



Legislation Details (With Text)

File #:	19-636	Version:	1
Type:	Consent	Status:	Agenda Ready
File created:	11/21/2019	In control:	City Council
On agenda:	12/3/2019	Final action:	
Title:	Consider a resolution authorizing the City Manager to execute a sixty (60) month rental agreement addendum with UBEO of North Texas, Inc., of Fort Worth, Texas, through the U.S. Communities Public Services Alliance Interlocal Agreement, relating to the replacement, rental, and maintenance of ten (10) Ricoh copier/multi-function devices located throughout city facilities, for the Information Technology Department.		
Attachments:	1. 120319_Ricoh Copiers_Resolution.pdf, 2. 120319_Ricoh Copiers_Exhibit A.pdf		

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

To: Mark R. Hafner, City Manager

From: Sean Vreeland, Director of Information Technology

Subject:

Consider a resolution authorizing the City Manager to execute a sixty (60) month rental agreement addendum with UBEO of North Texas, Inc., of Fort Worth, Texas, through the U.S. Communities Public Services Alliance Interlocal Agreement, relating to the replacement, rental, and maintenance of ten (10) Ricoh copier/multi-function devices located throughout city facilities, for the Information Technology Department.

Background:

The City currently rents sixteen (16) copier/multifunction devices from UBEO of North Texas, Inc. to provide print, scan, and copy functions throughout the City. The rental agreement on ten (10) of those devices will expire in 2020 and staff has determined that upgrading all ten (10) of the devices will best serve the City's needs.

Financial Impact:

The quarterly payment for the proposed new copiers/multi-function devices amounts to \$7,070.00 per quarter for an annual device rental cost of \$28,280.00, which is a \$2,404 or 9.2% reduction from our current contract. The proposed rental agreement includes copier/multi-function devices located at the Library, Senior Center, MSC, Police Records, Police Administration, Fire Administration, Finance, City Administration, Human Resources, and Parks & Recreation. Funding is available from the Fiscal Year 2019-20 Information Technology Department Fund.

Alternatives:

City Council has the following alternatives:

- Approve as submitted
- Approve with changes
- Denial