



# City of Keller

## Parks & Recreation Board

### Meeting Minutes

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
www.cityofkeller.com

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Thursday, November 14, 2019

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#### **PRE-MEETING BRIEFING 6:00 P.M.**

#### **A. CALL TO ORDER - Chairperson Erin Pfarner**

Chairperson Erin Pfarner called the Work Session to order at 6:01 p.m.

The following Board Members present:

Chairperson Erin Pfarner

Vice-Chairperson Felix Mira

Judy Sether

Bryan Weaver

The following City Staff members were present: Director of Community Services Cody Maberry, Parks Development and Maintenance Manager Gary Davis, Recreation Manager Kyle Cooper, The Keller Pointe Manager Jennifer Oakes, Administrative Secretary Debbie Park. Bob Stoffels of Dunkin Sims Stoffels, Inc. also attended the meeting.

#### **B. WORK SESSION**

##### **1. [Receive Overton Ridge Park Playground Presentations](#)**

Shane Jefferys with Playground, Shade and Surfacing Depot and David Rushing with Whirlix/LSI presented playground designs and options for Overton Ridge Park. Both companies can design a playground with options chosen to fit the need for both standard and integrated play as well as incorporating natural elements and shade structures if desired. Following the presentations staff and board continued the discussion to determine which company can provide the options to best fit the vision staff and board has for the park and playground. Board would like to promote the design options at the Sensory Christmas event on December 14 to get public input and feedback.

**Motion by Mira, seconded by Weaver for a recommendation to elect Playground, Shade and Surfacing Depot to design the Overton Ridge Park playground. Motion passed, all present voting aye.**

2. [Receive Update from Park Board Members](#)

This item was discussed during the regular meeting.

Vice-Chairperson Felix Mira wanted to publicly thank Board Member Jay Blakey for bringing Parkrun to Keller. Parkrun is a weekly timed running event and Texas has only two at this time, in Keller and Houston. Felix would like to recognize Jay for a job well done in his efforts for bringing Parkrun to Keller. He would like the event advertised to bring attention to the weekly running events and to grow event attendance.

3. [Receive Update on Park Construction Projects](#)

This item was discussed during the regular meeting.

Parks Development and Maintenance Manager Gary Davis gave an update on current park construction projects and answered board questions related to updates.

### **C. ADMINISTRATIVE COMMENTS**

1. [Staff Announcements](#)

This item was discussed during the regular meeting.

Recreation Manager Kyle Cooper thanked board members for volunteering at the Haunted Camp Out and I Heart BBQ events. The Haunted Camp Out had a record number of attendance this year with 2500 campers. I Heart BBQ was also an overwhelming success. Kyle announced upcoming events "Holly Days" and "A Sensory Christmas" and discussed volunteer opportunities for board members at each of these events.

### **D. ADJOURN**

**Motion by Mira, seconded by Sether to adjourn the Work Session. Motion passed, all present voting aye. Chairperson Erin Pfarner adjourned the Work Session at 7:04 p.m.**

## **REGULAR MEETING 7:00 P.M.**

### **A. CALL TO ORDER - Chairperson Erin Pfarner**

Chairperson Erin Pfarner called the Regular Meeting to order at 7:10 p.m.

### **B. PERSONS TO BE HEARD**

This is a time for the public to address the Board/Commission on any subject. However, the Texas Open Meetings Act prohibits the Board/Commission from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action.

No public comments were made.

**C. MINUTES**

1. [Approval of Regular Meeting Minutes of October 10, 2019](#)

Motion by Weaver, seconded by Sether to approve the minutes as presented.

Motion passed, all present voting aye.

**D. NEW BUSINESS**

1. [The Keller Pointe 4th Quarter Report 2019](#)

Keller Pointe Manager Jennifer Oakes presented the Keller Pointe Quarterly Report and answered board questions related to report.

**E. ADJOURN**

Chairperson Erin Pfarner thanked Board Member Daniel Paret for his support and service while he served as a member of the Parks and Recreation Board.

**Motion by Sether, seconded by Weaver to adjourn the meeting.**

**Chairperson Erin Pfarner adjourned the Regular Meeting at 7:56 p.m.**

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Chairperson

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Staff Liaison