



# City of Keller

## Economic Development Board

### Meeting Minutes

Keller Town Hall  
1100 Bear Creek Parkway  
Keller, TX 76248  
817-743-4000  
www.cityofkeller.com

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Monday, July 15, 2019

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#### REGULAR MEETING 6:00 P.M.

#### **A. CALL TO ORDER**

Mr. Greg Kocian, acting as Chairman in the stead of Mayor Pat McGrail, called the meeting to order at 6:00 p.m.

The following Board Members were present:

Councilwoman Sheri Almond

Greg Kocian

Becky Haskin

Derek Anthony

Michael Mitchell

Bob Stephenson

Matt Matthews, Advisory Member

Steve Shrum, Advisory Member

Jeffrey Plant, Alternate

Administrative personnel present were Mark Hafner, City Manager; Trina Zais, Director of Public Services and Economic Development and Mary Meier, Economic Development Coordinator.

#### **B. MINUTES**

1. [Consider approval of the minutes of the regular meeting on June 17, 2019.](#)

Mr. Bob Stephenson motioned to approve the minutes as presented. Mrs. Becky Haskin seconded and the motion passed unanimously.

#### **C. NEW BUSINESS**

1. [Consider a resolution approving a Chapter 380 Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government code, and pursuant to the City's Economic Development Policy, with Cheryl Kokkinis of Kokkinis Properties, LLC, owner of property located at 1101 Keller Parkway, Keller, Texas, for a City of Keller Façade Improvement Matching Grant.](#)

Ms. Mary Meier presented the request, which totaled \$4,150 for façade improvements being made to the building at 1101 Keller Parkway, by Kokkinis Properties, LLC, currently home to Therapedia, LLC.

**Mrs. Becky Haskin moved to recommend approval of the grant request to City Council. Mr. Michael Mitchell seconded. Mr. Greg Kocian abstained from the vote. The vote passed 5 to 0 with 1 abstention.**

2. [Consider a Facade Improvement Matching Grant Request for 804 Keller Parkway, Keller, TX 76248.](#)

Ms. Mary Meier presented the request, which totaled \$5,000 for façade improvements being made to the building at 804 Keller Parkway, by 22Thirty Properties, LLC.

**Mrs. Becky Haskin moved to recommend approval of the grant request to City Council. Mr. Bob Stephenson seconded and the motion passed unanimously.**

3. [Consider a resolution approving a Chapter 380 Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government code, and pursuant to the City's Economic Development Policy, with Edward and Donna Kirkwood of Kirkwood Investments, LLC, owner of property located at 110 Lamar Street, Keller, Texas, for a City of Keller Façade Improvement Matching Grant.](#)

Ms. Mary Meier presented the request, which totaled \$5,000 for façade improvements being made to the building at 110 Lamar Street, by Two Brothers Winery of Kirkwood Investments, LLC.

**Mrs. Becky Haskin moved to recommend approval of the grant request to City Council. Councilwoman Sheri Almond seconded and the motion passed unanimously.**

4. [Receive a summary report of the 2019 Shopping & Dining Guide Survey.](#)

Ms. Mary Meier presented the results summary of the 2019 Shopping & Dining Guide Survey that was conducted from May 31 - June 14, 2019. The presentation included information collected about the general public perception of the annual Shopping & Dining Guide and purchasing habits of the respondents.

## **D. ADMINISTRATIVE COMMENTS**

1. [Receive Economic Development update.](#)

Mrs. Trina Zais provided board members with an economic development update which included new business openings, business recruitment and retention efforts, business relocations and status updates on businesses and current commercial developments.

**E. ADJOURN**

Mr. Bob Stephenson moved to adjourn the meeting, Mr. Mike Mitchell seconded and the motion passed unanimously. Mr. Greg Kocian adjourned the meeting at 6:54 P.M.

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Chairperson

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Staff Liaison