



City of Keller

City Council

Meeting Minutes

Keller Town Hall
1100 Bear Creek Parkway
Keller, TX 76248
817-743-4000
www.cityofkeller.com

Tuesday, April 7, 2020

REGULAR MEETING 7:00 P.M.

In accordance with Order of the Office of the Governor issued March 16, 2020 and March 19, 2020, the Keller City Council will conduct the meeting scheduled at 7:00 p.m. on Tuesday, April 7, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above. A recording of the audio and presentations will be made, and will be available to the public.

A. CALL TO ORDER

Mayor Pro Tem Sean Hicks called the meeting to order at 7:02 P.M.

The following City Council Members were present:

Council Member Mitch Holmes
Mayor Pro Tem Sean Hicks
Council Member Sheri Almond
Council Member Beckie Paquin
Council Member Tag Green
Council Member Chris Whatley

Mayor Pat McGrail was absent.

The following City staff members were present: City Manager Mark Hafner, City Secretary Kelly Ballard, City Attorney Stan Lowry, Director of Public Services Trina Zais, Director of Community Services Cody Maberry, Director of Administrative Services Aaron Rector, Director of Public Works Alonzo Liñán, Police Chief Brad Fortune, and Fire Chief David Jones.

B. INVOCATION - Pastor Scott Venable, Northwood Church

Pastor Scott Venable, Northwood Church, gave the invocation.

C. PERSONS TO BE HEARD

The public will be permitted to offer public comments telephonically. This is a time for the public to address the City Council on any subject. However, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy-two (72) hours' notice. Issues raised may be referred to City Staff for research and possible future action. Each speaker will be allowed three (3) minutes to speak and will be required to state their name and address prior to making comments.

No public comments were received.

D. CONSENT

The next order of business was for the City Council to consider the consent agenda items, which were deemed to need little to no discussion, and were acted upon as one business item.

A motion was made by Council Member Chris Whatley, seconded by Council Member Mitch Holmes, to approve the Consent Agenda. The motion carried unanimously.

1. [Consider approval of the Minutes of the Tuesday, March 17, 2020 Regular City Council Meeting.](#)

Attachments: [031720 Minutes](#)

Approved

2. [Consider approval of the Minutes of the Tuesday, March 24, 2020 Special City Council Meeting.](#)

Attachments: [032420 Minutes](#)

Approved

3. [Consider a resolution receiving the Keller Quarterly Financial Report for period ending December 31, 2019, and providing an effective date.](#)

Attachments: [040720 FY 20 Q1 Financial Report Resolution](#)
[040720 FY 20 Quarterly Update - Q1](#)

Resolution No. 4223

4. [Consider a resolution receiving the Keller Quarterly Investment Report for period ending December 31, 2019, and providing an effective date.](#)

Attachments: [040720 FY 20 Q1 Investment Report Resolution](#)
[040720 FY 20 Q1 Investment Report](#)

Resolution No. 4224

5. [Consider a resolution approving the bid from TDIndustries of Fort Worth, Texas, for HVAC Preventative Maintenance and Service Support, and authorizing the City Manager to execute all documents relating thereto on behalf of the City of Keller.](#)

Attachments: [040720 HVAC Resolution](#)
[040720 Bid Tab HVAC](#)

Resolution No. 4225

6. [Consider a resolution approving the purchase of as needed concrete sidewalk improvement services from Apex Concrete Construction of Keller, Texas, and authorizing the City Manager to execute all purchase documents relating thereto on behalf of the City of Keller, Texas.](#)

Attachments: [040720 Sidewalk improvement Resolution](#)
[040720 Sidewalk improvement NRH 2015 Request for bid](#)
[040720 Sidewalk improvement 2020 Renewal Letter](#)

Resolution No. 4226

7. [Consider a resolution approving Amendment No. 1 to a professional services contract with Teague, Nall & Perkins, for the purpose of providing additional engineering services, relating to the Johnson Road Improvement Project and authorizing the City Manager to execute all documents related thereto on behalf of the City of Keller, Texas.](#)

Attachments: [040720 TNP Johnson Road Contract Amendment Resolution](#)
[040720 TNP Johnson Road Contract Amendment Exhibit A](#)
[040720 TNP Johnson Road Contract Amendment Revised Schedule](#)

Resolution No. 4227

8. [Consider a resolution approving the construction bid from CI Pavement of Grand Prairie, Texas; for the North Pate Orr Sidewalk Improvements Project for the Public Works Department; and authorizing the City Manager to execute all documents relating thereto on behalf of the City of Keller, Texas.](#)

Attachments: [040720 North Pate Orr Resolution](#)
[040720 North Pate Orr Location Map](#)
[040720 Bid summary N Pate Orr](#)

Resolution No. 4228

9. [Consider a resolution approving Amendment #1 to the Agreement for Professional Services with Peloton Land Solutions of Fort Worth, Texas; for the purpose of providing engineering design, relating to the US 377 Sanitary Sewer Extension for the Public Works Department; and authorizing the City Manager to execute all documents relating thereto on behalf of the City of Keller, Texas](#)

Attachments: [040720 Peloton US 377 SS Amendment Resolution](#)
[040720 Peloton US 377 SS Amendment](#)

Resolution No. 4229

E. NEW BUSINESS

1. [Receive and discuss updates on the Public Health Emergency Declaration.](#)

Fire Chief/Emergency Management Coordinator David Jones gave an update regarding the Public Health Emergency Declaration relating to COVID-19. The City of Keller operates under the Executive Orders of Governor Abbott and Tarrant County that have been extended through April 30, 2020. Chief Jones thanked the community for the patience and cooperation. He also thanked the public for the meals that have been purchased for the Public Safety staff.

City Manager Mark Hafner provided an update on the City's response to the public health emergency.

2. [Discuss and consider a resolution creating a Task Force to examine the impact of Covid-19 on the Keller Business Community for the purpose of making recommendations to the City Council for recovery assistance.](#)

Attachments: [040720 Task Force Resolution No. 4230](#)

A motion was made by Mayor Pro Tem Sean Hicks, seconded by Council Member Sheri Almond, to approve Resolution No. 4230 creating a Task Force to examine the impact of Covid-19 on the Keller Business Community for the purpose of making recommendations to the City Council for recovery assistance. The Task Force is to consist of two (2) City Council members: Council Member Paquin and Council Member Whatley, Director of Public Services/Economic Development Director Trina Zais, and other members at the discretion of the Task Force. The motion carried unanimously.

F. ADJOURN

A motion was made by Council Member Chris Whatley, seconded by Council Member Mitch Holmes, to adjourn the Regular Meeting at 8:26 P.M. The motion carried unanimously.

Mayor

City Secretary