & Recreation Board

Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Thursday, September 12, 2019

PRE-MEETING BRIEFING 6:00 P.M.

A. CALL TO ORDER – Chairperson Erin Pfarner

Chairperson Erin Pfarner called the Work Session to order at 6:03 p.m.

The following Board Members present:

Chairperson Erin Pfarner

Vice-Chairperson Felix Mira

Jay Blakey

Judy Sether

Daniel Paret

Bryan Weaver

The following City Staff members were present: Director of Community Services Cody Maberry, Keller Pointe Manager Jennifer Oakes, Events Specialist Jordan Dawson and Administrative Secretary Debbie Park.

B. WORK SESSION

1. [Discuss Overton Ridge Park Development](#)

Bob Stoffels of Dunkin Sims Stoffels, Inc. presented playground structure options for Overton Ridge Park that included both standard and integrated playgrounds. Board would like to meet with the playground manufacturers at the October Park Board meeting.

Motion by Mira, seconded by Blakey for board recommendation to install the integrated playground option for Overton Ridge Park.

Motion passed, all present voting aye.

2. [Discuss Park Land Donation](#)

Charlie Youngblood, Vice-President of The Lakes of Highland Oaks Phase III HOA gave a presentation regarding the donation of 5.82 acres of land with a canal in the The Lakes of Highland Oaks Phase III subdivision to the city for public park land. The HOA will need to have 100% agreement from all of the homeowners for this donation to proceed. Board recommends Mr. Youngblood attend the October Park Board meeting for more discussion if he receives the agreement to donate the land from 100% of the homeowners at their September 30th HOA meeting.

3. [Receive update from Board Members](#)

Jay Blakey gave an update regarding the parkrun program. All required paperwork has been submitted for approval and he is working on fundraising and volunteer recruitment. Half of the required funding has been raised and the parkrun organization is moving forward with approval. The inaugural run is scheduled for October 26.

Felix Mira thanked the Parks and Recreation Department for their participation in the Spokes 4 Hope Motorcycle Rodeo event on Sept. 12 - 14.

4. [Receive update on Park Construction Projects](#)

Director of Community Services Cody Maberry gave an update on current park construction projects and answered board questions related to updates.

C. ADMINISTRATIVE COMMENTS

1. [Staff Announcements](#)

This item was discussed during the Regular Session of the meeting.

Events Specialist Jordan Dawson announced upcoming events and discussed volunteer opportunities for each event.

Director of Community Services Cody Maberry announced Park Board member Tina Alvarado resigned her position on the Park Board and he thanked her for her service.

D. ADJOURN

Motion by Chairperson Pfarner, seconded by Paret to adjourn and continue the work session in council chambers.

Meeting was recessed at 7:21 p.m.

Meeting reconvened at 7:25 p.m.

REGULAR MEETING 7:00 P.M.

A. CALL TO ORDER

Chairperson Erin Pfarner proceeded with the Regular Meeting items at 7:30 p.m.

B. PERSONS TO BE HEARD

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

Matthew Nguyen of Timbercreek High School spoke in favor of replacing automatic hand dryers with paper towel dispensers in public restrooms.

C. MINUTES

1. [Approval of Regular Meeting minutes of June 13, 2019](#)

Motion by Mira, seconded by Sether to approve the minutes as presented.

Motion passed, all present voting aye.

D. NEW BUSINESS

1. [Receive The Keller Pointe Quarterly Report](#)

Keller Pointe Manager Jennifer Oakes presented The Keller Pointe quarterly report and answered board questions related to report.

E. ADJOURN

Motion by Paret, seconded by Mira to adjourn the meeting.

Chairperson Erin Pfarner adjourned the Regular Meeting at 8:06 p.m.

Chairperson

Staff Liaison